

Wasco County



Adopted Budget

FY 2018

A public meeting of the Wasco County Commission will be held on June 7, 2017 at 9:40 am at the Wasco County Courthouse, 511 Washington Street, Room 302, The Dalles, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Wasco County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Wasco County Finance Department, 511 Washington Street, Room 207, The Dalles, Oregon, between the hours of 8:00 a.m. and 4:30 p.m. or online at <http://www.co.wasco.or.us/>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Mike Middleton, Finance Director

Telephone: (541) 566-2770

Email: mikem@co.wasco.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2015-16	Adopted Budget This Year 2016-17	Approved Budget Next Year 2017-18
Beginning Fund Balance/Net Working Capital	20,867,746	24,114,319	25,327,303
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges		2,862,970	3,092,079
Federal, State and all Other Grants, Gifts, Allocations and Donations		11,857,153	11,017,862
Revenue from Bonds and Other Debt			1,500,000
Interfund Transfers / Internal Service Reimbursements	2,891,589	4,464,521	5,220,282
Other Resources (Except Current Year Property Taxes)		1,977,961	1,142,723
Current Year Property Taxes Estimated to be Received		8,159,810	8,350,000
Total Resources		53,436,354	55,649,349

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	8,605,485	10,267,712	10,466,928
Materials and Services	7,107,811	9,554,264	8,065,230
Capital Outlay	344,433	17,877,095	21,966,952
Legal Service			
Interfund Transfers	2,891,589	4,380,382	5,220,282
Contingencies		1,409,028	2,452,984
Special Payments	385,355	407,525	433,665
Unappropriated Ending Balance and Reserved for Future Expenditure		9,932,504	7,022,888
Total Requirements	19,394,473	53,838,898	55,649,349

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
ASSESSMENT & TAXATION	737,806	853,087	764,985
FTE	12.2	12.2	11.0
COUNTY CLERK	277,494	995,661	966,823
FTE	4.5	4.5	4.5
SHERIFF	4,189,700	8,022,917	5,538,200
FTE	38.0	36.5	42.0
ADMINISTRATIVE SERVICES	1,865,047	2,904,645	1,829,422
FTE	19.0	19.0	20.7
ADMINISTRATION	11,372,083	18,051,633	16,174,452
FTE	4.0	4.0	2.0
COUNTY FAIRHUNT PARK			428,644
FTE			1.0
MUSEUM			288,540
FTE			0.8
DISTRICT ATTORNEY	588,032	796,485	839,383
FTE	7.4	7.4	7.7
PLANNING	857,708	759,017	1,296,600
FTE	6.0	6.4	12.9
PUBLIC WORKS	2,822,272	11,537,305	13,463,995
FTE	23.5	25.5	25.5
PUBLIC HEALTH	314,891	583,064	
FTE	1.6	1.6	
YOUTH	634,350	793,765	795,658
FTE	7.0	7.0	8.0
(Not Allocated to Organizational Unit or Program)		10,978,795	14,600,431
Total Requirements	23,568,431	53,436,354	55,649,349
Total FTE	123	129	135

* Fiscal Year 2016 some presentation changes have been made. The Expenses for the FairPark fund and the Museum fund have historically been reported as under Administration in the Financial Summary. This was broken out for FY16. Additionally, Public Health for the County consisted of just Household Hazardous Waste which is a part of Planning. This is now shown under Planning instead of Public Health. The \$1,500,000 Revenue from Bonds and Other Debt is a loan for the CDBG Grant project and represents a portion of the funding to complete the project. It is not a bond issuance.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2015-16	Rate or Amount Imposed This Year 2016-17	Rate or Amount Approved Next Year 2017-18
Permanent Rate Levy (rate limit 4.2523 per \$1,000)			
Local Option Levy	\$4.2523	\$4.2523	\$4.2523
Levy For General Obligation Bonds			

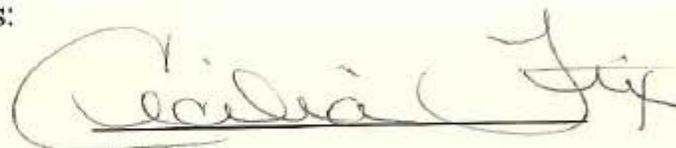
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
Internal Obligation Bonds		
Other Bonds		
Other Borrowings		
Total		

Affidavit of Publication

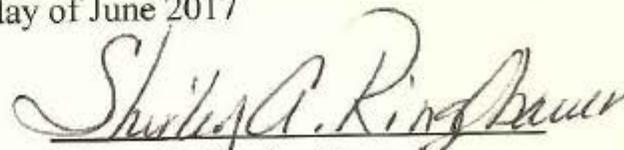
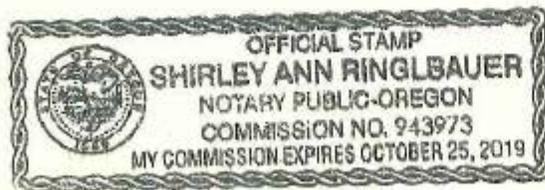
STATE OF OREGON, {SS

County of Wasco

I, Cecilia Fix, being first duly sworn, depose and say that I am the principal clerk of The Dalles Chronicle, a newspaper of general circulation, published in Hood River, Oregon in the aforesaid state and county of Wasco; that I know from my personal knowledge that the **Budget Hearing**, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper once in each of one consecutive weeks in the following issues:
June 2, 2017



Subscribed and sworn to before me this 8th day of June 2017



Notary Public for Oregon
My commission expires 10-25-19

FILED
WASCO COUNTY

2017 JUN -9 A 9:19

LISA GAMBEE
COUNTY CLERK

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE FISCAL YEAR)
2017-2018 BUDGET, TAX LEVY AND) RESOLUTION
APPROPRIATIONS) #17-007

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

BE IT HEREBY RESOLVED that the Wasco County Board of Commissioners hereby adopts the Fiscal Year 2017-2018 Budget approved by the Budget Committee of the County on May 16th, 2017, with changes Adopted by the Board of Commissioners and now on file in the Finance Office for the amount of \$55,660,912.

BE IT FURTHER RESOLVED that the Board of Commissioners of Wasco County, Oregon hereby imposes the taxes provided for in the adopted budget at the rate of \$4.2523 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2017-2018 upon the assessed value of all taxable property within the district as follows:

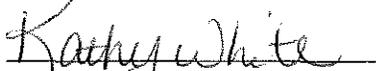
	Subject to the	Excluded
	General Government	From
	<u>Limitation</u>	<u>Limitation</u>
General Fund	\$4.2523/\$1,000	

BE IT FURTHER RESOLVED that the amounts and the purposes shown in the attached detail for the Fiscal Year beginning July 1st, 2017, be and hereby are as follows: the total appropriated amount is \$\$48,633,561, the total amount reserved for future expenditure is \$7,027,351 for a total budget of \$55,660,912.

BE IT FURTHER RESOLVED that the County Clerk certify to the assessor of Wasco County, Oregon the tax levy made by this Resolution.

The above Resolution Statements were approved and declared adopted on this 7th day of June, 2017.

ATTEST

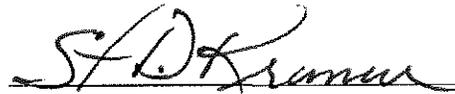

Kathy White
Executive Assistant

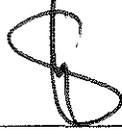
APPROVED AS TO FORM:


Kristen Campbell
Wasco County Counsel

WASCO COUNTY BOARD
OF COMMISSIONERS


Rod L. Runyon, Commission Chair


Steven D. Kramer, Commission Vice-Chair


Scott C. Hege, County Commissioner

Fund	Department/Classification	Budget Revenue	Budget Expense
GENERAL	ASSESSMENT & TAXATION	20,800	764,985
	COUNTY CLERK	134,200	322,021
	SHERIFF	342,803	2,380,273
	ADMINISTRATIVE SERVICES	354,249	3,012,564
	ADMINISTRATION	279,850	2,907,738
	DISTRICT ATTORNEY	193,944	661,877
	PLANNING	146,150	741,690
	PUBLIC WORKS	14,065	50,242
	YOUTH SERVICES	42,300	542,723
	NONDEPARTMENTAL	17,097,507	-
	TRANSFERS	664,300	2,330,487
	CONTINGENCY	-	1,281,000
UNAPPROPRIATED	-	4,294,568	
TOTAL GENERAL		19,290,168	19,290,168
PUBLIC WORKS	PUBLIC WORKS	2,813,787	3,638,305
	NONDEPARTMENTAL	5,232,801	-
	TRANSFERS	220,495	2,000,000
	CONTINGENCY	-	420,000
	UNAPPROPRIATED	-	2,208,778
TOTAL PUBLIC WORKS		8,267,083	8,267,083
COUNTY FAIR	ADMINISTRATION	172,680	187,313
	NONDEPARTMENTAL	54,669	-
	TRANSFERS	29,000	-
	CONTINGENCY	-	20,000
	UNAPPROPRIATED	-	49,036
TOTAL COUNTY FAIR		256,349	256,349
COUNTY SCHOOL FUND	ADMINISTRATION	287,200	312,550
	NONDEPARTMENTAL	25,350	-
TOTAL COUNTY SCHOOL FUND		312,550	312,550
LAND CORNER PRESERVATION	PUBLIC WORKS	34,000	20,921
	NONDEPARTMENTAL	41,738	-
	TRANSFERS	-	2,500
	CONTINGENCY	-	20,000
	UNAPPROPRIATED	-	32,317
TOTAL LAND CORNER PRESERVATION		75,738	75,738
FOREST HEALTH PROGRAM	NONDEPARTMENTAL	129,211	-
	TRANSFERS	-	75,000
	CONTINGENCY	-	54,211
TOTAL FOREST HEALTH PROGRAM		129,211	129,211

Fund	Department/Classification	Budget Revenue	Budget Expense
HOUSEHOLD HAZARDOUS WASTE	HHW	320,800	351,801
	NONDEPARTMENTAL	194,110	-
	CONTINGENCY	-	75,000
	UNAPPROPRIATED	-	88,109
TOTAL HOUSEHOLD HAZARDOUS WASTE		514,910	514,910
SPECIAL ECONOMIC DEVELOPMENT	ADMINISTRATION	1,240,000	716,283
	NONDEPARTMENTAL	66,283	-
	TRANSFERS	-	590,000
TOTAL SPECIAL ECONOMIC DEVELOPMENT		1,306,283	1,306,283
LAW LIBRARY	DISTRICT ATTORNEY	30,000	46,984
	NONDEPARTMENTAL	129,106	-
	TRANSFERS	-	110,300
	CONTINGENCY	-	1,822
TOTAL LAW LIBRARY		159,106	159,106
DISTRICT ATTORNEY	DISTRICT ATTORNEY	4,000	15,600
	NONDEPARTMENTAL	14,400	-
	TRANSFERS	-	1,800
	CONTINGENCY	-	1,000
TOTAL DISTRICT ATTORNEY		18,400	18,400
MUSEUM	ADMINISTRATION	69,000	106,230
	NONDEPARTMENTAL	202,040	-
	TRANSFERS	22,500	-
	CONTINGENCY	-	120,000
	UNAPPROPRIATED	-	67,310
TOTAL MUSEUM		293,540	293,540
WEED & PEST CONTROL	NONDEPARTMENTAL	220,495	-
	TRANSFERS	-	220,495
TOTAL WEED & PEST CONTROL		220,495	220,495
911 COMMUNICATIONS	SHERIFF	858,764	1,054,325
	NONDEPARTMENTAL	27,674	-
	TRANSFERS	183,987	-
	CONTINGENCY	-	16,100
TOTAL 911 COMMUNICATIONS		1,070,425	1,070,425

Fund	Department/Classification	Budget Revenue	Budget Expense
PARKS	ADMINISTRATION	82,000	74,562
	NONDEPARTMENTAL	180,694	-
	CONTINGENCY	-	20,000
	UNAPPROPRIATED	-	168,132
TOTAL PARKS	262,694	262,694	
COMMUNITY CORRECTIONS	SHERIFF	1,533,000	1,739,204
	NONDEPARTMENTAL	462,707	-
	CONTINGENCY	-	160,000
	UNAPPROPRIATED	-	96,503
TOTAL COMMUNITY CORRECTIONS	1,995,707	1,995,707	
COURT FACILITIES SECURITY	ADMINISTRATION	27,200	43,000
	NONDEPARTMENTAL	114,871	-
	CONTINGENCY	-	99,071
TOTAL COURT FACILITIES SECURITY	142,071	142,071	
KRAMER FIELD	ADMINISTRATION	-	33,434
	NONDEPARTMENTAL	33,434	-
TOTAL KRAMER FIELD	33,434	33,434	
CLERK RECORDS	COUNTY CLERK	7,300	18,500
	NONDEPARTMENTAL	37,502	-
	CONTINGENCY	-	26,302
TOTAL CLERK RECORDS	44,802	44,802	
ROAD RESERVE	PUBLIC WORKS	-	4,850,437
	NONDEPARTMENTAL	2,850,437	-
	TRANSFERS	2,000,000	-
TOTAL ROAD RESERVE	4,850,437	4,850,437	
911 EQUIPMENT RESERVE	SHERIFF	-	91,795
	NONDEPARTMENTAL	91,795	-
TOTAL 911 EQUIPMENT RESERVE	91,795	91,795	
FACILITY CAPITAL RESERVE	ADMINISTRATION	-	3,429,005
	NONDEPARTMENTAL	2,729,005	-
	TRANSFERS	700,000	-
TOTAL FACILITY CAPITAL RESERVE	3,429,005	3,429,005	

Fund	Department/Classification	Budget Revenue	Budget Expense
GENERAL OPERATING RESERVE	ADMINISTRATION	-	3,607,552
	NONDEPARTMENTAL	2,907,552	-
	TRANSFERS	700,000	-
TOTAL GENERAL OPERATING RESERVE		3,607,552	3,607,552
CDBG GRANT	ADMINISTRATION	5,243,472	5,365,122
	NONDEPARTMENTAL	121,650	-
TOTAL CDBG GRANT		5,365,122	5,365,122
CAPITAL ACQUISITIONS	ADMINISTRATION	-	3,709,600
	NONDEPARTMENTAL	3,009,600	-
	TRANSFERS	700,000	-
TOTAL CAPITAL ACQUISITIONS		3,709,600	3,709,600
YOUTH THINK	YOUTH SERVICES	160,963	163,659
	NONDEPARTMENTAL	53,472	-
	CONTINGENCY	-	30,000
	UNAPPROPRIATED	-	20,776
TOTAL YOUTH THINK		214,435	214,435
Total Appropriation		55,660,912	55,660,912
Reserve for Future Expenditure			7,027,351
Fiscal Year 2018 Appropriation			48,633,561

Orientation



Wasco County Fiscal Year 2018 Budget Message

I am pleased to present to you the Proposed Budget for Fiscal Year 2018. This covers the period of July 1st, 2017 to June 30th 2018.

The budget has been prepared to satisfy the legal requirements of Wasco County and the State of Oregon local budget law. The value and purpose of the budget is to provide a financial plan for the next fiscal year, authorize local government spending, justify the property tax levy and is a tool to communicate and inform any interested party.

The primary purpose of this budget is to recognize the cost of service approach to develop and implement a fiscally sound and sustainable plan to accomplish the goals of the county in the next fiscal period and beyond. Additionally, the budget must meet the principal objectives of maintaining a responsive local government, comparatively low taxes and fees, high service levels and a strong financial position. I am confident the Proposed Budget built by the management team of Wasco County meets these purposes.

The budget has several significant changes from the prior budget. First is a significant increase in the Oregon Public Employees Retirement System (PERS) contribution rate for the county. This PERS increase is 24.7% to 30.7% of the current contribution depending on the class of employee. The second significant change is the Weed & Pest fund is being closed out to the Public Works fund. The function will continue, just residing as a part of the Public Works fund. The Weed & Pest fund will only appear in the budget to transfer the fund balance to the Public Works fund.

The Proposed Budget has 25 funds totaling \$55,649,947. Revenues are not changing much as shown in the following charts. There continues to be a lull in federal funding.

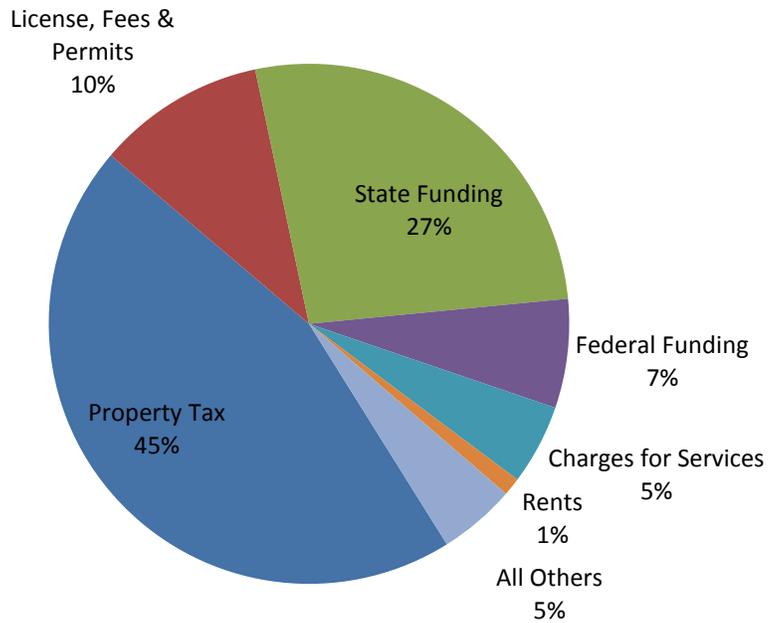
Fund	Description	FY17 Budget	FY18 Budget	Difference	%
101 - GENERAL FUND		\$ 20,117,190	\$19284,203	\$ (832,987)	-4%
	<i>The main operating fund for Wasco County</i>				
202 - PUBLIC WORKS FUND		\$ 7,969,180	\$ 8,257,083	\$ 287,903	4%
	<i>The fund for Road and Weed & Pes control</i>				
203 - COUNTY FAIR FUND		\$ 278,841	\$ 256,349	\$ (22,492)	-8%
	<i>County Fair operating fund</i>				
204 - COUNTY SCHOOL FUND		\$ 290,000	\$ 312,550	\$ 22,550	8%
	<i>Tax in lieu payments flow through</i>				
205 - LAND CORNER PRESERVATION FUND		\$ 101,411	\$ 75,738	\$ (25,673)	-25%
	<i>Dedicated to locating and remarking of land</i>				
206 - FOREST HEALTH PROGRAM FUND		\$ 77,219	\$ 129,211	\$ 51,992	67%
	<i>Federal dollars to fund search and rescue operations on federal lands</i>				
207 - HOUSEHOLD HAZARDOUS WASTE FUND		\$ 583,064	\$ 514,910	\$ (68,154)	-12%
	<i>Fee paid as part of garbage collection bill dedicated to recycling</i>				
208 - SPECIAL ECON DEV PAYMENTS FUND		\$ 2,130,800	\$ 1,306,283	\$ (824,517)	-39%
	<i>Revenue committed for economic development</i>				
209 - LAW LIBRARY FUND		\$ 158,285	\$ 159,106	\$ 821	1%
	<i>Dedicated revenue from citations that goes to maintaining law libraries</i>				
210 - DISTRICT ATTORNEY		\$ 21,335	\$ 18,400	\$ (2,935)	-14%
	<i>Forfeiture dollars and donations to victims of crimes</i>				
211 - MUSEUM		\$ 296,475	\$ 288,540	\$ (7,935)	-3%
	<i>Operations and donations for Wasco County Historical Museum</i>				
219 - WEED & PEST CONTROL FUND		\$ 384,100	\$ 220,495	\$ (163,605)	-43%
	<i>Former operating fund for weed and pest control – merging into Public Works fund in FY2018</i>				
220 - 911 COMMUNICATIONS FUND		\$ 1,016,192	\$ 1,070,425	\$ 54,233	5%
	<i>Operating fund for 911 services</i>				
223 - PARKS FUND		\$ 205,960	\$ 262,694	\$ 56,734	28%
	<i>Operating fund for Hunt Park</i>				
227 - COMMUNITY CORRECTIONS FUND		\$ 2,450,382	\$ 1,995,707	\$ (454,675)	-19%
	<i>Operating fund for parole and probation services</i>				
229 - COURT FACILITIES SECURITY FUND		\$ 91,107	\$ 142,071	\$ 50,964	56%
	<i>State funded established to provide courthouse security</i>				
232 – YOUTH THINK		\$ 259,725	\$ 214,435	\$ (45,290)	-17%
	<i>State funded operations to provide services for children and families</i>				
233 - KRAMER FIELD FUND		\$ 33,145	\$ 33,434	\$ 289	1%
	<i>Private donations to upgrade Kramer Field</i>				
237 - CLERK RECORDS FUND		\$ 50,825	\$ 44,802	\$ (6,023)	-12%
	<i>Funded by recording fees to cover archival costs</i>				
321 - ROAD RESERVE FUND		\$ 2,815,000	\$ 4,850,437	\$ 2,035,437	72%
	<i>Reserve fund for Public Works</i>				
324 - 911 EQUIPMENT RESERVE		\$ 240,600	\$ 91,795	\$ (148,805)	-62%
	<i>To save for 911 equipment replacements</i>				
326 - FACILITY CAPITAL RESERVE		\$ 2,734,000	\$ 3,429,005	\$ 695,005	25%
	<i>Fund established to save for large capital projects</i>				
327 - GENERAL OPERATING RESERVE		\$ 2,812,000	\$ 3,607,552	\$ 795,552	28%
	<i>Fund to save for unanticipated revenue shortfalls</i>				

Updated 5/5/17 – Personnel costs did not complete roll into the budget. This has now been corrected.

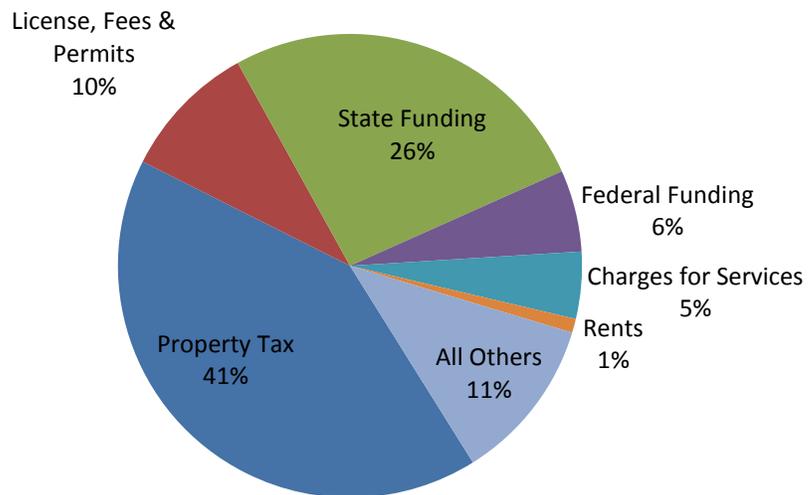
Fund	Description	FY17 Budget	FY18 Budget	Difference	%
330 - CDBG GRANT FUND		\$ 5,508,670	\$ 5,365,122	\$ (143,548)	-3%
	<i>Capital projects fund for Center for Living project</i>				
322 - CAPITAL ACQUISITIONS FUND		\$ 2,802,650	\$ 3,709,600	\$ 906,950	32%
	<i>The main capital fund for Wasco County</i>				
Total Budget Change		\$ 53,428,156	\$55,649,947	\$ 2,221,791	4%

Due to a transfer of \$2.0 million of fund balance from the Public Works fund to the Road Fund reserve, the budget appears to have grown. However, that is not the case as the transfer inflates the actual budget. The overall decrease in the budget when transfers of fund balance to reserves are ignored is due to planned events. The plan was to draw down fund balances in fiscal year 2017. County staff are pursuing the goal of sustainability and succession planning to build the budget and this is a result of those goals. When just operating expenses government wide are compared (personnel and materials & service) the increase between fiscal year 2017 projected expense and the Proposed Budget is about \$705 thousand or 3.8%.

**FY15 OPERATING REVENUE GOVERNMENTWIDE -
\$18,104,035**

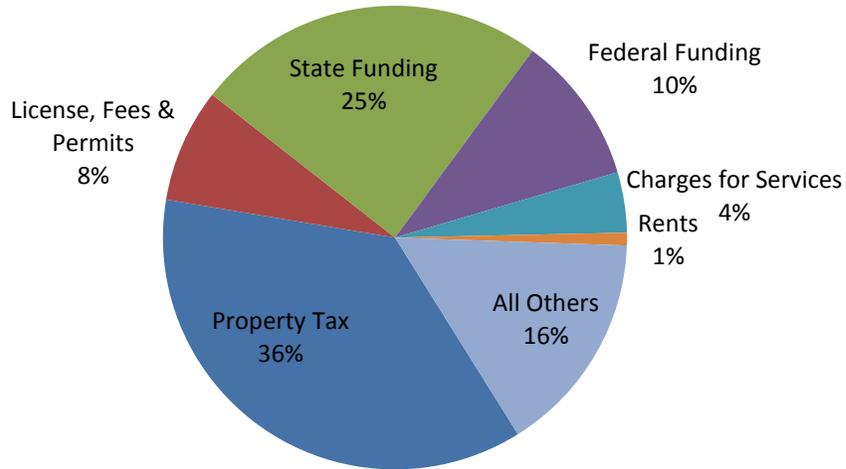


**FY16 OPERATING REVENUE GOVERNMENTWIDE -
\$20,289,413**

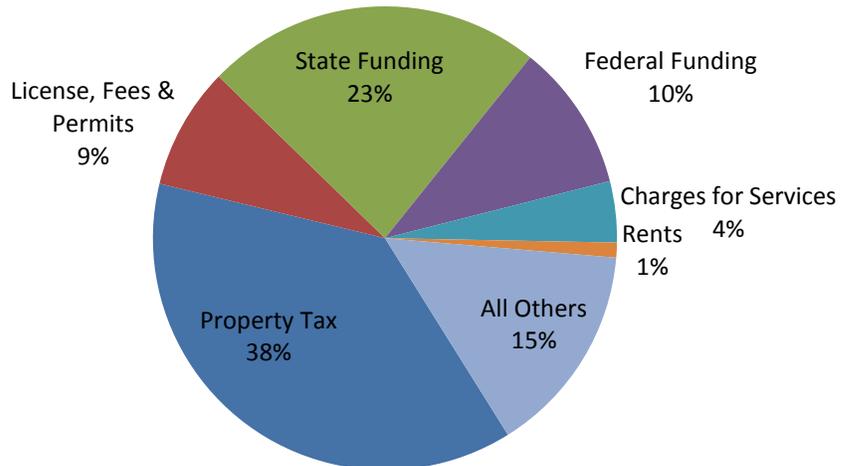


Updated 5/5/17 – Personnel costs did not complete roll into the budget. This has now been corrected.

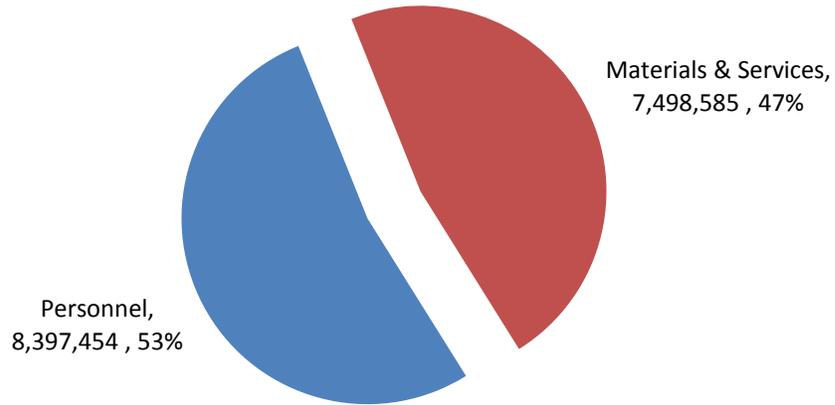
FY17 PROJECTED OPERATING REVENUE GOVERNMENTWIDE - \$23,606,132



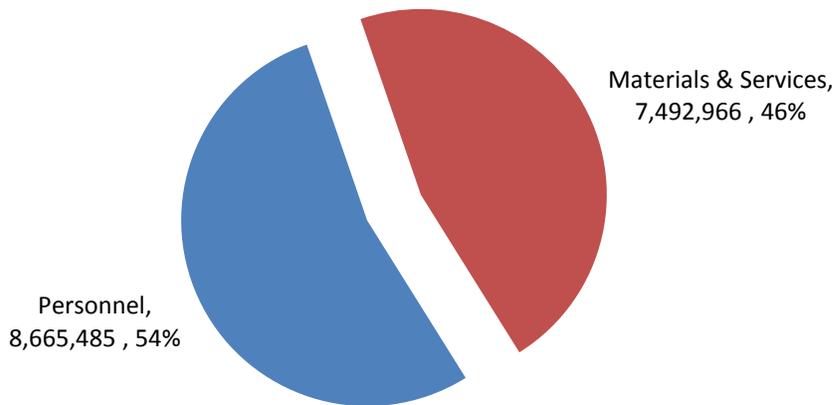
FY18 PROPOSED OPERATING REVENUE GOVERNMENTWIDE - \$23,602,362



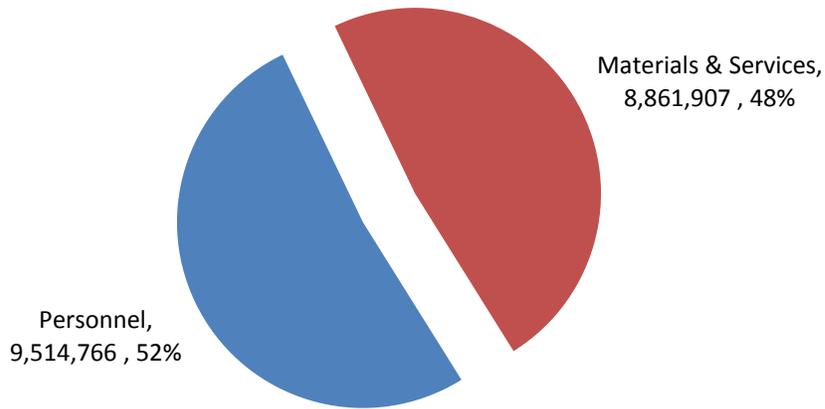
**FY15 OPERATING EXPENSE GOVERNMENTWIDE -
\$15,896,039**



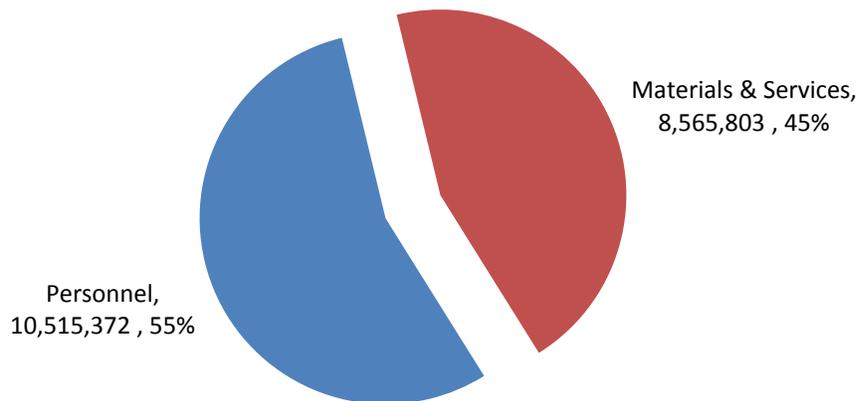
**FY16 OPERATING EXPENSE GOVERNMENTWIDE -
\$16,158,451**



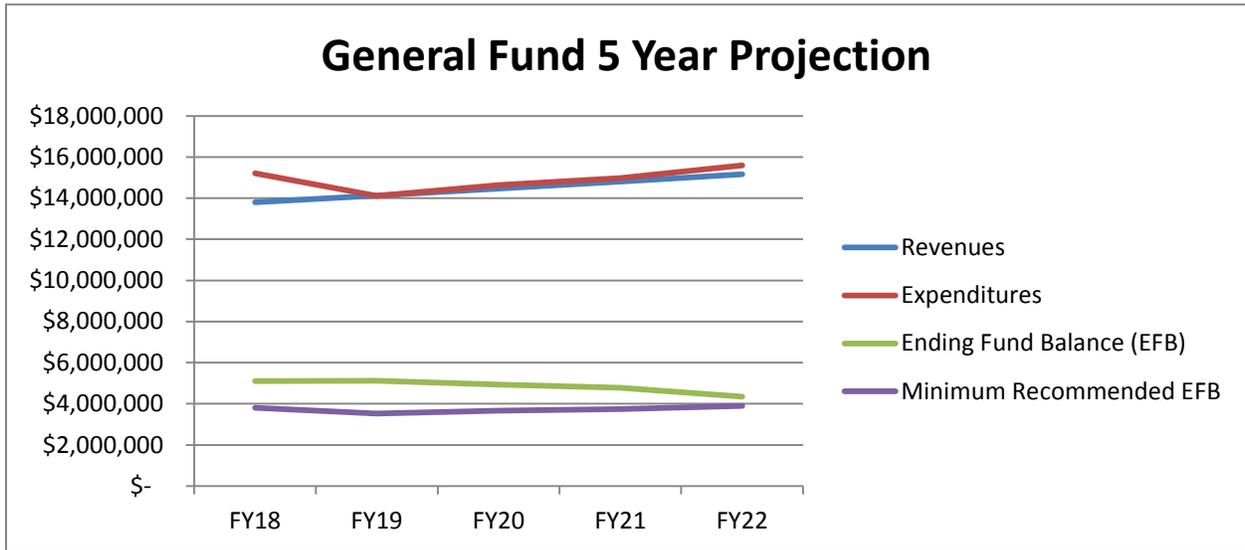
**FY17 PROJECTED OPERATING EXPENSE
GOVERNMENTWIDE - \$18,376,673**



**FY18 PROPOSED OPERATING EXPENSE
GOVERNMENTWIDE - \$19,081,175**



Financial forecast



The chart above projects the revenue, expense and ending fund balance for the next five (5) fiscal years. While over this five year period the ending fund balance declines by almost \$1 million and the expense are about \$400 thousand more than revenues, this is accomplished with a planned transfer of \$1.2 million each year to the reserve and capital funds set up for the General Fund. In fiscal year 2018, this amount is actually \$2.6 million. The minimum recommended ending fund balance (EFB) is approached by the actual projected EFB in fiscal year 2022. The minimum recommended EFB is three months of average expenditures. So, while the EFB is projected to decrease, this is more than made up by the increase to reserve and capital funds.

Staffing changes

Community Corrections – An Office Assistant II will be replaced with a Case Aid to assist in low risk supervision.

Public Works – A Road Laborer and a Road Tech positions will be added to aid in succession planning for retirements.

District Attorney – The current Office Assistant position will move from 0.6 FTE to 0.8 FTE. This is to enable getting discovery information out in a timelier manner.

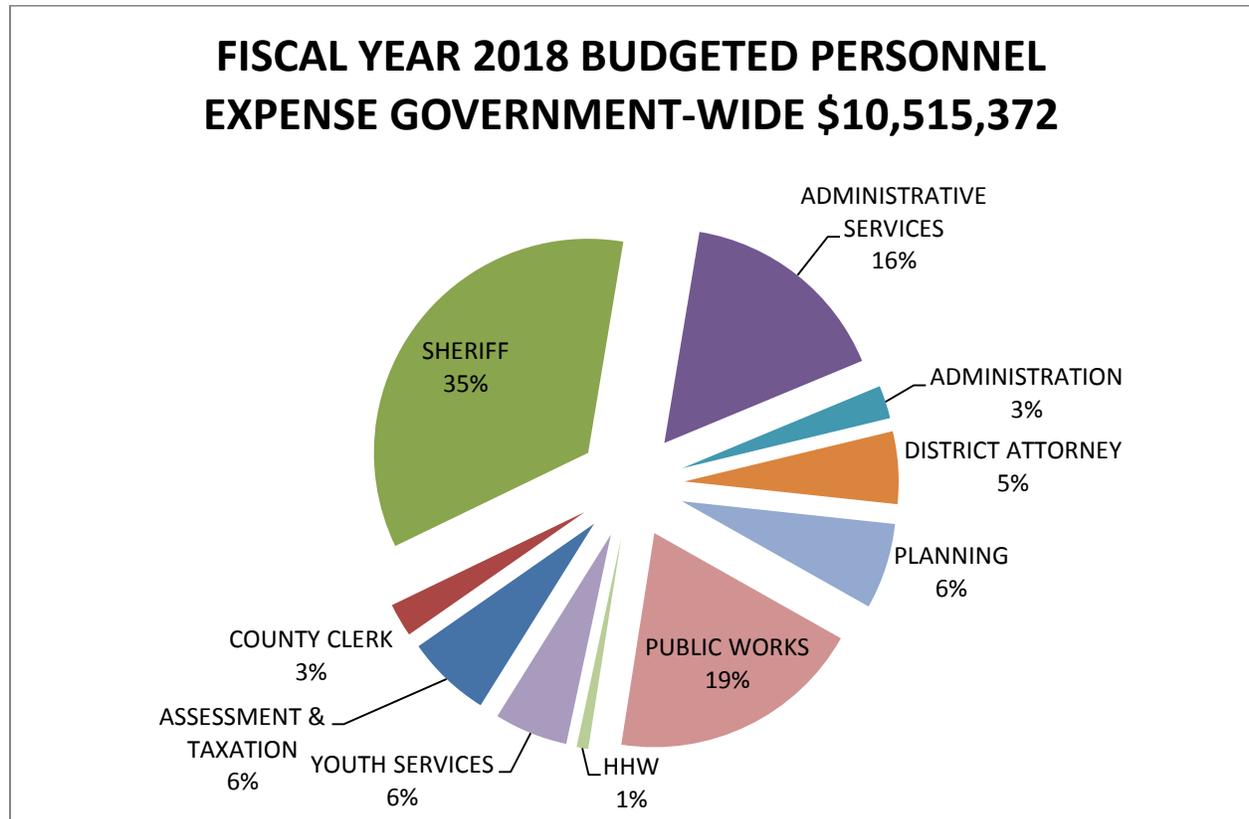
Information Services – A temporary IS Tech will be hired to assist with potential staff transitions and coverage for an employee due to a FMLA covered issue.

Sheriff’s Office – The Emergency Management Coordinator will increase from .75 FTE to 1.0 FTE. This position will take on additional communication duties that fit in with the role.

Updated 5/5/17 – Personnel costs did not complete roll into the budget. This has now been corrected.

Assessment & Taxation (Assessor’s Office) – A temporary Property Tax Appraiser II will be hired to assist in system cleanup and reassessments of property. There were three temporary positions in fiscal year 2017, this will be a net decrease of two positions.

Elected Officials – In fiscal year 2017, all non-represented, unelected staff received a 4.1% market based adjustment. The Compensation Committee met and determined this is appropriate for elected officials and recommended the rate increase. In the new fiscal year, the budget includes the recommended market based adjustment for elected officials.



Fund	FY17 Budget	FY18 Budget	\$ Difference	% + OR -
GENERAL FUND	\$ 6,675,484	\$ 6,693,278	\$ 17,794	0.3%
PUBLIC WORKS FUND	\$ 1,624,939	\$ 1,972,165	\$ 347,226	21.4%
COUNTY FAIR FUND	\$ 44,103	\$ 21,362	\$ (22,741)	-51.6%
LAND CORNER PRESERVATION FUND	\$ 56,039	\$ 17,920	\$ (38,119)	-68.0%
HOUSEHOLD HAZARDOUS WASTE FUND	\$ 117,584	\$ 92,176	\$ (25,408)	-21.6%
MUSEUM	\$ 44,669	\$ 29,428	\$ (15,241)	-34.1%
WEED & PEST CONTROL FUND	\$ 93,588	\$ -	\$ (93,588)	-100.0%
911 COMMUNICATIONS FUND	\$ 825,122	\$ 856,332	\$ 31,210	3.8%
PARKS FUND	\$ 36,343	\$ 26,111	\$ (10,232)	-28.2%
COMMUNITY CORRECTIONS FUND	\$ 675,870	\$ 727,984	\$ 52,114	7.7%
YOUTH THINK	\$ 73,971	\$ 78,616	\$ 4,645	6.3%
Total Personnel	\$ 10,267,712	\$ 9,790,946	\$ 247,660	2.4%

Updated 5/5/17 – Personnel costs did not complete roll into the budget. This has now been corrected.

Transfers

The following transfers between funds serve one of three purposes; 1) supporting operations, 2) supporting reserve commitments, or 3) closing out a fund to condense operations into another fund (Weed & Pest is being merged with Public Works).

From	To	Amount	Reason
General Fund	Fair	29,000	Operations - Insurance
General Fund	Museum	17,500	Operations
General Fund	911 Communications	183,987	Operations
General Fund	Capital Acquisition	700,000	Building Improvement
General Fund	Capital Facilities Relacement	700,000	Facilities Reserve
General Fund	Operating Reserve	700,000	Reserve
Public Works	Road Reserve	2,000,000	Reserve
Economic Development	General Fund	190,000	Lottery support of Planning
Economic Development	General Fund	397,500	Economic Development
Economic Development	Museum	2,500	Operations
Land Corner	General Fund	2,500	Administration
Forest Health	General Fund	75,000	Reimburse Search & Rescue
District Attorney	General Fund	1,800	Administration
Weed & Pest	Public Works	220,495	Close out fund

Capital Outlay

The current budget for Capital is \$22.0 million. However, this includes \$15.6 million in reserves that are budgeted to be available in needed but a need may not come up. The CDBG Grant project accounts for \$5.4 million. This leaves for normal operations accounting for \$1.0 million. The list below summarizes the outlays and the purpose.

Fund	Purpose	Amount
General	Buildings	300,000
General	Four (4) vehicles for fleet	120,000
General	Equipment	52,186
General	Computer Replacements	106,750
Public Works	Equipment	25,000
Public Works	Dump Truck	175,000
Public Works	Preservation Project	60,000
HHW	Vehicle	6,500
Community Corrections	Three (3) vehicles for fleet	85,000
Clerk Records	Equipment	5,000
CDBG Grant	Grant Project	5,365,122
Road Reserve	Reserves	4,850,437
911 Equipment Reserve	Reserves	91,795
Facilities Capital Reserve	Reserves	3,429,005
General Operating Reserve	Reserves	3,607,552
Capital Acquisitions	Reserves	3,709,600
Total Capital Outlay		21,988,947

Personnel

Personnel costs account for 18.9% of the entire fiscal year 2018 Proposed Budget and 55.1% of just the operations cost of the fiscal 2018 Proposed Budget.

PERS

PERS set rates every two years. The current PERS rates will expire on June 30, 2017 and be replaced with the new rates. The rates are summarized below.

Rate Type	2017/19	2015/17	2013/15	2011/13	2009/11
Tier 1&2	19.80%	15.87%	12.64%	12.81%	8.65%
OPSERP – General	11.52%	8.86%	9.80%	9.50%	7.34%
OPSERP- Police & Fire	16.29%	12.97%	12.53%	12.21%	10.05%
Represented	+6%	+6%	+6%	+6%	+6%

The 6% contribution over and above the required percentage is paid by the County for represented employees.

Updated 5/5/17 – Personnel costs did not complete roll into the budget. This has now been corrected.

Insurance

Health insurance increase has been budgeted at 12.6% increase that will go into effect January 1st, 2018. The budgeted increase for dental insurance is a 7% increase going into effect January 1st, 2018.

Reserve Funds

Currently, Wasco County has three unrestricted Reserve Funds and two restricted Reserve Funds. The difference derives from the source of revenue used in the funds.

*The National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association recommend that **all governments** develop a formal, written fund balance policy which includes outlining reserve fund purposes and goals that is made publicly available.*

Facility Capital Reserve - unrestricted

The purpose of this reserve is to save for facility capital improvements or replacements that; due to the inherently high cost of development, cannot normally be achieved in a single budget year. Additionally, this fund can be used for infrastructure improvements, or replacements to enhance efficiency or effectiveness of county operations. Examples of projects may include major building remodels such as the replacement of the Courthouse electrical or plumbing systems, construction of a new building, or purchases of software that make the County more efficient or effective.

Capital Acquisition - unrestricted

This reserve account is created to allow Wasco County to fund a reserve specifically for capital acquisitions and capital development activities. This fund will be built over time with the goal of having a pool of money available to acquire or develop real property.

Operating Reserve Fund - unrestricted

This fund was created to offset future operating shortfalls as part of our long term forecasting. For example, the uncertainty of receiving timber dollars and state funding streams impact operating and program decisions. Having a reserve fund to help sustain services will help facilitate change and assist in long term budgeting.

Road Reserve Fund - restricted

This fund is necessary to help protect the county if a natural disaster destroys any function or component of the county road infrastructure. May also be used to replace or repair major road equipment essential in maintaining the infrastructure and/or be used to continue operations in any of the five districts.

911 Equipment Reserve Fund - restricted

This fund was created in anticipation of replacing any equipment related to the operations of the 911 Communications Center.

	<i>FY18</i>	<i>FY17</i>	<i>FY16</i>	<i>FY15</i>	<i>FY14</i>
Facility Capital Reserve^^	3,429,005	2,734,000	1,082,622	1,026,111	323,177
Capital Acquisition^^	3,709,600	2,802,650	1,335,688	1,228,258	607,676
Operating Reserve^^	3,607,552	2,812,000	1,431,379	1,326,935	552,503
Road Reserve^	4,850,437	2,815,000	2,792,094	2,782,550	2,767,601
911 Equipment Reserve^	91,795	240,600	238,018	237,204	227,987
Total	15,688,389	11,812,000	6,879,800	6,601,059	4,478,945

^Restricted reserve funds – the Road Reserve increased significantly due to moving \$2 million from fund balance in the Public Works fund to reserves. 911 Equipment reserve decreased due to the planned purchase of equipment.

^^Non-restricted reserve funds continued to rise and this enables the County to plan for the future and handle unplanned events. The reserve levels are closer to accomplishing those best practice and citizen safe measures.

Contingency and Ending Fund Balance

The General Fund Contingency assigned amount shall be no more than thirty percent of the unassigned fund balance. The current budgeted contingency amount of \$1,281,000 is 29.5% of the budgeted unappropriated (unassigned) amount.

The General Fund unappropriated (unassigned or Ending Fund Balance) must be at least two months of total personnel services and no more than four months of total operating expenses. The current unappropriated amount is within that range at \$4,173,771.



Budget Document User,

In the creation of the Budget Book for the Budget Committee meeting, several errors were put into the budget details. These errors were not discovered until after publication. The corrections are attached to this letter and will replace pages in the Budget Book. The corrections impact the General Fund, Public Works Fund, Fair Fund, Parks Fund, and the Museum Fund.

The issue is in the personnel cost, the full cost of several positions did not roll forward to the Proposed Budget level correctly. Finance staff tracked the problems down and corrected the issue.

All pages reprinted due to the error will be footnoted on the page. The expenses will be increased to the correct level and the balance will be taken out of Unappropriated funds. The table below summarizes the dollar value of the change by fund.

<u>Fund</u>	<u>Additional Expense</u>
General	\$173,459
Public Works	\$557,700
Fair	\$824
Parks	\$1,011
<u>Museum</u>	<u>\$1,432</u>
Total All Funds	<u>\$734,426</u>

Where the changes have been made the Budget Book pages have a footer to identify the sheet as updated.

I apologize for any confusion this late correction causes.

Mike Middleton

Wasco County Oregon Budget Committee Session

Fiscal Year 2017-2018

Columbia Gorge Community College Board Room

400 East Scenic Drive, Building 1, Room 1.162

The Dalles, Oregon

Tuesday, May 16, 2017

Call to Order

9:00 a.m.

Approval of 2017 Minutes

Elections of Officers

Public Comment/Discussion – limited to 3 minutes per person.

Budget Message/Budget Presentation – Mike Middleton

Noon

Lunch Break

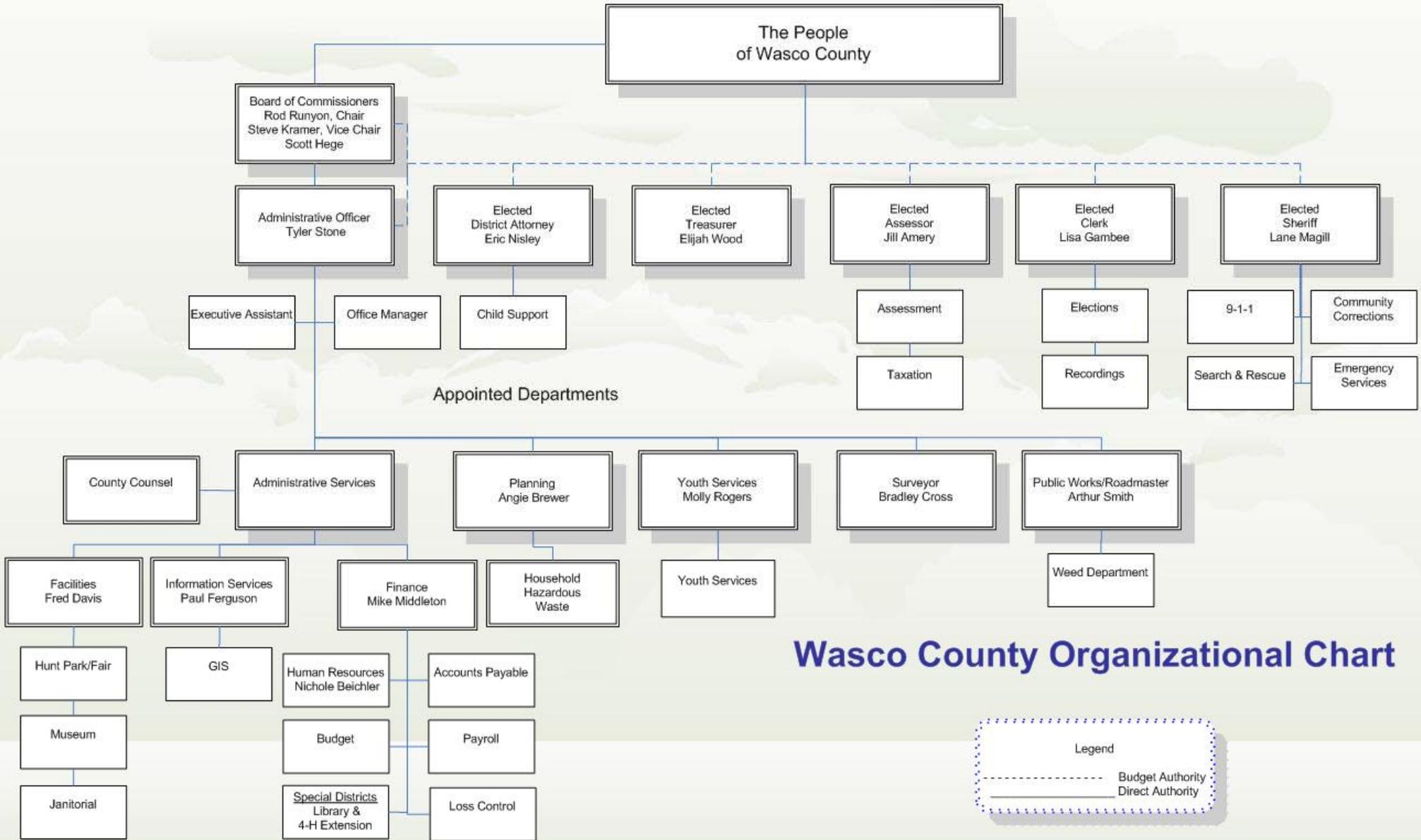
**Deliberation and recommendation of the Wasco County Budget for
Fiscal Year 2017-2018; approval of the tax rate**

Note:

***If more time is needed for the deliberation and recommendations of
the Budget, the Session will be recessed and continued at 10:30 a.m.
on Wednesday, May 17, 2017***

CONTACT LIST

County Commissioners	Rod Runyon Scott Hege Steve Kramer	rodr@co.wasco.or.us scotth@co.wasco.or.us stevek@co.wasco.or.us	506.2532 506.2522 506.2524
Administrative Officer	Tyler Stone	tylers@co.wasco.or.us	506.2552
Assessment & Taxation	Jill Amery	jilla@co.wasco.or.us	506.2512
County Clerk	Lisa Gambee	lisag@co.wasco.or.us	506.2535
County Sheriff	Lane Magill	lanem@co.wasco.or.us	506.2592
Facilities	Fred Davis	fredd@co.wasco.or.us	506.2553
Information Services	Paul Ferguson	paulf@co.wasco.or.us	506.2554
Finance	Mike Middleton	mikem@co.wasco.or.us	506.2770
District Attorney	Eric Nisley	ericn@co.wasco.or.us	506.2682
Planning	Angie Brewer	angieb@co.wasco.or.us	506.2566
Public Works	Arthur Smith	arthurs@co.wasco.or.us	506.2645
Youth Services	Molly Rogers	mollyr@co.wasco.or.us	506.2667





Budget Direction to Departments

There are strong pressures on the Wasco County budget. The property tax revenue is barely keeping pace with the growth in personnel cost. In addition, the State is having budget issues and the priorities of the State Budget may lead to less funds being made available to the County. The average increase in property tax is about \$300 thousand each year. Each year salaries rise by 2.5% due to step increase – this amount is just over \$200 thousand increase each fiscal year. On top of that, every biennium the rates are adjusted for PERS. The retirement fund is underfunded and rates will increase significantly each biennium. Right now, the trend is to increase by \$200 thousand every 2nd year. At this point in time, property tax revenue increases and personnel expenses are at a balance point. This will change and hiring additional staff will increase the differential. Additionally, the state is facing budget difficulties and this may lead to funding priority changes by the State. All of these factors must be taken into consideration so the County can have a smooth landing instead of suddenly running into a lack of funds.

Taking this into account, Management has prepared the budget and all Ask-Add items were reviewed with an approach to control expense growth. This is accomplished with the following direction to staff:

- Any new position request must be project based, temporary or part of succession planning.
- Capital purchases should only be made for sustainability purposes and seek to effectively and efficiently serve the tax payers.
 - The capital purchase needs to be fiscally responsible.
- No new services should be added – this is an increase to costs.
- Current services should be evaluated – can the scope be reduced? Is another agency able to provide a service?
- Avoid duplication of services when feasible.
- Focus on a sustainable budget – revenues should be more than expenses.

Based on the approach these points give, the Management Team has reviewed the attached requests and has either recommended or not for each Ask-Add. Where recommended, the Ask-Add is included in the Proposed Budget. When not recommended, it is still present in the list for the review of the Budget Committee.

Ask-Add Listing

Recommended

In the budget preparation process, Departments will ask for additions for staffing, capital equipment or to provide new service lines. These comprise the Ask-Add listing. These items are reviewed by the Management Team and either Recommended or Not Recommended. If Recommended, the Ask-Add is included in the budget. If not, it is not.

The Recommended Ask-Adds are listed on the following pages.

Summarized by Fund:

Fund	Expense	Revenue
General Fund	\$123,412	\$3,599
Public Works	\$339,151	\$40,345
Fair	\$1,121	-
Park	\$1,369	-
Land Corner Preservation	\$(26,300)	-
Special Economic Development	\$5,000	-
Community Corrections	\$(1,908)	-

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Case Aide	<p>Community Corrections</p> <p>Purpose: Replace Office Assistant 2 with Case Aid at Grade H. Eliminate the part-time position to assist in funding the position.</p> <p>Discussion: The intent is to leverage the current FTE positions and move low risk supervision to a more appropriate level. These are cases that have minimal complexity and will free up the Probation Officers for more individuals requiring more attention.</p> <p>Fiscal Impact: While the replacement results in a higher wage - \$4,135 - the elimination of the part-time position saves \$6,043 off the budget. This means this Ask-Add actually decreases the overall cost.</p> <p>Recommendation: Management Team - Yes</p>	227	(1,908)	-
Grounds Manager	<p>Fair/Park</p> <p>Purpose: Increase compensation to Facilities Operator/Caretaker (Grounds Manager)</p> <p>Discussion: The Fair Board requested to increase the compensation to the Grounds Manager due to work load. Additionally, the current Grounds Manager does not live in the housing on the property - this is to be rented out to someone else. The prior Grounds Manager lived on the property so this can be seen as an inequity and the desire to compensate for that difference. The wage was intended to be set without the value of the housing included. Based on discussions, the Management Team opted to approve an alternate recommendation budgeting the increase of two steps on the pay grade instead. This way the pay matrix is not ignored.</p> <p>Fiscal Impact: \$2,490 with benefits spread between the two funds (Fair and Parks). Currenty this is at a 45% to 55% split. The house will be rented at \$600/month = \$7,200 annually</p> <p>Recommendation: Management Team - Yes to alternative recommendation of a two step increase.</p>	203	1,121	-
		223	1,369	-

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Road Specialist x2	<p>Public Works Purpose: Move two (2) Road Tech IIs to Road Specialists - Grade G to Grade J</p> <p>Discussion: This is part of the Public Works succession plan. Public Works is requesting the budget authority to promote up to two of the individuals in The Dalles area. One is highly likely to be ready to promote at the next evaluation. The second is on track to be ready at evaluation. Neither of these promotions is a guarantee, just to allow Management to make the promotion if appropriate at the time. Public Works has four individuals approaching retirement and this is part of the plan to position staff to have the skills necessary to provide service at the same level.</p> <p>Fiscal Impact: This only impacts the Public Works fund. The fund is depleting fund balance but this is short term and intentional due to building for the retirements coming. The additional budget required is \$15,858.</p> <p>Recommendation: Management Team - Yes. Consider all Public Works position requests in relation to each other. Hiring/promotion should be staggered based on the actual retirement dates.</p>	202	15,858	-
Road Laborer	<p>Public Works Purpose: Add an additional Road Laborer in The Dalles for the succession planning.</p> <p>Discussion: The position will be in The Dalles. In The Dalles, there are 3 individuals who will be retiring in the next 1-3 years. This will give time to build skills and knowledge in the replacement to ease the transition. After retirements, the FTE count will shrink as the retired staff member will not be replaced.</p> <p>Fiscal Impact: The result is a decrease in fund balance but this is planned and part of the succession plan.</p> <p>Recommendation: Management Team - Yes. Consider all Public Works position requests in relation to each other. Hiring/promotion should be staggered based on the actual retirement dates.</p>	202	47,959	-

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Road Tech	Public Works Purpose: Create an additional Road Tech position to cover the planned retirement in Antelope.	202	53,519	-

Discussion: The staff member has given a retirement date and it is necessary to transfer the knowledge. The current staff member in Antelope covers the area alone and this is problematic. The plan is to combine Wamic (currently has 2 staff members) with Antelope and this retirement and training period is a good point to do that. The intent is to base all staff for Wamic and Antelope out of Wamic. The FTE count will be reduced after the retirement as the position will not be filled. The FTE increase is temporary.

Fiscal Impact: The result is a decrease in fund balance but this is planned and part of the succession plan. The increase in cost is temporary as the retirement will result in an overall decrease due to the step and grade of the retiring individual.

Recommendation: Management Team - Yes. Consider all Public Works position requests in relation to each other. Hiring/promotion should be staggered based on the actual retirement dates.

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Dump Truck	<p>Public Works</p> <p>Purpose: Purchase new Dump Truck</p> <p>Discussion: This was approved in FY17, however, the prices were more than expected. The market has now been researched by management and the price is known. The money spent now will provide an asset that will last and should be around when funds get tighter. This is a needed piece of equipment to accomplish department requirements.</p> <p>Fiscal Impact: The cost is about \$175,000 and is a one-time expense.</p> <p>Recommendation: Management Team - Yes</p>	202	175,000	-
Weed Sprayer	<p>Public Works</p> <p>Purpose: Replace the current weed spraying system with a standardized model with parts available "off the shelf"</p> <p>Discussion: The current weed sprayer is a system custom built by a staff member nearing retirement. Other than this individual, no staff member can work on it as there are no manuals or reference guides. The equipment is getting older and needing more and more maintenance. The intent is to purchase a standardized system with parts and reference guides available.</p> <p>The Budget Team had recommended against this purchase. The considerations were 1) Public Works plans on doing less and less weed contract spraying; 2) The current equipment does work.</p> <p>Fiscal Impact: The cost is about \$25,000, however there will be some revenue back as the old equipment has some sale value. That is difficult to value at this time but it should not be too much. Additionally, while the Weed fund is a separate fund currently, the intent is to merge the Weed Fund into the Public Works Fund.</p> <p>Recommendation: Management Team - Yes</p> <p>This was a change from the Budget Team recommendation where the purchase was not recommended.</p>	202	25,000	-

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
County Surveyor & Survey/Engineering Tech	Public Works	101	(26,300)	-
	<p>Purpose: The County Surveyor would take over as the County Surveyor and Road Surveyor. The current Road Surveyor position will become a Survey/Engineering Tech position. The positions will be split between General Fund, Public Works Fund and Land Corner Fund.</p>	202	21,815	40,345
	<p>Discussion: Replacing a licensed surveyor is difficult in our area. Given that, the expectation is our current Road Surveyor will be appointed to the County Surveyor position upon the retirement of the current County Surveyor. Already this individual does survey work for Hood River which Wasco County receives reimbursement for the staff time. This will continue. The repurposed position becomes a Survey/Engineering Tech which is a good way to grow an individual (without a license) with the skills to be an licensed surveyor in the future. This position would also qualify for the ORMAP grant to offset part of the cost based on the duties assigned.</p>	205	(26,300)	-
	<p>Fiscal Impact: With a retirement being replaced and a position being replaced at a lower level, expenses across the funds involved decrease \$30,786. The result is a decrease to the General Fund and the Land Corner Fund of \$26,300 each and an increase to the Public Works Fund of \$21,815. The additional ORMAP grant funds will offset the Public Works Fund \$40,345 making the overall cash impact positive for all funds involved.</p> <p>Recommendation: Management Team - Yes</p>			

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Trama Informed Care	Youth Services	101	6,500	

Purpose: Create Trama Informed Care (Sanctuary Consortium) contracts for training and implementation

Discussion: This is something that would only work if the organization is willing to commit to being a Sanctuary Organization. Currently used by Sheriff, Community Corrections, Youth Services. Other departments see need for the training these contracts would provide. Fits in with the 100% Love culture. Will only be done if all the other organizations in the group do participate.

Fiscal Impact: This is estimated to cost \$6,500 at this time.

Recommendation: Management Team - Yes. Encourage all departments to utilize the training this contract will make available.

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Digitizing	<p>District Attorney</p> <p>Purpose: Hire a temporary person to scan files in</p> <p>Discussion: This is to eliminate paper just being stored by creating electronic files. It will enable faster research to find a file and utilize less space. Additionally, the employee is through a local organization helping to place individuals with disabilities. For this reason, the local organization will purchase the scanning equipment needed to do the job.</p> <p>Fiscal Impact: Since only the wages are paid and not the equipment to do the task, that saves funds. The planned expense is \$8,000</p> <p>Recommendation: Management Team - Yes - as a pilot program only for 1 year with the possibility of other departments utilizing the service in the future.</p>	101	8,000	
DA Office Assistant	<p>District Attorney</p> <p>Purpose: Increase the current Office Assistant from .60 FTE to .80 FTE</p> <p>Discussion: The County is constitutionally required to provide discovery to the defense - this position does that. Technology has improved the process however it now takes more time to gather the audio, video and other digital records and the volume keeps increasing. This means not all requests are met with the timeliness they need to be. The current Office Assistant only works 3 days a week and has not been available for time past that. This has changed and the DA would like to take advantage of this. The extra time will relieve stress on the clerk and provide the discovery to defense in a more timely manner. Currently with the workload, there would be absolutely no way for a new person to do the job in the time allotted.</p> <p>Fiscal Impact: this is an increase of \$8,192.</p> <p>Recommendation: Management Team - Yes. This is with the expectations the position will work on cross training and succession planning</p>	101	8,192	

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
IS Tech	Information Services Purpose: Hire a Temp IS Tech I to cover possible transition and time out for staff member	101	53,897	

Discussion: The position is to work with and learn the position for an employee with health issues. Sooner or later this employee may need to leave work. In the meantime there are sick days that need to be covered and a considerable amount of knowledge to transfer. The temp position is temporary and would not be a permanent increase in the FTE count of the IS department. It is needed to maintain the level of service for the County Departments especially considering all the assistance IS will need to provide departments on their strategic plan goals.

Fiscal Impact: This temporary position will cost \$53,897 with benefits. No additional costs are included for setting up an office, computer or phone. The space is expected to be shared with other staff.

Recommendation: Management Team - Yes - This is only for succession planning and is not a permanent increase in IS FTE count.

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Emergency Manager to Full Time	Sheriff's Office	101	17,198	8,599
<p>Purpose: Increase the Emergency Management Coordinator from .75 FTE to 1.0 FTE</p> <p>Discussion: The position is offset by State funding of 50%. Would like to see this position used as the Wasco County PIO, monitor communications, Facebook, etc. Sheriff sees this as reasonable and the position is already starting to take on some of these responsibilities. Wasco County is the only Oregon County with a part-time Emergency Manager. The position is running out of time to take care of duties and the move to full time will allow the position to accomplish the necessary tasks.</p> <p>Fiscal Impact: the increased cost is \$17,198 with a state reimbursement of \$8,599 so results in a net impact of \$8,599 on fund balance.</p> <p>Recommendation: Management Team - Yes - If the position can take on the PIO role, monitor communications including Facebook, etc.</p>				

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Property Appraiser II - Assessor Temp		101	48,105	

Purpose: Temporary Assistance to catch up on processes

Discussion: Assessing used 3 temporary positions to get data in for the Property Tax system. All the temporary positions are now vacant. Assessing is requesting to keep authority 1 temporary Appraiser II to assist with cleaning the data up, organizing it and assisting with the reassessments (valuations) of properties. There are properties in the County that have not been reevaluated in 20+ years. Ultimately, this allows the Assessor's Office to catch up and make the system run more efficiently while bringing in additional revenue due to updated assessments. The existence of properties not reevaluated in over 20 years compared to properties reevaluated more recently creates an inequity in property tax assessments for tax payers. Additionally, this cost would be a factor in determining how much the County receives in reimbursement on the CAFFA grant. The amount can't be determined at this point as the award depends on how much the participating counties request and Wasco's position on that list on a pro rata basis.

Fiscal Impact: The costs with benefits is \$48,105 and is not ongoing as it is temporary. The additional value of property tax collected due to updated valuations/assessments is not determinable at this time. The position would also increase the County's pro rata share of the CAFFA grant. That amount cannot be determined yet as it is dependent on the requests from participating counties. Additionally, the three temporary positions ended had a budget of approximately \$80,000. These positions have already been removed from the FY18 Budget Request

Recommendation: Management Team - Yes - this is a temporary project based position to complete the software implementation

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
MCEDD	Commissioner	208	5,000	
	Purpose: Increase funding to MCEDD out of Economic Development on a one time basis.	101		(5,000)

Discussion: The purpose of the Economic Development fund and the service provided by MCEDD are very compatible. This would serve as an increase in the support already provided by the General Fund and be paid out of the County's share of the "Google" funds. While this is a one-time award, the thought is it could be asked for each year. It does tie the amount more closely to economic development funds.

Fiscal Impact: This is a request for \$5,000 additional dollars out of the Special Economic Development Fund. These funds would have been transferred to the General Fund so this is a decrease in Revenue for the General Fund.

Recommendation: Management Team - Yes - as long as it comes out of the Special Economic Development Fund. This should be treated as a "Google Grant". The grant should identify specific deliverables.

Ask-Add Listing - Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Public Health Base Increase	<p>Commissioner /Public Health</p> <p>Purpose: Increase the base support for Public Health to a total of a 2.7% increase.</p> <p>Discussion: The Budget team split between and increase of 5% and 2.7% (an increase equivalent to the increase experienced by the County General Fund Departments and Public Works). (An additional 2.3% is requested but is not recommended - see the Not Recommended list.) Public Health originally asked about support for a 22% increase to the County's base support. This was not supported. The basis for the increase is fundamentally the same drivers the County is experiencing - PERS increase of an additional \$58,000 and Health Insurance is increasing \$31,000. A 5% increase in support is \$17,000 while the PERS & Health Insurance increase is 19% of the County's support to Public Health. The County provides much in-kind support and this needs to be reviewed as there is a perception this is not being valued.</p> <p>Fiscal Impact: The Budget Team built the budget at the 2.7% increase currently budgeted for operations in the General Fund and Public Works Fund. The additional request is for \$7,820 more from the General Fund.</p> <p>Recommendation: Management Team - Yes to the 2.7% increase; The Management Team was split. The Management Team voted 5 for 2.7%, 4 for 0% and 1 for 5%. The point of view for the 0% increase was to be consistent with Norcor which has a 0% increase for Fiscal Year 2018. The 2.7% increase was viewed by the narrow majority as equivalent to that of General Fund departments and Public Works. These departments have managed with similar pressures and held the overall increase to 2.7%. To not hold an outside agency to the same standard is inequitable to Wasco County departments. An increase for an outside organization would be demotivating to County staff regarding keeping budgets lean.</p>	101	7,820	-

Ask-Add Listing

Not Recommended

In the budget preparation process, Departments will ask for additions for staffing, capital equipment or to provide new service lines. These comprise the Ask-Add listing. These items are reviewed by the Management Team and either Recommended or Not Recommended. If Recommended, the Ask-Add is included in the budget. If not, it is not.

The Not Recommended Ask-Adds are listed on the following pages.

Summarized by Fund:

Fund	Expense	Revenue
General Fund	\$68,146	-
Museum	\$12,989	-

Ask-Add Listing - Not Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Museum Director	Museum	211	7,503	-

Purpose: Increase Museum Director to full time

Discussion: Currently the Museum Director is part time (.80 FTE). With the duties of the position, there is very limited time to work on fund raising. The Museum Commission understands the need to grow the revenue base but in order to do that additional time must be spent on fund raising. To create the time to fundraise will require a full time Director and also the assistant (see next request). Without this, time is spent on working with visitors already in the door, not seeking out new visitors. The Museum Commission has raised prices significantly and has not seen any drop off due to that. (60% increase in regular tickets, 25% increase in Senior tickets). However, the rate for the cruise ship passengers has not been raised yet. That will be addressed at the next contract renewal. Current revenue projections for FY18 - not including fund balance - are \$87,700. Current expense budgeted are \$99,796. This indicates the Museum will deplete \$12,096 of the fund balance. This ask-add would increase the depletion of fund balance.

Fiscal Impact: The increase will be \$7,503 to the Museum Fund. This will decrease the overall fund balance unless offsetting revenues can be recognized.

Recommendation: Management Team - No

Ask-Add Listing - Not Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Museum Staff	Museum	211	5,486	-

Purpose: Hire a part-time assistant at 10 hours per week.

Discussion: Currently the Museum Director has limited time to work on fund raising. The Museum Committee understands the need to grow the revenue base but in order to do that additional time must be spent on fund raising. To create the time to fund raise will require an assistant. Without this, the Directors time is spent on working with visitors already in the door, not seeking out new visitors. The Committee has raised prices significantly and has not seen any drop off due to that. (60% increase in regular tickets, 25% increase in Senior tickets). However, the rate for the cruise ship passengers has not been raised yet. That will be addressed at the next contract renewal. The Museum Director will be sending in admission and membership counts for the Finance Director to trend and value. The original budget was a bit lacking in justification of large revenue increases projected. Current revenue projections for FY18 - not including fund balance - are \$87,700. Current expense budgeted are \$99,796. This indicates the Museum will deplete \$12,096 of the fund balance. This ask-add would increase the depletion of fund balance.

Fiscal Impact: The cost to the fund is \$5,486 and will be a decrease to the fund balance

Recommendation: Management Team - No

Ask-Add Listing - Not Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
1/2 FTE DA	<p>District Attorney</p> <p>Purpose: Hire a 1/2 time Deputy District Attorney specifically to deal with the Dependency cases</p> <p>Discussion: The complexity and time needed for Dependency cases is growing constantly. There has been some grant coverage in the past but the cases keep taking longer. The State can take over the cases, but in the professional opinion of the DA it does not do as good of a job as County staff in these cases. Additionally, where would this person be put physically? If others can provide the service at no expense to the County, then Wasco County should be moving in that direction whenever possible.</p> <p>Fiscal Impact: The cost of the position is \$43,062 with benefits and an additional \$2,000 to set up an office space (computer, phone, misc.)</p> <p>Recommendation: Management Team - No - recommend moving the cases to the State</p>	101	45,062	-

Ask-Add Listing - Not Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Public Health Base Increase	Commission /Public Health	101	7,820	-

Purpose: Increase the base support for Public Health to a total of a 5% increase.

Discussion: The Budget team was split between an increase of 5% or 2.7% (an increase equivalent to the increase experienced by the County General Fund Departments and Public Works). This request is for an additional 2.3% making the base support increase 5% in total. Public Health originally asked about support for a 22% increase to the County's base support. This was not supported. The basis for the increase is fundamentally the same drivers the County is experiencing - PERS increase of an additional \$58,000 and Health Insurance is increasing \$31,000. A 5% increase in support is \$17,000 while the PERS & Health Insurance increase is 19% of the County's support to Public Health. The County provides much in-kind support and this needs to be reviewed as there is a perception this is not being valued.

Fiscal Impact: The Budget Team built the budget at the 2.7% increase currently budgeted for operations in the General Fund and Public Works Fund. The additional request is for \$7,820 more from the General Fund.

Recommendation: Management Team - No
The Management Team was split. The Management Team voted 5 for 2.7%, 4 for 0% and 1 for 5%. The point of view for the 0% increase was to be consistent with Norcor which has a 0% increase for Fiscal Year 2018. The 2.7% increase was viewed by the narrow majority as equivalent to that of General Fund departments and Public Works. These departments have managed with similar pressures and held the overall increase to 2.7%. To not hold an outside agency to the same standard is inequitable to Wasco County departments. An increase for an outside organization would be demotivating to County staff regarding keeping budgets lean.

Ask-Add Listing - Not Recommended

Title	Department/Narrative	Fund	Expense Impact	Revenue Impact
Environ- mental Health	Commissioner /Public Health	101	15,000	

Purpose: Provide additional base support to cover .2 FTE of the Environmental Health position allowing it to become full-time.

Discussion: This is a base expansion of FTE which will increase in the future. A justification for Wasco County covering the cost is a majority of the restaurants this position inspects are in Wasco County. The guideline the Management Team has been following is to add positions only on a project basis or for succession planning. Sustainability of positions is a priority .

Fiscal Impact: This is an addition \$15,000 in support out of the General Fund and is an increase in the base support.

Recommendation: Management Team - No

Minutes



WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016

- PRESENT: John Carter, Committee Member
Ken Polehn, Committee Member
Scott Hege, County Commissioner/Committee Member
Steve Kramer, County Commissioner/Committee Member
- STAFF: Tyler Stone, Administrative Officer
Debbie Smith-Wagar, Interim Finance Director/Budget Officer
Kathy White, Executive Assistant
- ABSENT: Pat Davis, Committee Chair
Rod Runyon, County Commissioner/Committee Member

At 9:00 a.m. Commissioner Hege opened the Annual Meeting of the Wasco County Budget Committee, noting the absence of Chair Davis and Commission Chair Runyon.

Minutes

{{{Commissioner Kramer moved to approve the 5.18.2015 minutes. Committee Member Polehn seconded the motion which passed on a vote of 3 yays and one abstention – John Carter was not present at the 5.18.2016 Meeting.}}}

Election of Officers

{{{Commissioner Kramer nominated John Carter to serve as Chair and Ken Polehn to serve as Vice-Chair of the Wasco County Budget Committee. No further nominations were made. Commissioner Hege called for a vote on the nominations. John Carter and Ken Polehn were unanimously elected to serve as

Chair and Vice Chair of the Wasco County Budget Committee.}}

Year in Review – Administrative Officer Tyler Stone

Mr. Stone reviewed his presentation (attached) pointing out that this year has been a little different from the norm due to the staffing challenges faced by the County in the last year. In addition, there was a loss of expertise with the software that presented additional struggles in the process. He noted that rather than Eden reports, this year there are reports produced in Excel.

Mr. Stone went on to review some of the major political initiatives. He advised that the NORCOR's proposed 2016-2017 budget may not be sustainable which could have an impact on the County's budget. He stated that the SRS funding does not cover the need for road maintenance; Public Works Director Arthur Smith is working to address those funding issues. Public Works is spending down their beginning fund balance for equipment and staffing but something will need to be done for sustainability.

Mr. Stone pointed out increases in the Planning Department and Tax & Assessment staffing in the current fiscal year have allowed them to launch into project-based work. By the time they complete their projects, attrition will allow them to reduce staffing so those resources can be reallocated to other areas.

Mr. Stone acknowledged an increase in legal costs saying that the County is getting significantly more services than previously and have been able to start tackling decades-old projects, i.e., moving all the foreclosed, county-owned properties – over 150 – out on to the tax rolls. He pointed out that moving those properties in itself is a complicated legal process, noting that some of the properties are occupied which not only further complicates the process but creates additional liability for the County. In addition, legal has been involved in the Community Development Block Grant process to build the new MCCFL mental health clinic as well as supporting the County as it takes over the management of QLife which is going through a significant expansion in Maupin to bring fiber to approximately 90% of the residents.

Mr. Stone reported that the County recently regained ownership of the old armory property and will work to make sure that the use of that property best meets the needs of the community. This is one of a number of major facilities initiatives. Facilities Manager Fred Davis reported that Courthouse electrical project will come in under budget but

logistics require that it be moved into the next fiscal year; the change-over will take place on the weekend of August 19th with a planned shut-down for the last half of August 19th and the first half of August 22nd. As part of that project, the Courthouse will get a new generator that will enable lighting, technology, heating and cooling in case of a power outage.

Information Systems initiatives include commencement for a website rebuild; a vendor has been selected and the work will begin in this fiscal year and conclude in the next fiscal year. The County has experienced a number of cyber-attacks; end users have not seen much impact but it has kept the department busy. Other initiatives included the LIDAR project, major office move for the Clerk and Assessor's offices and the replacement of over sixty computers. Mr. Stone added that there are discussions underway for shared IS services primarily with the City of The Dalles to gain efficiencies and save money.

Mr. Stone went on to say that there are plans to add some staffing to the road crew and the Finance Department. Added road crew will allow for training and succession planning. In the Finance Department, the addition of a Finance Manager will ensure separation of duties and continuity in the event the Finance Director is suddenly unavailable for any reason.

Mr. Stone concluded by saying that although the beginning fund balance is better than expected and the reserves will be funded again this year, revenue and expense trends are getting closer – a trend that will be impacted by the expected increase in PERS costs; sustainability will need to be monitored closely over the next several years.

Budget Message – Budget Officer Debbie Smith-Wagar

Ms. Smith-Wagar explained that Oregon law requires a balanced budget which is what is being proposed for the Committee's consideration. She stated that the process at Wasco County is to take department input to recognize the cost of service create a balanced budget that is sound and sustainable. Departments present budgets to sustain current service levels and then propose additions to their budgets that would increase service levels. The additions are evaluated for sustainability within the budget.

Ms. Smith-Wagar reviewed her Budget Message (attached), noting the increase in the General Fund to fund the Reserve. She pointed out that the largest addition in Public

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 4

Works is the staffing increase for Road Crew to do additional overlays. She stated the investment in overlays now will prevent more costly road repairs later. She commented that the large increase to the Community Corrections budget is the result of increased State grant funding; they will be adding a probation officer. Those increases in staffing, along with a 4.1% increase for staff payroll and a 2.5% increase for elected positions have all been incorporated into the budget. Full-time staff is now at 120.

Mr. Stone pointed out that the salary schedule increases are evaluated every other year while the Compensation Committee meets annually to review salary for the elected officials.

Ms. Smith-Wagar went on to say that other personnel expense adjustments include a 7.5% increase for health insurance and an anticipated 20% increase in PERS which will take effect July 1, 2017 – the actual increase will be announced this fall.

Ms. Smith-Wager continued to review the budget message. Commissioner Kramer noted that Crates Point is still listed in the budget; he thought that debt had been retired. Ms. Smith-Wagar replied that the fund has been closed and will not appear in future budgets.

Ms. Smith-Wagar stated that there are some adjustments to the proposed budget. The Compensation Committee has recommended a stipend be allotted for the County Clerk to compensate her for the significant work she is doing outside her role as County Clerk. For example, she was very involved in the strategic plan and county culture development, helped to form the South Wasco Park and Recreation District, and is developing County branding in conjunction with work on the new County website. This is a technical adjustment to the proposed budget.

Commissioner Hege asked if this is a short term arrangement that will return to the reduced scope of work. Mr. Stone replied that the Clerk's salary was reduced last year in recognition of the reduced responsibilities of that position over the last several years. The stipend gives the County flexibility; were Ms. Gambie to step down as County Clerk and that position were filled by someone with a skill set that was appropriate for the position but did not support the work being done outside of the requirements of that position, there would not be a need to go through a process to reduce the wages; the stipend would simply not be offered. Ms. Smith-Wagar agreed, saying that this is an effort to recognize the extra work being done now but not force the County to maintain that level of pay if

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 5

another person is elected and doesn't want to do the extra work or does not have the skills.

Ms. Smith-Wagar went on to say that in 2015 the Clerk's salary dropped from \$75,000 to \$53,000. Chair Carter noted that this is really not an hourly increase, it is recognition of additional responsibilities and an higher level of work.

Ms. Smith-Wagar said that another adjustment is to recognize the income from renting Annex C to Mid-Columbia Center for Living for 18 months. Commissioner Hege asked if they are currently paying rent. Ms. Smith-Wagar replied affirmatively saying that there will be some unrecognized revenue as a result. There will be a \$35,000 increase in next fiscal year to the Facilities Budget for the rent which will be a net increase of \$20,000; this will also increase the ending fund balance by \$20,000.

Chair Carter called for a break at 10:10 a.m.

The meeting reconvened at 10:32 a.m.

Chair Carter opened the meeting to public comment. There being none, he closed public comment stating that if anyone wished to comment later he would re-open that portion of the meeting.

Commissioner Hege asked County Assessor Jill Amery to explain what is happening in her department with the staff that has been added.

Ms. Amery stated that counties used to visit every property within their boundaries once every six years; it was required by statute. Once that requirement was lifted counties facing budget challenges were not able to sustain staff to meet that rotation. She noted that there are some properties in Wasco County that have not been reappraised for twenty years or more. She stated that some of the additional staff will be focusing on that; right now they are looking at construction or changes, listing and sales – they have visited 1,585 properties this year which is significant for three appraisers.

Ms. Amery continued by saying that she inherited a software conversion when she became the Assessor. Additional staff has been added for data entry and to support the completion of the conversion. She noted that the additional staff has allowed her office to

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 6

enter 5,000 records this year. It will take multiple years to complete both the conversion and reappraisals.

Ms. Amery stated that the long-term goal is to be fully converted with all information in the new system and new studies complete with an update to every property record. She noted that the net effect on taxes could go up or down but based on what has already been done, there are significant builds that do not have permits – that will impact appraisals. She said that the goal is to have fair and accurate appraisals.

Further discussion ensued regarding the various fees and where they should be appropriately placed. Ms. Smith-Wagar noted that she budgeted conservatively by understating revenue and overstating expenditures whenever there was not clarity.

Ms. Amery reported that the lockbox system for collecting property taxes has been most impressive. What took staff weeks to do happens very quickly now; millions of dollars in taxes were deposited in days. The system is secure and frees staff to work with the public and continue on projects. She explained that we pay a monthly fee as well as a per piece charge. She stated that we currently only use the lockbox for the fall payments but may look at using it for the 2nd and 3rd trimester payments as well.

Commissioner Hege asked why budgeting for the lockbox has increased. Ms. Amery replied that last year was the first year using the system and she did not have history on which to base the budgeting; this year there are actual costs on which to base the budget. Ms. Smith-Wagar added that the lockbox fees are part of our US Bank services; they do an analysis and give us a credit against our fees.

Commissioner Hege asked if the 21284 line item is for the Proval contractor. Ms. Amery replied that it is for the Lane County support; the Proval contractor is still in personnel services as he will finish most of his work by the end of the fiscal year – if it needs to be adjusted for the next fiscal year, we can do that at a later date. She added that his services are at or below the budgeted personnel services.

Chair Carter asked how the public knows about the online payment option. Ms. Amery responded that information goes out in the tax statements. Commissioner Hege noted that it costs more to pay online. Ms. Amery confirmed, saying that a credit card payment adds 2.5% to the tax bill while an e-check is a flat \$2.00 fee.

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 7

Ms. Smith-Wagar briefly reviewed the Clerk's budget saying that outside the additional stipend for the Clerk, there are really no changes to the budget over last year's budget. She explained that there are two divisions in the Clerk's Office – recording and elections; recording fees are dedicated funds.

Mr. Ferguson noted that the Clerk may need a new voting tabulation machine; the machine currently in use is at least eight years old and uses zip discs to transfer data. He said he expects a cost of \$120,000 to \$130,000 in the next couple of years. Mr. Stone added that since the State is asking for the upgrade, we are trying to get some State funding for that equipment.

Commissioner Kramer asked about the increase in the 237 fund requirements. Ms. Smith-Wagar stated that she believes the increase is for updating the Helion system and to put more information online. Commissioner Hege added that some may be for a new envelope opening machine – the repairs to the current unit are almost as costly as a replacement.

Ms. Smith-Wagar went on to say that there is not much change to the Sheriff's budget; the Sheriff has asked to restructure the parks department patrol which will increase the Sheriff's staff by ½ FTE. Sheriff Magill stated that there will be some fluctuation depending on pay grade the deputy assigned at any given time; currently the assigned Deputy is a Step 1 or 2 but a Step 4 Deputy could also be assigned. He assured the Committee that it would not go over budget.

Ms. Smith-Wagar pointed out that the increase in personnel services is largely due to the 4.1% adjustment to salaries. Commissioner Hege noted that it is the same percentage across the County but the Sheriff's Department is by far the largest staff so the dollar amount is also large.

Sheriff Magill stated that the additional person being added to Community Corrections is covered by State funding. Ms. Smith-Wagar observed that this fund has no General Fund support. Sheriff Magill explained that the State is focusing on reducing recidivism to avoid the expense of constructing and running more prisons.

Ms. Smith-Wagar continued by saying that Administrative Services is adding a Finance Manager. She stated that she recommends this position so that the County has a

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 8

succession plan and appropriate checks and balances. She added that the current structure does not allow the Director enough time to participate in broader projects such as the Strategic Plan. She pointed out that the Finance Director should be doing the County's financial report which is currently done by the auditor. The Finance Department also needs someone able to backfill the Director's position should something happen to the Director even in the short term.

Mr. Stone noted that Ms. Smith-Wagar has agreed to help transition the newly selected Finance Director. He encouraged the Committee to maintain the recommended level of funding for Finance.

Ms. Smith-Wagar stated that for County Counsel and vacation cash-out it is impossible to predict what each department will need. Therefore, rather than cushioning each department for those expenditures, they have put it all into Administrative Services for those functions.

Commissioner Hege asked about the insurance refunds. Mr. Stone replied that while we anticipate there will be a dividend from SAIF, it is not guaranteed and the amount of the anticipated refund is just a guess. Ms. Smith-Wagar added that we have not received the refund for this fiscal year.

Commissioner Kramer asked about the legal fees. Mr. Stone replied that the County is getting caught up on a lot of legal items, however, some of the fees will be refunded to the County through the MCCFL project and the Union Pacific project.

Further discussion ensued regarding the nursing home numbers which were not aligned and should match. Ms. Smith-Wagar stated that she would make that adjustment.

Commissioner Hege pointed out that on the organizational chart the Fairgrounds Caretaker is under Mr. Stone. He asked if that is the most effective way to manage that, suggesting that the position be supervised by Facilities. Mr. Stone replied that the Fair Board has taken the position that they are a volunteer board and should not supervise paid staff. He said that it is much like the Museum and VSO which have also fallen under Mr. Stone. He stated that he deals with the personnel issues but works with the Boards for operational issues.

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 9

Mr. Polehn commented that as a member of the Fair Board he thinks that when the staffing changes out there, it should be reviewed to so something significantly different so that it is a more professionally run facility.

Commissioner Hege noted that legal counsel has risen significantly and appears to be staying up rather than the reductions he anticipated. Mr. Stone responded that while we are working to reduce those costs, he would caution that we are using legal services for things for which it has never been available – it is smart and helps protect the County. He noted that County Counsel has become an integral part of our teams; if we had had this level of counsel previously, we might not have faced some of the recent litigation. He said that he is aware of the high costs and is working to get it down. He noted that it may not be as high as budgeted depending upon where the outstanding legal issues go. At the same time, we are utilizing services at a significantly higher rate for the right reasons – for instance, in years past we would have taken on the Union Pacific work without counsel which would not have been wise. Ms. Amery added that there would not be land policies in place were it not for County Counsel.

Commissioner Kramer asked what Commissioner Hege would recommend. Commissioner Hege responded that he would reduce it to \$150,000. Commissioner Kramer stated he would have to disagree pointing out that there are still a number of outdated ordinances that need attention and a lot of work to be done to bring us up to current legal standards.

DA Nisely asked if the County has considered going out to other firms for bid. Commissioner Hege stated that he does not think the County is dissatisfied with the work that is being done; he just wants to see that expenditure reduced. Commissioner Kramer agreed that he would like to see it come down over time as well.

Chair Carter asked about the line item for salary provisions. Mr. Stone said that it is tied to the compensation program to budget for unknowns associated with re-evaluation requests and onboarding new employees at a higher step than a lessor-skilled outgoing employee; we try to not spend it but it is there if needed.

Commissioner Hege asked if it also could be used for performance awards. Mr. Stone said that it could be part of that but he has asked the Management Team to anticipate that in their budgets.

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 10

Mr. Stone noted that the IT budget has had a programmer included for some time but the position has not been filled. He said that they hope to go out for that position to get it filled. He added that we are also exploring the possibility of shared IT services which may change the staffing from what is in the current proposed budget. That will depend on identifying a shared need between the County, the City of The Dalles and potentially other entities.

Ms. Smith-Wagar noted that approximately \$20,000 for the new website will need to be carried over into the next year which will mean the beginning fund balance will be higher than stated. She stated that she would review GASB to determine the appropriate line item – capital or contracted services. Mike Middleton, who will start as Wasco County Finance Director in June, stated that since it will be used beyond the time it takes to build it, he would place it in capital.

Chair Carter called for a lunch recess at 11:52 a.m.

The meeting reconvened at 12:35 p.m.

Commissioner Hege asked about the transfer to the County Fair fund. Mr. Stone replied that it is for the insurance payment.

Commissioner Kramer asked about the nearly \$1 million for economic development. Ms. Smith-Wagar replied that that is a transfer out of Economic Development into the General Fund; \$190,000 is from lottery funding and the rest is Enterprise Zone payments.

Chair Carter asked about the NORCOR funding and cost sharing with Hood River. Mr. Stone responded that the formula that had been in place was not sustainable; we reduced our inmate population to reduce our costs. The formula has now been set so that it is stable no matter how many people you incarcerate. DA Nisely pointed out that there is an overall cap on the number of inmates that can be housed at NORCOR; they have contracts with the Marshall and ICE – as soon as the total jointly reaches 100, inmates are released based on the matrix. He stated that the matrix is used at least weekly.

Commissioner Hege noted that the two numbers for adult and juvenile do not add up to the total. Ms. Smith-Wagar took note and stated she would make that adjustment to the budget. A similar discrepancy was discovered in the Sheriff's vest line item; Ms. Smith-

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 11

Wagar will make that correction.

Mr. Carter asked what has happened with the Health Department funding. Commissioner Hege pointed out that 2015 actuals were \$376,000; last year was \$314,000. He said that he is once again serving on that Board and they are working to restructure to keep the clinic open more. The ask for this year is an increase but not as high as it was; he characterized the increase as a show of good faith and while it is not as high as NCPHD wanted, it is reasonable. He said that he is hopeful that there will be a healthcare summit this year to make sure we are not duplicating services and are working together for efficiencies. He went on to say that with the creation of Coordinated Care Organizations, Public Health will be doing less direct services; this is a transitional period with a change in focus for Public Health.

Commissioner Kramer added that there is also an effort to change the governance structure to be similar to the mental health governance. He said that there has been progress; we have to be ready to adjust our programs in conjunction with the other changes that are happening in health care. He said that he supports the increase to help get the clinic open another day or so.

Ms. Smith-Wagar noted that the Intake Coordinator at the Veterans Service Office has been certified and is now equivalent to the Veterans Service Officer which will be a change in his classification. She stated that more state funding may become available through the lottery funds in which case the VSO will ask for an increase to their budget.

Ms. Smith-Wagar noted that the Museum budget has changed some; they are now open through the winter which increases both their revenue and expenditures. She noted that the Museum Foundation is very active and they have worked hard to attract cruise ship traffic. They have also eliminated their groundskeeper position and contracted out for those services.

Ms. Smith-Wagar stated that the Fair and Park budget is nearly the same although she did make an adjustment to match the benefits to the salary for the groundskeeper. She observed that they need a significant ending fund balance in order to run the fair at the end of August.

Commissioner Hege asked if the Fair and Hunt Park are separate. Mr. Stone replied that

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 12

they are separate. Ms. Smith-Wagar stated that the groundskeeper is paid out 1/2 from each of those funds; Hunt Park funds are restricted.

Further discussion ensued regarding the conditions of the buildings at the Wasco County Fairgrounds/Hunt Park and the need for repair or replacement.

Ms. Smith-Wagar continued by saying that some of the funds were not used this year and will carry over into next fiscal year. Commissioner Hege noted that the initial payment from the third Google enterprise zone is why the beginning fund balance is so high. Ms. Smith-Wagar concurred and explained that \$600,000 will go fund the reserves and \$209,000 will continue to support Planning staffing.

Chair Carter asked if the Planning staff portion will continue. Ms. Smith-Wagar replied that it is sustainable in the General Fund but this relieves some of the pressure on the General Fund. Mr. Stone added that staffing levels will be a year-to-year decision. Commissioner Kramer noted that there is some attrition expected in that department in coming years.

Ms. Smith-Wagar noted that the line item in the DA's budget for medical examiner services has increased. DA Nisley stated that this year there was some catch-up work that had to be done. He explained that when the previous Medical Examiner stepped down, they were unable to find a replacement. Statutorily, when there is not an M.E. the Public Health Officer must fill that role. He said that Public Health Officer Dr. Mimi McDonnell has done a good job and has a good relationship with law enforcement.

DA Nisley went on to say that there are some dollars in the Facilities budget for security at the DA Office's front desk. He pointed out that his office tends to attract a lot of angry people. Ms. Smith-Wagar stated that Facilities will be looking at security throughout the Courthouse.

Ms. Smith-Wagar noted that Planning is fully staffed and there is nothing new or unusual in their budget. Mr. Stone stated that the staff that was added last year has helped the department to get caught up on cases, begun to work on the long-overdue updates and long-range planning; in two or three years, staff will reduce through attrition as people retire. Commissioner Kramer added that the Planning Commission has really stepped up to help with the LUDO update.

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 13

Ms. Smith-Wagar said that Household Hazardous Waste is back at the County and is housed in the Planning Department.

Ms. Smith-Wagar noted that the Public Works budget is spread out a bit – weed, water, roads and the surveyors. The Public Works fund is where the gas tax is shown and is the fund in which the Public Works Director Arthur Smith has asked to add three positions to begin training replacements for expected retirements. In addition, the Mr. Smith has asked for additional materials for overlays and funding to replace some very old equipment. She stated that they will need to develop a replacement cycle for the road equipment.

Commissioner Hege noted that this is a big increase; Mr. Smith has explained that we need to step forward to put more back into the roads. He wants to do 25 miles of chip seal – we have been doing 10-15 miles. Commissioner Hege explained that it is a leap of faith to spend down the beginning fund balance; sometime in the next 3-5 years, the road problem must be solved. He added that the State knows that they have to address this issue and there seems to be a commitment to find a solution.

Mr. Polehn asked about the increase in chip sealing. Commissioner Kramer responded that before the road budget faced decreases due to the loss of timber funding, the County resurfaced 30 miles of road a year; that is a 7-10 year cycle. Once the funding was cut, it dropped to 15-17 miles and then to 10-12 miles of chip sealing each year. We have to increase the number of miles we do each year or we will lose our investment in our road system. Mr. Stone explained that once a road drops below the 70% condition level, it can no longer be maintained with chip seal but must be torn up and repaved at a much higher cost.

Mr. Carter asked how long this level of work can be maintained with the current budget. Commissioner Hege replied that there is over \$5 million in the beginning fund balance – outside of reserve; we can sustain this level of maintenance for a few years and the County feels like this is a good investment in our roads. He added that even the people who have been opposing funding have said there will be a package. Commissioner Kramer added that AOC also believes that the funding will move forward.

Mr. Polehn asked if the pricing for the materials comes down as the price of oil falls. Commissioner Hege confirmed saying that Mr. Smith wants to get the materials soon

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 14

while the prices are down; newer staff can flag while they learn from the more skilled staff doing the work.

Ms. Smith Wagar stated that there are no changes to the Weed & Pest budget. She said that there is also not much change in the Youth Think budget but Community Work Service is new in Youth Services; it is a program they had given to NORCOR and has now come back to the County. She noted that there is revenue available for the program. Mr. Stone noted that some of that money comes from the City of The Dalles. He added that the program benefits the County as we are able to use the crew to supplement our grounds maintenance.

Discussion ensued regarding the funding shown in the budget for the Community Work Crew budget. Ms. Smith-Wagar said she would confirm and make that adjustment, saying it should be at least \$26,000 as a placeholder. Ms. Smith-Wagar recommended adding \$26,000 to the Title III Community Work Crew Counselor; the Committee concurred.

Commissioner Kramer pointed out that the Commission on Children and Families is still listed in the budget although that program no longer exists. Mr. Stone said that although the Commission dissolved, funding still remained for the Youth Think program. Ms. Smith-Wagar stated that the title of the fund should be changed to accurately reflect its purpose.

Commissioner Kramer noted that supplies were budgeted last year at \$20,000 but only \$2,000 were used; in 2014 they used \$6,600 in supplies. He asked why we are still budgeting at \$20,000 this year. Commissioner Hege agreed saying that it is opportunity driven but probably should be reviewed; he said he would like to discourage over-budgeting.

Ms. Smith-Wagar stated that the County has no debt; she reviewed the balances in the Reserve Funds. She said that there are three unrestricted reserve funds and 2 restricted reserve funds. While the unrestricted funds have a stated purpose that purpose is subject to change. Commissioner Hege said that in the next budget he thinks those unrestricted funds will have a more refined definition; we want them to be higher and we want to understand what each is specifically intended to support. Ms. Smith-Wagar agreed saying that Oregon budget law requires policies for those reserve funds. Mr. Stone stated that some of that information is included in the Budget Message.

WASCO COUNTY BUDGET COMMITTEE
ANNUAL MEETING
MAY 16, 2016
PAGE 15

Commissioner Kramer outlined the adjustments to the budget: \$35,000 in Facility Resources; \$15,000 for the Clerk's stipend; \$26,000 for the Community Work Crew Counselor; \$20,000 carryover in IT for the website; \$700 for the Sheriff's vests; and the current NORCOR budget number.

{{{Mr. Polehn moved that the Budget Committee of Wasco County has reviewed and does approve the budget for the 2016/2017 Fiscal Year as amended by the attached list in the total amount of \$53,536,354. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Mr. Polehn moved that the Wasco County Budget Committee approve taxes for the 2016/2017 Fiscal Year at the rate of \$4.2523 per \$1,000 of assessed value for operating purposes in the General Fund. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Carter adjourned the meeting at 1:55 p.m.

WASCO COUNTY
BUDGET COMMITTEE



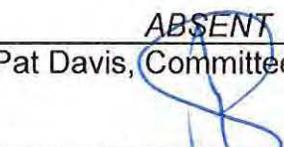
John Carter, Committee Chair



Ken Polehn, Committee Co-Chair

ABSENT

Pat Davis, Committee Member



Scott C. Hege, County Commissioner

ABSENT

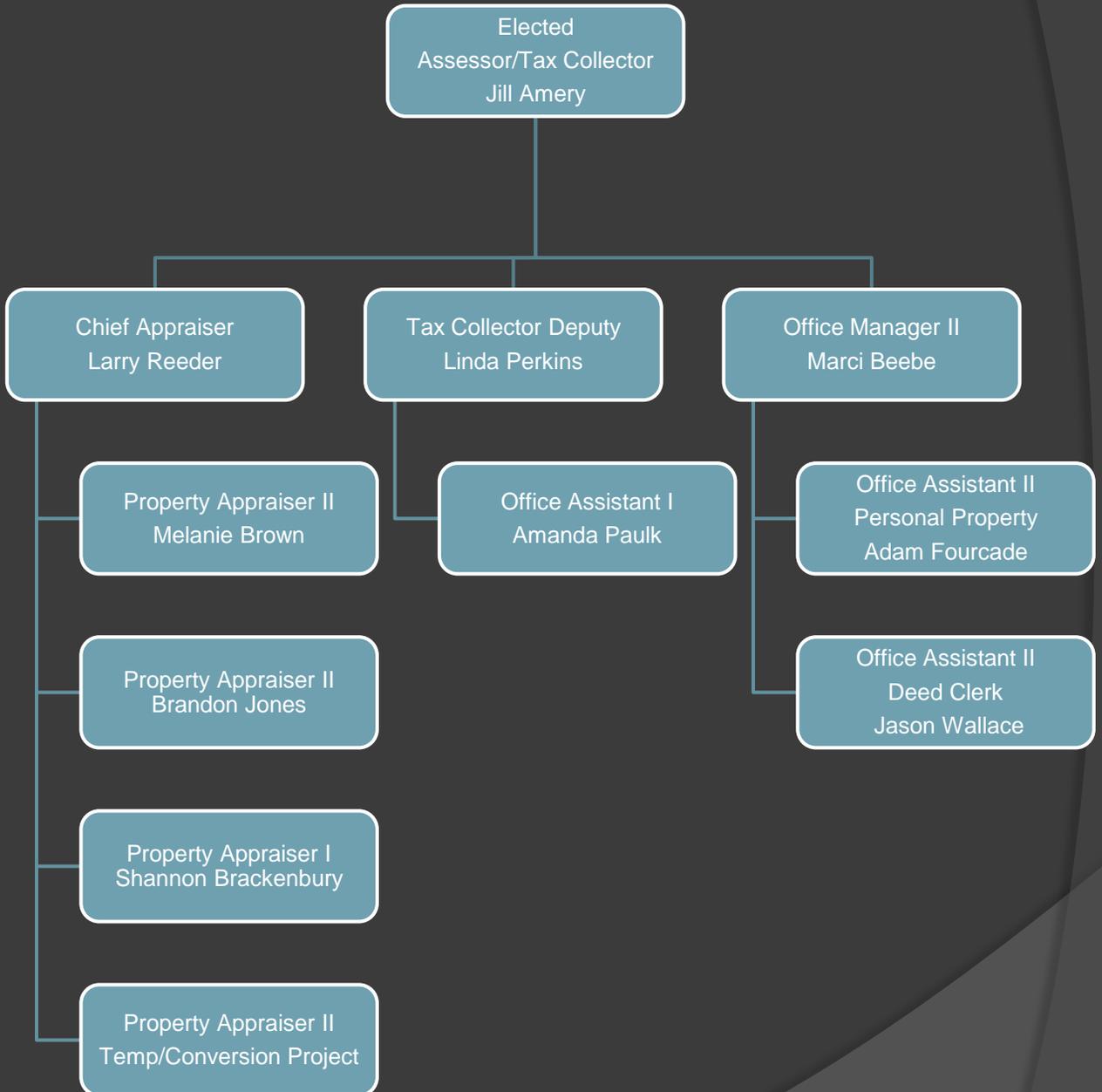
Rod Runyon, County Commissioner



Steve Kramer, County Commissioner

Assessment & Taxation

Department of Assessment & Taxation



Operating Budget Summary

General Fund (101) Assessment & Taxation (12) Assessment & Taxation (5112)

1. Community impacts/main services provided

- Property Valuation
- Property Assessment
- Property Tax Collection

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	10	679,918	638,754	41,164	6%
15/16	12	857,765	737,905	119,860	14%
16/17	12	853,087	723,410 (Estimated)	129,677	15%
17/18	11	764,985			

3. Significant budget impacts or changes (include recent FTE changes):

Temporary full-time Property Appraiser II to assist with valuation work as part of conversion.

4. Opportunities to enhance:

No new opportunities for revenue generation.

5. Capital Needs:

No capital improvement needs.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc.):

Input of the property record data into the new ProVal system has been accomplished this year. Next we will begin updating outdated property record data with studies and begin our implementation of reappraisal. To assist with this process, we will have one, project based, full time temporary appraisal position again this year.

Fund **101 - GENERAL FUND**
 Division **12 - ASSESSMENT & TAXATION**
 Department **5112 - ASSESSMENT & TAXATION**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.111 PUB/REDEMP FEE	11,897	12,311	350	350	350	350	350
411.115 ASSESSOR PLAT FEES	15,660	11,420	10,000	10,000	10,000	10,000	10,000
411.116 BCD OWNERSHIP FEES	4,095	3,590	3,000	3,000	-	-	-
411.126 DOCKET FEES	-	-	1,000	1,000	1,000	1,000	1,000
411.156 LATE EXEMPT FILING FEE	200	1,200	1,000	1,000	750	750	750
411.161 MAPPING/FARM & FOREST DQ FEES	120	11	100	242	200	200	200
411.179 TRIP PERMIT FEES	100	110	100	100	-	-	-
415.351 WARRANT REC/REL FEES	1,480	6,618	-	3,782	2,000	2,000	2,000
420.452 PUB/REDEMP FEE	-	-	-	8,584	6,000	6,000	6,000
421.242 PHOTO/DIGITAL COPY FEES	2,094	2,145	2,000	2,000	500	500	500
421.245 PAYROLL REIMBURSEMENT	40	6	-	1,349	-	-	-
Revenues Total	35,686	37,411	17,550	31,407	20,800	20,800	20,800
Revenue Total	35,686	37,411	17,550	31,407	20,800	20,800	20,800
Expense							
Personnel							
51106 OFFICE MANAGER	41,550	43,953	46,899	47,928	48,072	48,072	48,072
51269 SEASONAL/TEMPORARY	10,079	32,458	10,400	571	39,888	39,888	39,888
51400 ASSESSOR	88,408	75,313	77,196	80,412	80,352	80,352	80,352
51401 CHIEF OFFICE DEPUTY	6,696	-	-	-	-	-	-
51403 APPRAISER II	49,879	53,146	102,309	103,840	137,412	137,412	137,412
51404 CHIEF APPRAISER	59,319	59,576	59,519	61,149	58,872	58,872	58,872
51405 OFFICE SPECIALIST II	32,599	35,020	36,456	36,748	33,444	33,444	33,444
51406 OFFICE SPECIALIST II	32,134	34,166	36,456	37,827	37,254	37,254	37,254
51407 OFFICE SPECIALIST II	13,847	-	-	-	-	-	-
51412 APPRAISER I	42,741	72,639	81,366	37,409	20,596	20,596	20,596
51413 TAX COLLECTION DEPUTY	36,560	39,605	41,229	42,491	41,430	41,430	41,430
51457 OFFICE SPECIALIST I	-	29,341	62,333	27,225	31,536	31,536	31,536
51602 OVERTIME	183	103	1,500	-	192	192	192
51640 LONGEVITY	2,925	-	-	-	-	-	-
51680 VACATION CASH OUT	-	-	-	3,865	-	-	-

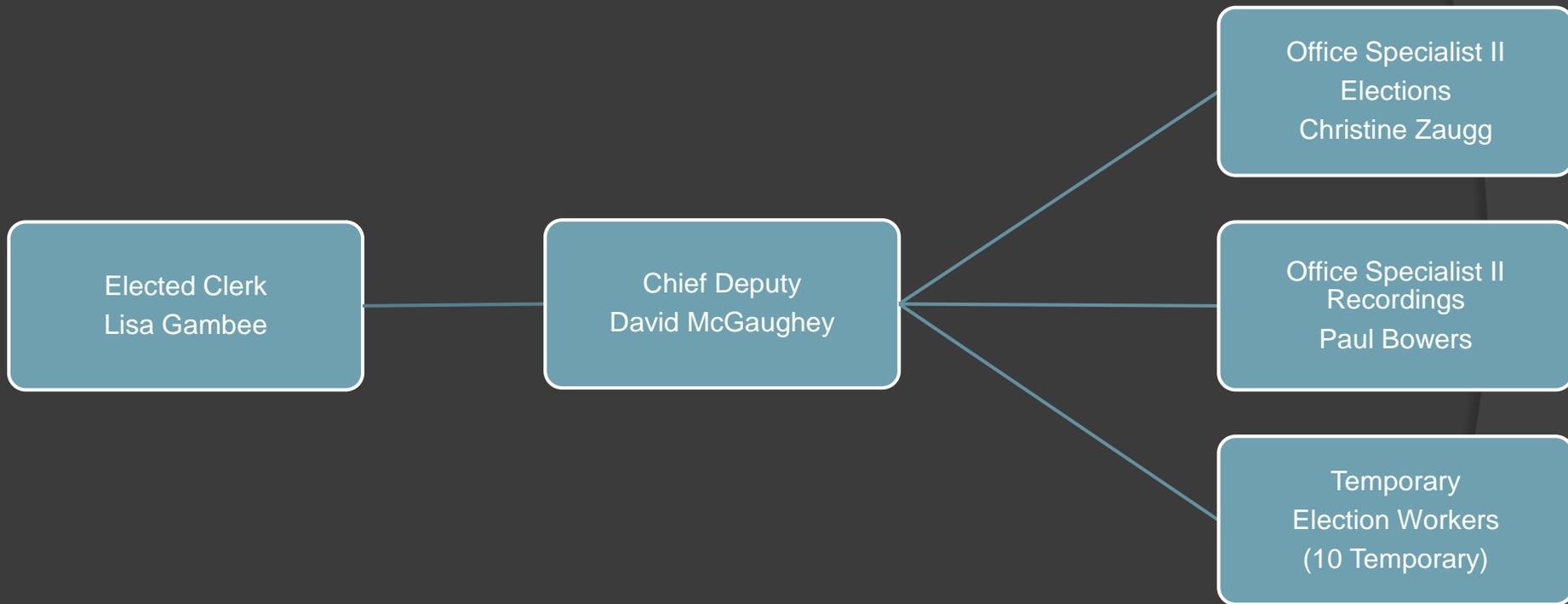
Fund **101 - GENERAL FUND**
 Division **12 - ASSESSMENT & TAXATION**
 Department **5112 - ASSESSMENT & TAXATION**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51681 COMP/HOLIDAY BANK CASHOUT	1,042	9	-	19	-	-	-
51701 FICA	31,227	35,185	42,508	35,358	24,578	24,578	24,578
51703 UNEMPLOYMENT INSURANCE	-	1,874	-	1,157	-	-	-
51705 WORKERS' COMPENSATION	3,526	999	4,050	2,789	4,221	4,221	4,221
51721 PERS	50,941	53,693	55,000	55,289	48,156	48,156	48,156
51729 HEALTH INSURANCE	70,174	90,620	99,839	55,693	62,957	62,957	62,957
51730 DENTAL INSURANCE	5,640	6,706	5,724	4,226	3,809	3,809	3,809
51732 LONG TERM DISABILITY	1,747	2,108	2,187	1,508	1,288	1,288	1,288
51733 LIFE INSURANCE	223	261	272	162	149	149	149
Personnel Total	581,440	666,775	765,243	635,666	674,206	674,206	674,206
Materials & Services							
52111 DUES & SUBSCRIPTIONS	1,213	1,583	2,560	2,560	2,559	2,559	2,559
52115 LEGAL NOTICES & PUBLISHING	574	389	700	700	750	750	750
52116 POSTAGE	-	-	50	50	50	50	50
52122 TELEPHONE	612	512	500	500	500	500	500
52383 TITLE SEARCH FEES	810	2,250	2,100	2,100	3,000	3,000	3,000
52401 CONTRACTED SERVICES	23,301	24,235	21,284	21,284	25,000	25,000	25,000
52407 CONTR SRVCS - MICROFICHE PROCESSING	534	551	2,000	2,000	2,000	2,000	2,000
52410 CONTR SRVCS - MAPPING	7,079	12,084	14,000	14,000	14,000	14,000	14,000
52425 CONTR SRVCS - TAX	8,527	10,471	19,550	19,550	15,550	15,550	15,550
52656 GAS & OIL	1,120	1,710	2,000	2,000	2,000	2,000	2,000
52657 VEHICLE - REPAIR & MAINTENANCE	1,459	267	2,000	2,000	2,000	2,000	2,000
52701 TRAINING & EDUCATION	-	5,482	7,500	7,500	8,580	8,580	8,580
52712 MEALS LODGING & REGISTRATION - ASSR	4,723	3,818	6,000	6,000	6,390	6,390	6,390
52732 TRAVEL & MILEAGE - ASSESSOR	264	199	300	300	300	300	300
52733 TRAVEL & MILEAGE - TAX	-	-	100	-	100	100	100
52910 SUPPLIES - OFFICE	-	7,580	7,200	7,200	8,000	8,000	8,000
52911 SUPPLIES - PRINTED	7,097	-	-	-	-	-	-
Materials & Services Total	57,313	71,131	87,844	87,744	90,779	90,779	90,779
Expense Total	638,753	737,906	853,087	723,410	764,985	764,985	764,985

Nondepartmental funds required: (57,313) (71,131) (87,844) (87,744) (90,779) (90,779) (90,779)

County Clerk

County Clerk



Operating Budget Summary

General Fund (101) County Clerk (15) County Clerk (5115)

1. Community impacts/main services provided

- Maintain the County Lien Record, record and preserve all deeds and mortgages and other interests affecting title to real property
- Issue and maintain marriage records
- Solemnize marriages
- Record Domestic Partnerships, issue Domestic Partnership certificates and maintain partnership records
- Records Management (Archives) for the County
- Keep the permanent records of all County Commissioner proceedings, including preparing a synopsis of those proceedings and public posting
- Serve as clerk for the Board of Property Tax Appeals
- House and maintain postage machine for county departments

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	3	213,534	210,311	3,223	98.5%
15/16	3	203,610	186,011	17,599	91%
16/17	3	227,352	207,567 (Estimated)	19,785	9%
17/18	3	219,022			

3. Significant budget impacts or changes (include recent FTE changes):

Budget reflects temporary/seasonal employees to assist with daily office tasks to fill in for recording during conference and staff vacations.

4. Opportunities to Enhance Revenue:

Revenue comes mainly from recording of deeds and image subscriptions from local title companies. Because this source of revenue fluctuates, we remain conservative on our projected income.

5. Capital Needs:

There are no immediate capital needs for this budget, given our purchase this past year of a new time stamp machine.

6. Extraordinary issues to deal with in the near future: None at this time.

Fund 101 - GENERAL FUND
 Division 15 - COUNTY CLERK
 Department 5115 - COUNTY CLERK

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.119 COPY/CERTIFICATION FEES	25,789	24,341	20,000	20,000	20,000	20,000	20,000
411.121 CLERK LIEN FEES	2,102	3,425	1,800	2,390	2,000	2,000	2,000
411.124 COUNTY CLERK FEES	4,625	5,450	4,500	4,500	4,750	4,750	4,750
411.127 DEPT OF REV ASSESSMENT	2,176	2,440	2,000	2,000	2,100	2,100	2,100
411.162 MARRIAGE LICENSES	4,990	5,025	4,300	4,300	4,000	4,000	4,000
411.165 RECORDING FEES	95,795	108,624	93,000	93,000	93,000	93,000	93,000
Revenues Total	135,477	149,305	125,600	126,190	125,850	125,850	125,850
Revenue Total	135,477	149,305	125,600	126,190	125,850	125,850	125,850
Expense							
Personnel							
51020 CLERK	75,276	59,135	62,936	58,901	58,872	58,872	58,872
51021 CHIEF DEPUTY CLERK	40,815	42,365	43,922	47,383	46,661	46,661	46,661
51023 OFFICE SPECIALIST II	32,658	31,727	33,027	34,404	34,179	34,179	34,179
51269 SEASONAL/TEMPORARY	-	-	10,000	3,301	7,848	7,848	7,848
51602 OVERTIME	178	98	-	89	100	100	100
51622 STIPEND	-	-	15,000	10,000	15,000	15,000	15,000
51701 FICA	10,988	9,709	11,466	11,469	9,261	9,261	9,261
51705 WORKERS' COMPENSATION	345	75	333	242	233	233	233
51721 PERS	17,043	8,785	13,387	12,172	13,886	13,886	13,886
51729 HEALTH INSURANCE	25,886	26,694	26,507	19,806	25,032	25,032	25,032
51730 DENTAL INSURANCE	2,050	1,964	2,580	1,371	1,377	1,377	1,377
51732 LONG TERM DISABILITY	672	581	593	477	560	560	560
51733 LIFE INSURANCE	81	77	101	54	54	54	54
Personnel Total	205,992	181,210	219,852	199,669	213,063	213,063	213,063
Materials & Services							
52122 TELEPHONE	275	501	400	418	400	400	400
52408 CONTR SRVCS - MICROFILM CONTRACT	1,013	942	1,000	1,000	1,000	1,000	1,000
52601 EQUIPMENT - NON CAPITAL	-	-	600	652	-	-	-
52604 EQUIPMENT - OFFICE	-	-	-	-	300	300	300
52651 EQUIPMENT - REPAIR & MAINTENANCE	17	-	600	600	300	300	300

Fund	101 - GENERAL FUND
Division	15 - COUNTY CLERK
Department	5115 - COUNTY CLERK

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52711 MEALS LODGING & REGISTRATION	1,683	1,963	2,900	2,900	2,295	2,295	2,295
52731 TRAVEL & MILEAGE	199	226	500	500	250	250	250
52910 SUPPLIES - OFFICE	1,057	1,007	1,200	1,528	1,114	1,114	1,114
52911 SUPPLIES - PRINTED	74	164	300	300	300	300	300
Materials & Services Total	4,318	4,803	7,500	7,898	5,959	5,959	5,959
Expense Total	210,310	186,013	227,352	207,567	219,022	219,022	219,022
Nondepartmental funds required:	(74,833)	(36,708)	(101,752)	(81,377)	(93,172)	(93,172)	(93,172)

Operating Budget Summary

General Fund (101) County Clerk (15) Elections (5125)

1. Community impacts/main services provided

- Conducts elections for Federal, State, County, City and Special Districts
- Maintains Election Management and reporting of Federal, State, County, City and Special Districts
- Maintains the voter file on Oregon Centralized Voter Registration System

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	1+pt	104,724	81,867	22,857	22%
15/16	1+pt	110,988	79,098	31,890	29%
16/17	1+pt	117,484	116,377 (Estimated)	1,107	1%
17/18	1+pt	102,999			

3. Significant budget impacts or changes:

The recent purchase of the Clear Ballot tabulation system will impact the Information Systems budget, in that the annual software license will be \$10,500. However, the Clerk's election budget will save \$5200 for the ES&S License and Maintenance fee, and \$4900 for election machine coding as these services will now be handled in-house. Ballot mailing costs will continue to rise as new voters are added through the Oregon Motor Voter program.

4. Opportunities to Enhance Revenue:

There will be minimal revenue opportunities in this next budget year due to a lack of a Special District election in the cycle. There is potential for a November 2017 election if the school board floats a bond measure, which would be reimbursed by the district.

5. Capital Needs:

There are no major capital needs planned. Given that our new ballot tabulation system is software-as-a-service, we will not need to plan for a major capital purchase again – just off-the-shelf component upgrades.

6. Extraordinary issues to deal with in the near future:

None at this time.

Fund **101 - GENERAL FUND**
 Division **15 - COUNTY CLERK**
 Department **5125 - ELECTIONS**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.117 CANDIDATE FILING FEES	490	360	350	350	350	350	350
414.304 COMPUTER & DATA SERVICES	936	110	250	448	-	-	-
414.356 STATE ELECTION REIMBURSEMENTS	628	1,934	500	2,358	-	-	-
414.357 SPECIAL DISTRICT REIMBURSEMENTS	13,309	7,687	8,000	8,000	8,000	8,000	8,000
421.241 MISC RECEIPTS	-	-	-	28	-	-	-
421.251 REIMBURSED TRAVEL	617	-	-	-	-	-	-
Revenues Total	15,980	10,091	9,100	11,184	8,350	8,350	8,350
Revenue Total	15,980	10,091	9,100	11,184	8,350	8,350	8,350
Expense							
Personnel							
51040 ELECTION WORKERS	5,168	5,952	6,448	5,254	5,496	5,496	5,496
51043 OFFICE SPECIALIST II	26,023	31,727	33,027	35,057	34,529	34,529	34,529
51269 SEASONAL/TEMPORARY	-	-	3,500	2,856	3,504	3,504	3,504
51602 OVERTIME	448	-	500	304	408	408	408
51680 VACATION CASH OUT	1,461	-	-	-	-	-	-
51701 FICA	2,140	2,548	3,326	2,896	300	300	300
51705 WORKERS' COMPENSATION	88	8	80	77	63	63	63
51721 PERS	1,519	2,798	2,810	3,133	47	47	47
51729 HEALTH INSURANCE	5,396	7,063	7,622	4,782	7,966	7,966	7,966
51730 DENTAL INSURANCE	516	693	714	457	688	688	688
51732 LONG TERM DISABILITY	101	154	159	119	183	183	183
51733 LIFE INSURANCE	20	27	28	18	27	27	27
Personnel Total	42,880	50,970	58,214	54,953	53,211	53,211	53,211
Materials & Services							
52115 LEGAL NOTICES & PUBLISHING	453	90	500	500	250	250	250
52117 POSTAGE - VOTE BY MAIL	3,956	3,988	7,881	7,881	6,742	6,742	6,742
52122 TELEPHONE	135	268	200	209	200	200	200
52401 CONTRACTED SERVICES	8,202	4,135	10,145	12,290	7,300	7,300	7,300
52601 EQUIPMENT - NON CAPITAL	-	-	3,225	3,225	600	600	600
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	500	500	500	500	500	500

Fund 101 - GENERAL FUND
Division 15 - COUNTY CLERK
Department 5125 - ELECTIONS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52654 ESS - LICENSE & MAINTENANCE	5,203	5,204	5,500	5,500	-	-	-
52665 OCVR R&M	3,358	3,358	3,500	3,500	3,623	3,623	3,623
52711 MEALS LODGING & REGISTRATION	1,644	1,850	2,000	2,000	2,965	2,965	2,965
52731 TRAVEL & MILEAGE	482	183	500	500	250	250	250
52909 SUPPLIES	1,115	1,366	1,341	1,341	1,054	1,054	1,054
52911 SUPPLIES - PRINTED	1,660	922	6,900	6,900	6,728	6,728	6,728
52970 BALLOT PRINTING	12,778	6,265	17,078	17,078	19,575	19,575	19,575
Materials & Services Total	38,986	28,129	59,270	61,424	49,787	49,787	49,787
Capital							
53301 EQUIPMENT - CAPITAL	-	-	-	-	1	1	1
Capital Total	-	-	-	-	1	1	1
Expense Total	81,866	79,099	117,484	116,377	102,999	102,999	102,999
Nondepartmental funds required:	(65,886)	(69,008)	(108,384)	(105,193)	(94,649)	(94,649)	(94,649)

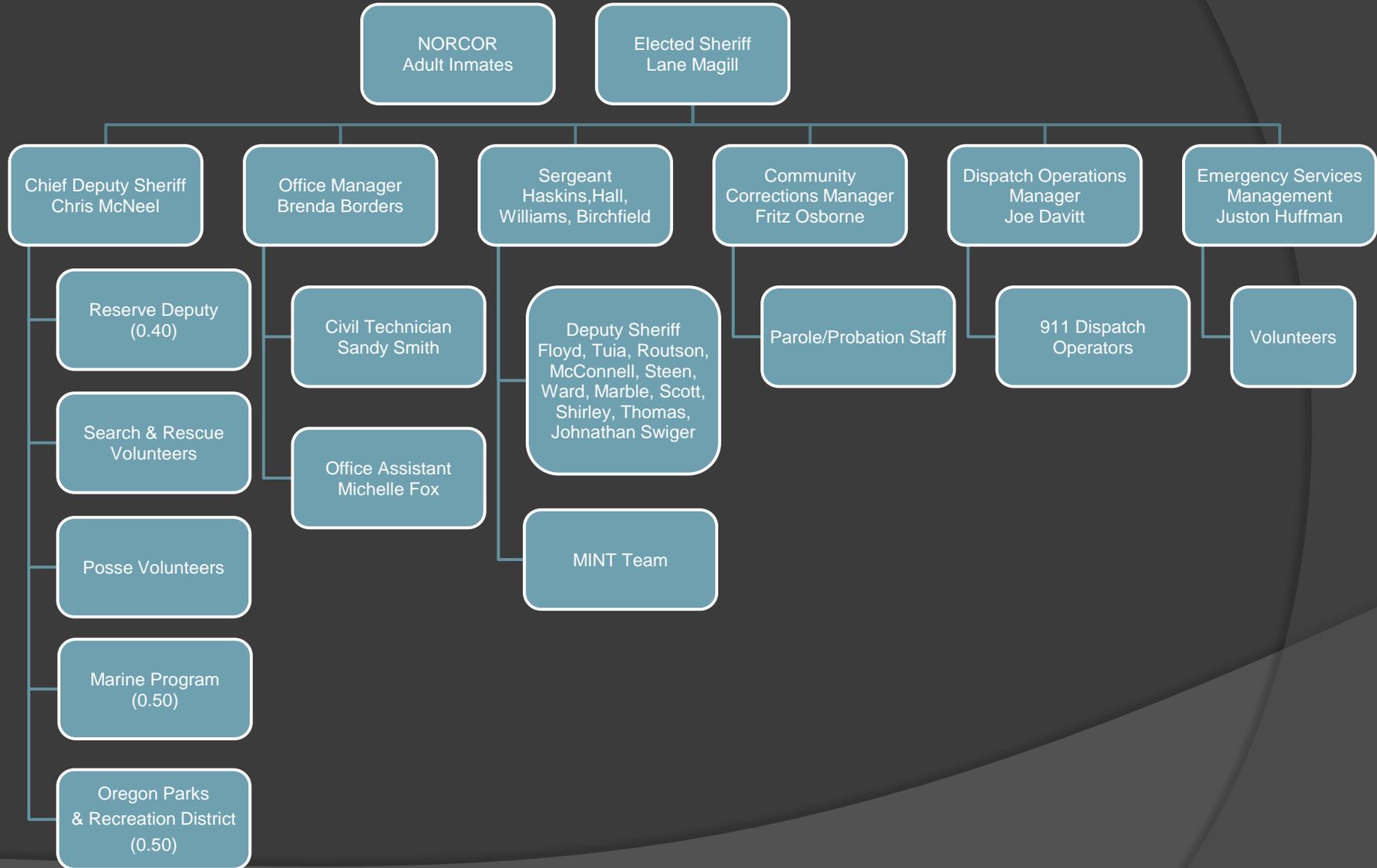
Fund

237 - CLERK RECORDS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.237 BEGINNING FUND BALANCE	26,917	35,063	43,400	32,280	37,327	37,327	37,327
Beginning Balance Total	26,917	35,063	43,400	32,280	37,327	37,327	37,327
Revenues							
411.112 A&T FEES (\$.50)	2,176	2,440	1,750	1,750	1,800	1,800	1,800
411.153 LAND CORNER FEES(\$1)	3,589	4,000	3,000	3,000	3,000	3,000	3,000
411.192 GIS FEES	2,692	2,953	2,500	2,500	2,500	2,500	2,500
417.104 INTEREST EARNED	114	206	175	297	175	175	175
Revenues Total	8,571	9,599	7,425	7,547	7,475	7,475	7,475
Revenue Total	35,488	44,662	50,825	39,827	44,802	44,802	44,802
Expense							
Materials & Services							
52401 CONTRACTED SERVICES	449	12,382	23,000	-	10,000	10,000	10,000
52510 COMPUTER SOFTWARE	-	-	5,325	-	-	-	-
52601 EQUIPMENT - NON CAPITAL	-	-	2,500	2,500	3,500	3,500	3,500
Materials & Services Total	449	12,382	30,825	2,500	13,500	13,500	13,500
Capital							
53301 EQUIPMENT - CAPITAL	-	-	20,000	-	5,000	5,000	5,000
Capital Total	-	-	20,000	-	5,000	5,000	5,000
Contingency							
57229 CONTINGENCY	-	-	-	-	26,302	26,302	26,302
Contingency Total	-	-	-	-	26,302	26,302	26,302
Expense Total	449	12,382	50,825	2,500	44,802	44,802	44,802

Sheriff

Sheriff's Office



Operating Budget Summary

General Fund (101) Sheriff (16) Emergency Management (5126)

1. Community impacts/main services provided
 - Emergency Planning and Coordination
 - Compliance with Federal and State Regulation/Law
 - Access to Department of Homeland Security Grants
 - Community Resiliency Planning
 - Intergovernmental Partnerships

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.75	105,616	98,616	5,740	5.5%
15/16	0.75	123,294	94,826	28,457	23%
16/17	0.75	139,861	136,347 (Estimated)	3,514	3%
17/18	1.0	137,115			

3. Significant budget impacts or changes (include recent FTE changes):

It is recommended the Emergency Manager’s position be moved to a full time position. This recommendation is due to the addition of RTIPP, increased time commitments for Community Resiliency Planning and developing/enhancing Intergovernmental Partnerships. Furthermore this position upgrade will give the time necessary to develop a county wide PIO program for all county departments in the event of an emergency.

4. Opportunities to Enhance Revenue:

Revenue will be enhanced through the EMPG funding stream. EMPG would provide a 50% match (approximately \$8,000.00) for the position with the remaining balance to be committed by the Wasco County general fund.

5. Capital Needs:

A gap/need has been identified for the acquisition of portable Incident Command Posts. Estimated costs for the purchase(s) is \$750-\$1500 ea. Based on the current funding stream it is estimated 1-2 units would be purchased.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc): None

Fund 101 - GENERAL FUND
 Division 16 - SHERIFF
 Department 5126 - EMERGENCY MANAGEMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
413.862 STATE FOR EM SERVICES - #97.042	37,410	29,568	39,000	39,000	39,000	47,465	47,465
413.912 STATE HOMELAND SECURITY - #97.073	23,815	2,725	58,987	58,987	-	-	-
414.305 CITY OF DUFUR	1,500	1,500	1,500	1,500	1,500	1,500	1,500
414.306 CITY OF MAUPIN	1,000	1,000	1,000	1,000	1,000	1,000	1,000
414.307 CITY OF MOSIER	1,000	1,000	1,000	1,000	-	-	-
414.308 CITY OF THE DALLES	9,000	9,000	9,000	9,000	9,000	9,000	9,000
421.241 MISC RECEIPTS	-	400	-	-	-	-	-
Revenues Total	73,725	45,193	110,487	110,487	50,500	58,965	58,965
Revenue Total	73,725	45,193	110,487	110,487	50,500	58,965	58,965
Expense							
Personnel							
51108 EMERG MGMT COORDINATOR	45,336	40,151	47,265	44,529	58,590	58,590	58,590
51602 OVERTIME	912	1,112	-	860	1,008	1,008	1,008
51681 COMP/HOLIDAY BANK CASHOUT	-	312	-	-	300	300	300
51701 FICA	3,538	3,180	3,616	3,472	4,482	4,482	4,482
51705 WORKERS' COMPENSATION	185	29	85	58	108	108	108
51721 PERS	4,532	3,477	3,369	2,784	6,750	6,750	6,750
51729 HEALTH INSURANCE	7,209	5,278	5,120	4,782	7,966	7,966	7,966
51730 DENTAL INSURANCE	683	516	497	457	688	688	688
51732 LONG TERM DISABILITY	217	146	154	151	311	311	311
51733 LIFE INSURANCE	27	18	19	18	27	27	27
Personnel Total	62,639	54,219	60,125	57,111	80,230	80,230	80,230
Materials & Services							
52122 TELEPHONE	1,119	1,520	1,000	1,000	1,200	1,200	1,200
52224 RED FLAG TASK FORCE (RFTF)	-	-	500	-	-	-	-
52604 EQUIPMENT - OFFICE	2,835	1,105	2,934	2,934	3,000	3,000	3,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	33	500	500	500	500	500
52656 GAS & OIL	696	598	1,500	1,500	1,200	1,200	1,200
52657 VEHICLE - REPAIR & MAINTENANCE	1,303	-	1,500	1,500	1,000	1,000	1,000
52701 TRAINING & EDUCATION	-	558	1,000	1,000	1,000	1,000	1,000

Fund 101 - GENERAL FUND
Division 16 - SHERIFF
Department 5126 - EMERGENCY MANAGEMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52711 MEALS LODGING & REGISTRATION	1,045	1,190	1,500	1,500	1,300	1,300	1,300
52919 SUPPLIES - EQUIPMENT	5,164	5,059	5,500	5,500	5,500	5,500	5,500
Materials & Services Total	12,162	10,063	15,934	15,434	14,700	14,700	14,700
Capital							
53301 EQUIPMENT - CAPITAL	23,815	30,545	63,802	63,802	42,185	42,185	42,185
Capital Total	23,815	30,545	63,802	63,802	42,185	42,185	42,185
Expense Total	98,616	94,827	139,861	136,347	137,115	137,115	137,115
Nondepartmental funds required:	(24,891)	(49,634)	(29,374)	(25,860)	(86,615)	(78,150)	(78,150)

Operating Budget Summary

General Fund (101) Sheriff (16) Marine Patrol (5130)

1. Community impacts/main services provided
 - Marine patrols all bodies of water in Wasco County
 - Promotes safe boating within Wasco County
 - Boat inspections
 - Contract with Oregon State Marine Board

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.80	130,884	111,275	19,608.69	15%
15/16	0.50	52,403	48,207	4,195.85	8%
16/17	0.50	50,369	31,396 (Estimated)	18,973	38%
17/18	0.50	56,694			

3. Significant budget impacts or changes (include recent FTE changes): N/A
4. Opportunities to Enhance Revenue N/A
5. Capital Needs N/A
6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc) N/A

Fund **101 - GENERAL FUND**
 Division **16 - SHERIFF**
 Department **5130 - MARINE PATROL**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
412.681 STATE GRANT/REIMBURSEMENT	90,719	70,375	52,145	52,145	55,828	55,828	55,828
Revenues Total	90,719	70,375	52,145	52,145	55,828	55,828	55,828
Revenue Total	90,719	70,375	52,145	52,145	55,828	55,828	55,828
Expense							
Personnel							
51109 MARINE DEPUTY (6 MO)	24,593	25,815	27,066	13,650	29,017	29,017	29,017
51110 PART TIME - MARINE PATROL	3,143	1,228	-	64	-	-	-
51602 OVERTIME	1,573	1,829	2,000	1,713	1,992	1,992	1,992
51701 FICA	1,983	1,936	2,224	1,088	2,173	2,173	2,173
51705 WORKERS' COMPENSATION	879	188	165	376	822	822	822
51721 PERS	5,031	5,354	4,133	2,914	6,912	6,912	6,912
51729 HEALTH INSURANCE	7,679	7,419	6,245	3,146	7,181	7,181	7,181
51730 DENTAL INSURANCE	299	342	248	173	344	344	344
51731 LONG TERM DISABILITY - SHERIFF	52	54	37	27	54	54	54
51733 LIFE INSURANCE	12	13	13	7	14	14	14
Personnel Total	45,244	44,178	42,131	23,158	48,509	48,509	48,509
Materials & Services							
52655 BOAT - OPERATION & MAINTENANCE	369	2,084	1,000	1,000	1,500	1,500	1,500
52656 GAS & OIL	3,939	154	5,338	5,338	4,485	4,485	4,485
52701 TRAINING & EDUCATION	914	912	1,000	1,000	1,500	1,500	1,500
52909 SUPPLIES	951	879	900	900	700	700	700
Materials & Services Total	6,173	4,029	8,238	8,238	8,185	8,185	8,185
Capital							
53301 EQUIPMENT - CAPITAL	59,860	-	-	-	-	-	-
Capital Total	59,860	-	-	-	-	-	-
Expense Total	111,277	48,207	50,369	31,396	56,694	56,694	56,694
Nondepartmental funds required:	(20,558)	22,168	1,776	20,749	(866)	(866)	(866)

Operating Budget Summary

General Fund (101) Sheriff (16) Law Enforcement (5131)

1. Community impacts/main services provided

Public safety services, court security, search and rescue, patrol, civil, etc.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	20.0	1,955,374	1,864,948	84,933	4%
15/16	20.0	2,028,101	1,942,197	85,903	4%
16/17	20.0	2,142,315	2,026,176 (Estimated)	116,139	5%
17/18	20.0	2,186,464			

3. Significant budget impacts or changes (include recent FTE changes):

The Sheriff's Office has one Sergeant who is in the background phase with the Seattle Police Dept. If this goes forward he will be leaving the agency sometime between May and August 2017. If the Sergeant leaves the agency the Sheriff's Office will seek applications to fill the position of Patrol Deputy as succession will fill the Sergeant position. Office expenses will be increased from \$1000 to \$7000 for the replacement of office chairs. The current chairs have come to their end of life and need to be replaced.

4. Opportunities to Enhance Revenue:

Revenue will not be enhanced during the 2017/18 fiscal year as there has been a reduction with the OPRD contract (Deschutes River). Additionally it appears the BLM contract will only generate approximately \$7000 of revenue instead of the previous year's \$10K. Additional reductions in revenue will potentially be realized from Mental Health transports and State Homeland Security Grants. Revenue in other areas appears to be stable at this time.

5. Capital Needs: N/A

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc):

As mentioned above there is a potential loss of one position (Sergeant).

Fund 101 - GENERAL FUND
 Division 16 - SHERIFF
 Department 5131 - LAW ENFORCEMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.146 SHERIFF GUN PERMITS	35,640	40,475	32,000	32,000	32,000	32,000	32,000
411.168 SHERIFFS FEES	47,325	49,315	40,000	40,000	40,000	40,000	40,000
412.630 JUSTICE REINVEST PRGM HB3194	20,941	-	-	-	-	-	-
412.636 FOREST PATROL	25,032	8,648	18,260	18,260	15,260	15,260	15,260
412.682 OREGON STATE PARKS	100,008	94,634	130,000	130,000	80,000	80,000	80,000
412.683 OSSA GRANT	444	-	-	-	-	-	-
412.695 BLM PATROL	6,547	4,409	10,000	10,000	7,000	7,000	7,000
413.867 BULLETPROOF VEST PARTNERSHIP - #16.607	4,160	1,295	700	700	700	700	700
414.347 SHERIFF TRANSPORT M H	5,196	682	2,000	2,000	1,000	1,000	1,000
416.371 TRAFFIC FINES	26,236	36,466	40,000	40,000	42,000	42,000	42,000
416.374 COURT FINES ORS 609.060	107	9,332	-	-	-	-	-
421.241 MISC RECEIPTS	2,401	27,727	3,000	5,905	5,000	5,000	5,000
421.242 PHOTO/DIGITAL COPY FEES	575	635	500	527	750	750	750
421.245 PAYROLL REIMBURSEMENT	3,355	1,128	3,000	3,000	300	300	300
421.257 MISCELLANEOUS REFUNDS	46	-	-	-	-	-	-
422.120 PASS THRU TO OREGON STATE	3,750	5,160	4,000	4,000	4,000	4,000	4,000
Revenues Total	281,763	279,906	283,460	286,392	228,010	228,010	228,010
Revenue Total	281,763	279,906	283,460	286,392	228,010	228,010	228,010
Expense							
Personnel							
51100 SHERIFF	77,319	80,693	82,710	86,157	86,112	86,112	86,112
51101 CHIEF DEPUTY SHERIFF	72,839	73,142	76,036	78,985	78,036	78,036	78,036
51102 CIVIL TECHNICIAN	39,442	40,267	41,766	44,347	43,464	43,464	43,464
51103 SERGEANTS	262,811	265,338	277,021	279,097	281,316	281,316	281,316
51104 DEPUTY SHERIFFS	512,781	539,889	605,862	609,982	607,000	607,000	607,000
51105 OFFICE ASSISTANT - SHERIFF	31,630	30,389	33,532	33,689	33,021	33,021	33,021
51106 OFFICE MANAGER	48,417	48,417	50,402	51,327	49,935	49,935	49,935
51107 PART TIME - SHERIFF	1,933	5,422	-	3,571	10,248	10,248	10,248
51111 FOREST CONTRACT DEPUTY	23,101	6,685	9,279	6,025	-	-	-
51124 OFF HIGHWAY VEHICLE ENFORCEMENT	-	28	-	-	-	-	-

Fund **101 - GENERAL FUND**
 Division **16 - SHERIFF**
 Department **5131 - LAW ENFORCEMENT**

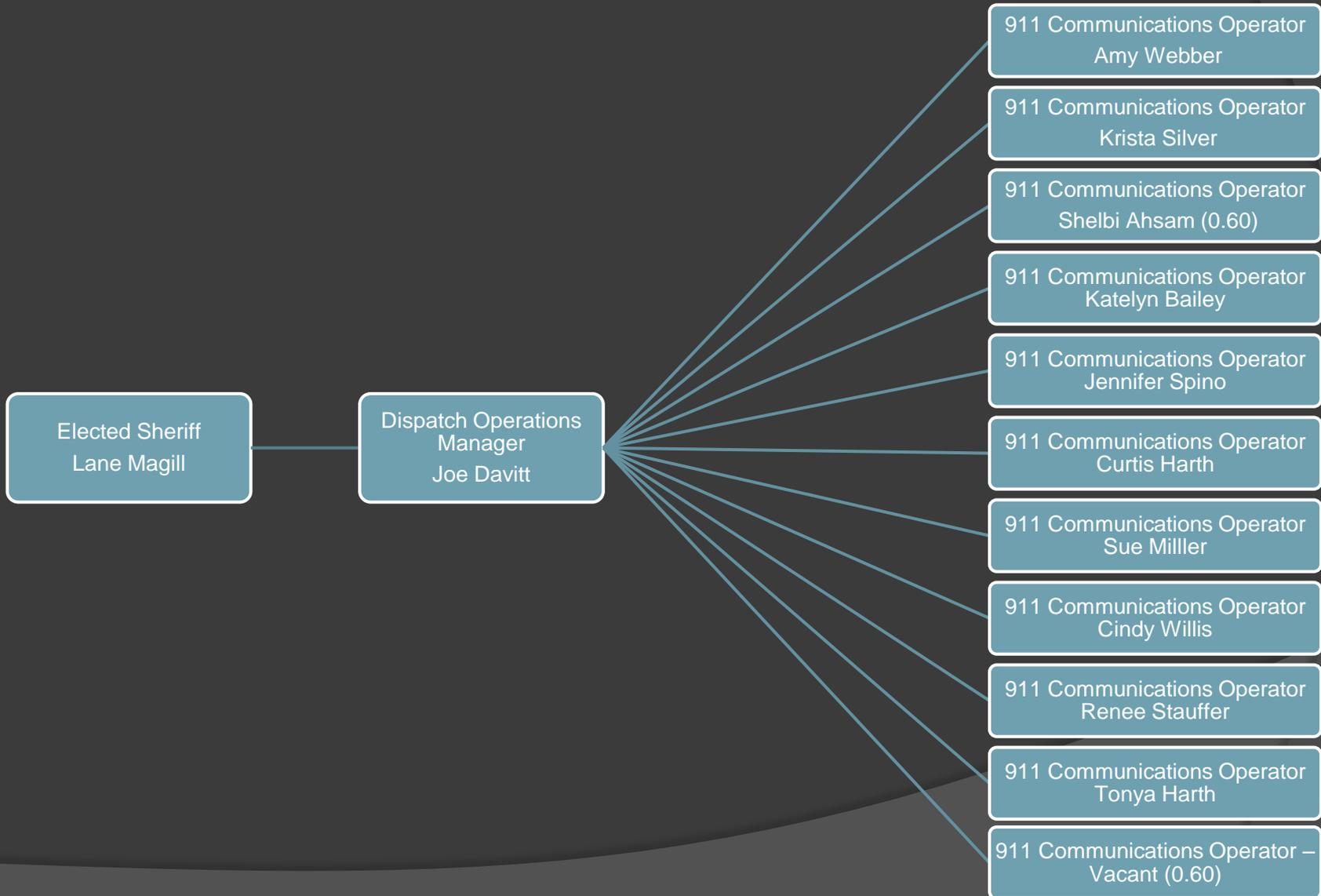
Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51125 BLM CONTRACT PATROL	5,006	2,121	2,944	5,543	-	-	-
51269 SEASONAL/TEMPORARY	-	-	-	-	3,000	3,000	3,000
51602 OVERTIME	48,282	73,004	80,314	68,267	60,000	60,000	60,000
51621 CELL PHONE ALLOWANCE	600	475	600	-	600	600	600
51624 TRAINING STIPEND	25	75	-	150	-	-	-
51640 LONGEVITY	682	-	-	-	-	-	-
51641 CERTIFICATE	5,244	-	-	-	-	-	-
51680 VACATION CASH OUT	-	8,876	-	-	5,000	5,000	5,000
51681 COMP/HOLIDAY BANK CASHOUT	1,614	1,446	785	1,012	1,400	1,400	1,400
51682 HOLIDAY BANK CASHOUT	647	3,324	4,292	1,462	3,000	3,000	3,000
51701 FICA	81,498	84,565	96,814	90,602	90,217	90,217	90,217
51705 WORKERS' COMPENSATION	30,183	7,254	28,177	25,170	29,906	29,906	29,906
51721 PERS	173,666	199,821	193,148	213,226	261,153	261,153	261,153
51729 HEALTH INSURANCE	238,687	237,187	291,104	168,272	284,529	284,529	284,529
51730 DENTAL INSURANCE	12,732	13,107	15,150	8,685	13,425	13,425	13,425
51731 LONG TERM DISABILITY - SHERIFF	1,438	1,305	1,620	1,400	1,350	1,350	1,350
51732 LONG TERM DISABILITY	1,637	2,178	2,305	1,676	2,626	2,626	2,626
51733 LIFE INSURANCE	500	506	304	340	526	526	526
51734 LIFE INSURANCE - RESERVES	40	-	-	-	-	-	-
Personnel Total	1,672,754	1,725,514	1,894,165	1,778,985	1,945,864	1,945,864	1,945,864
Materials & Services							
52115 LEGAL NOTICES & PUBLISHING	155	250	500	500	300	300	300
52122 TELEPHONE	5,252	6,309	5,200	5,379	6,500	6,500	6,500
52129 VESTS	1,920	-	1,400	1,400	1,400	1,400	1,400
52320 INMATE & MENTAL TRANSPORTS	199	82	1,000	1,000	500	500	500
52340 REFUNDS	106	90	250	250	250	250	250
52347 SPECIAL INVESTIGATIONS	1,017	1,941	1,000	1,000	4,500	4,500	4,500
52376 MENT/PHY EXAMS - NEW HIRES	1,486	858	1,300	1,300	650	650	650
52389 LAW ENFORCEMENT PAYMENTS	3,795	5,153	4,000	4,000	4,000	4,000	4,000
52401 CONTRACTED SERVICES	1,482	7,561	9,000	9,000	9,000	9,000	9,000
52602 EQUIPMENT - ELECTRONIC	6,453	2,131	9,000	9,000	9,000	9,000	9,000
52604 EQUIPMENT - OFFICE	769	774	1,000	1,000	7,000	7,000	7,000

Fund 101 - GENERAL FUND
 Division 16 - SHERIFF
 Department 5131 - LAW ENFORCEMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52606 EQUIPMENT - RESERVES	2,891	512	3,000	3,000	3,000	3,000	3,000
52607 EQUIPMENT - UNIFORM	7,995	3,845	7,000	7,000	7,000	7,000	7,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	350	-	-	-	-	-
52653 RADIO MAINTENANCE & REPAIR	3,434	2,767	5,000	5,000	5,000	5,000	5,000
52656 GAS & OIL	52,126	71,385	75,000	75,000	55,000	55,000	55,000
52657 VEHICLE - REPAIR & MAINTENANCE	18,338	22,760	16,000	16,000	16,000	16,000	16,000
52661 TIRES	12,393	10,947	13,000	13,000	15,000	15,000	15,000
52663 VEHICLE - SET-UP	20,276	24,908	26,000	26,000	26,000	26,000	26,000
52702 TRAINING & EDUCATION - S & R	5,554	4,021	6,000	4,862	6,000	6,000	6,000
52711 MEALS LODGING & REGISTRATION	19,268	23,684	20,000	20,000	22,000	22,000	22,000
52879 UTILITIES - SPECIAL	9,132	7,517	7,500	7,500	7,500	7,500	7,500
52909 SUPPLIES	6,606	7,064	8,000	8,000	7,000	7,000	7,000
52910 SUPPLIES - OFFICE	4,480	4,987	5,000	5,000	5,000	5,000	5,000
52930 SUPPLIES - NEIGHBOR WATCH	508	486	500	500	500	500	500
52941 SUPPLIES - FIREARMS	6,559	6,299	12,500	12,500	12,500	12,500	12,500
Materials & Services Total	192,194	216,681	238,150	237,191	230,600	230,600	230,600
Capital							
53301 EQUIPMENT - CAPITAL	-	-	10,000	10,000	10,000	10,000	10,000
Capital Total	-	-	10,000	10,000	10,000	10,000	10,000
Expense Total	1,864,948	1,942,195	2,142,315	2,026,176	2,186,464	2,186,464	2,186,464

Nondepartmental funds required: (1,583,185) (1,662,289) (1,858,855) (1,739,784) (1,958,454) (1,958,454) (1,958,454)

911 Communications



Operating Budget Summary

911 Communications (220) Sheriff (16) 911 (5220)

1. Community impacts/main services provided:

- Citizens rely on the dispatch center for all law enforcement, medical, and fire issues, calls for services
- The Dispatch center provides CAD related services for the above listed agencies. In addition the 911 center provides services for a large number of volunteer organizations as well as USFS, ODF and BLM. Dispatching services are also provided for Dallesport.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	10.2	977,617	978,968	-1,351	-0.14%
15/16	10.2	975,570	972,897	2,673	<1%
16/17	10.2	1,000,111	964,522	35,589	4%
			(Estimated)		
17/18	11.2	1,070,425			

3. Significant budget impacts or changes (include recent FTE changes):

Over the last year the 911 Center, in conjunction with the Sheriff's Office, has sent out RFQ's for the replacement of all radios at the 911 Center. The current radios have come to the end of "useful" life after approximately 18 years, and need to be replaced, as several failures have occurred during this fiscal year. After receiving the quotes/bids it was determined Harris Communications would be awarded the contract for replacement. Current pricing is estimated at \$300,000.

4. Opportunities to Enhance Revenue: N/A

5. Capital Needs:

Utilize the capital fund to replace the above mentioned radios. It should be noted a lease option is being discussed with Wasco County Finance, for the purchase of the radios.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc): N/A

Fund

220 - 911 COMMUNICATIONS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.022 BEGINNING FUND BALANCE	119,399	(51,583)	21,505	(65,238)	27,519	27,519	27,519
Beginning Balance Total	119,399	(51,583)	21,505	(65,238)	27,519	27,519	27,519
Revenues							
412.602 PHONE TAX-DUFUR	-	2,218	-	3,037	3,037	3,037	3,037
412.603 PHONE TAX-MAUPIN	-	1,558	-	2,134	2,176	2,176	2,176
412.604 PHONE TAX-MOSIER	-	1,613	-	2,234	2,235	2,235	2,235
412.605 PHONE TAX-THE DALLES	-	53,090	-	72,869	72,868	72,868	72,868
412.606 PHONE TAX-WASCO COUNTY	302,006	182,050	324,450	252,592	252,592	252,592	252,592
414.301 CONTRACT-THE DALLES 911 SHARE	327,617	321,745	347,301	348,884	445,815	445,815	445,815
414.302 CONTRACT-MCFR 911 SHARE	72,232	60,170	79,424	79,424	77,841	77,841	77,841
414.354 911 SERVICES - DALLESPORT RFD	4,000	2,000	2,000	2,000	2,000	2,000	2,000
417.104 INTEREST EARNED	170	138	150	244	155	155	155
421.241 MISC RECEIPTS	20	600	200	200	200	200	200
Revenues Total	706,045	625,182	753,525	763,618	858,919	858,919	858,919
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	216,707	219,238	241,162	241,162	183,987	183,987	183,987
Transfer In Total	216,707	219,238	241,162	241,162	183,987	183,987	183,987
Revenue Total	1,042,151	792,837	1,016,192	939,542	1,070,425	1,070,425	1,070,425
Expense							
Personnel							
51116 911 MANAGER	56,581	57,596	54,428	52,069	55,736	55,736	55,736
51117 911 COMMUNICATIONS OPERATORS	412,137	416,358	425,486	381,372	434,190	434,190	434,190
51118 PART TIME - 911	55,871	33,825	43,655	25,318	23,928	23,928	23,928
51602 OVERTIME	21,477	30,194	30,000	48,816	30,000	30,000	30,000
51622 STIPEND	5,000	4,892	5,000	4,792	4,992	4,992	4,992
51624 TRAINING STIPEND	-	225	104	1,225	-	-	-
51640 LONGEVITY	781	-	-	-	-	-	-
51641 CERTIFICATE	6,525	-	-	-	-	-	-
51680 VACATION CASH OUT	-	6,848	2,500	5,098	2,500	2,500	2,500
51681 COMP/HOLIDAY BANK CASHOUT	4,541	10,109	-	23,223	10,000	10,000	10,000

Fund

220 - 911 COMMUNICATIONS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51682 HOLIDAY BANK CASHOUT	1,726	1,706	-	4,074	1,000	1,000	1,000
51701 FICA	41,686	41,215	42,930	40,400	39,154	39,154	39,154
51705 WORKERS' COMPENSATION	1,344	2,793	3,449	1,400	1,057	1,057	1,057
51721 PERS	75,792	88,975	91,754	88,000	110,544	110,544	110,544
51722 STANDARD RETIREMENT	14,172	7,839	10,881	-	-	-	-
51729 HEALTH INSURANCE	97,167	101,067	107,354	106,882	134,662	134,662	134,662
51730 DENTAL INSURANCE	5,909	5,696	5,908	5,534	6,901	6,901	6,901
51731 LONG TERM DISABILITY - SHERIFF	1,188	1,053	1,124	932	972	972	972
51732 LONG TERM DISABILITY	293	244	245	374	372	372	372
51733 LIFE INSURANCE	326	283	304	271	324	324	324
Personnel Total	802,516	810,918	825,122	789,780	856,332	856,332	856,332
Materials & Services							
52111 DUES & SUBSCRIPTIONS	356	246	375	375	375	375	375
52113 INSURANCE & BONDS	1,329	1,410	1,450	1,450	1,450	1,450	1,450
52115 LEGAL NOTICES & PUBLISHING	-	-	300	-	150	150	150
52116 POSTAGE	14	10	50	50	50	50	50
52122 TELEPHONE	14,665	12,532	13,000	13,000	13,000	13,000	13,000
52221 911 TAX - PASS THROUGH TO OTHER ENTITIES	4,177	-	-	-	-	-	-
52306 EMPLOYEE MEALS	3,737	4,388	4,800	4,800	4,800	4,800	4,800
52337 PRE-EMPLOYMENT TESTING	-	4,112	2,200	2,200	2,200	2,200	2,200
52370 MISC EXPENDITURES	580	758	200	200	500	500	500
52398 ADMINISTRATIVE COST	66,889	50,078	50,078	50,078	51,590	51,590	51,590
52401 CONTRACTED SERVICES	7,403	7,500	7,500	7,500	7,500	7,500	7,500
52413 CONTR SRVCS - COMPUTER TECHNOLOGY	35,130	35,130	35,130	35,130	36,186	36,186	36,186
52601 EQUIPMENT - NON CAPITAL	999	1,295	6,800	6,800	4,000	4,000	4,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	1,545	413	500	500	1,000	1,000	1,000
52701 TRAINING & EDUCATION	3,323	4,024	10,000	10,000	8,000	8,000	8,000
52711 MEALS LODGING & REGISTRATION	2,814	4,714	2,000	2,000	4,000	4,000	4,000
52731 TRAVEL & MILEAGE	232	180	500	500	800	800	800
52801 BLDG REPAIR & MAINT	-	-	-	53	-	-	-
52830 BUILDING - LEASE	15,106	15,106	15,106	15,106	15,106	15,106	15,106
52862 MAINTENANCE AGREEMENTS	15,099	15,702	18,500	18,500	43,286	43,286	43,286

Fund

220 - 911 COMMUNICATIONS FUND

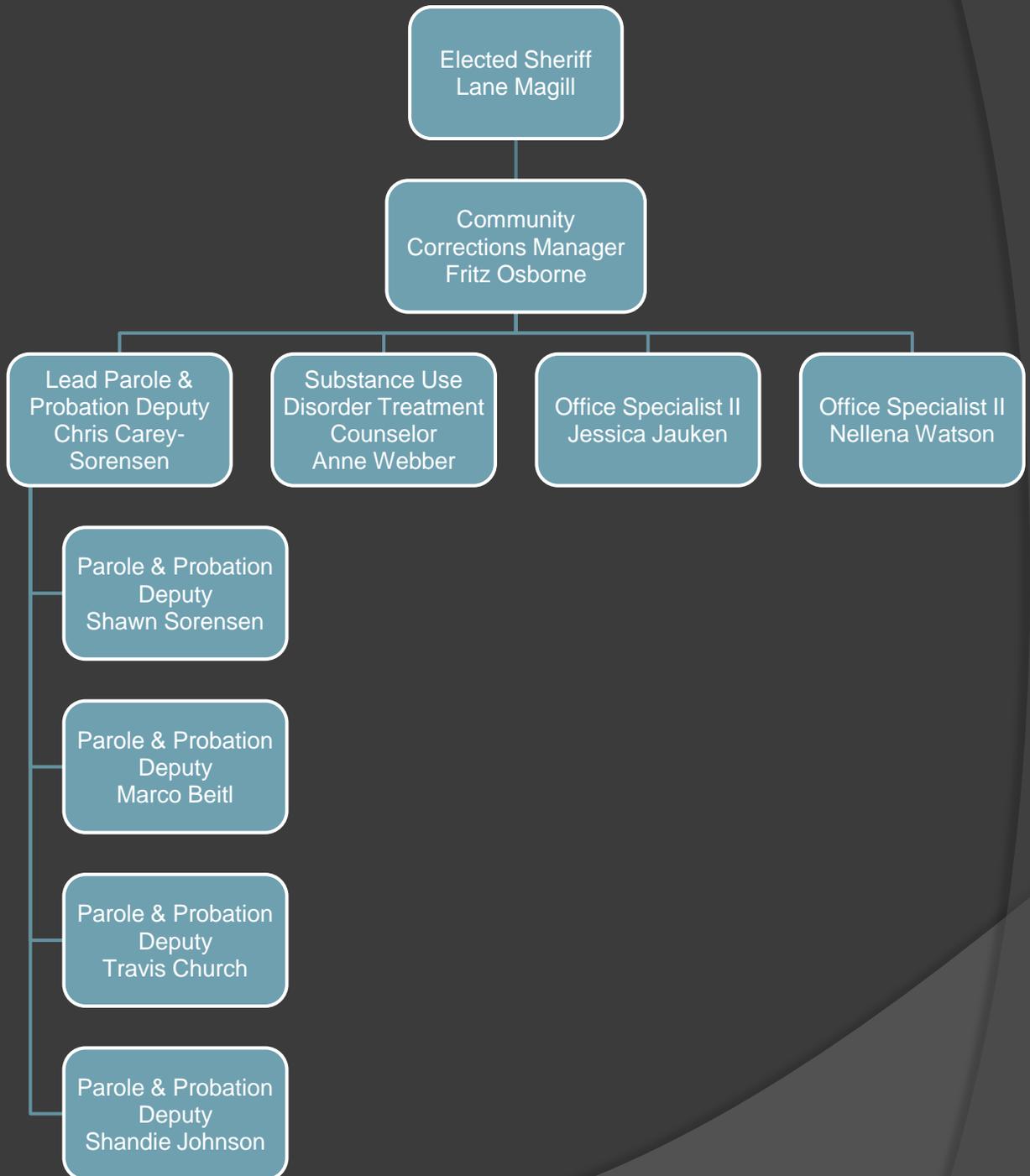
Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52910 SUPPLIES - OFFICE	1,358	1,851	3,000	3,000	2,000	2,000	2,000
52928 SUPPLIES - KITCHEN/JANITOR	1,365	1,625	2,500	2,500	1,000	1,000	1,000
52937 SUPPLIES - PUBLIC ED	333	906	1,000	1,000	1,000	1,000	1,000
Materials & Services Total	176,454	161,980	174,989	174,742	197,993	197,993	197,993
Contingency							
57220 CONTINGENCY	-	-	16,081	-	16,100	16,100	16,100
Contingency Total	-	-	16,081	-	16,100	16,100	16,100
Expense Total	978,970	972,898	1,016,192	964,522	1,070,425	1,070,425	1,070,425

Fund

324 - 911 EQUIPMENT RESERVE

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.324 BEGINNING FUND BALANCE	237,204	238,301	239,400	238,301	90,295	90,295	90,295
Beginning Balance Total	237,204	238,301	239,400	238,301	90,295	90,295	90,295
Revenues							
417.104 INTEREST EARNED	904	1,247	1,200	1,994	1,500	1,500	1,500
Revenues Total	904	1,247	1,200	1,994	1,500	1,500	1,500
Revenue Total	238,108	239,548	240,600	240,295	91,795	91,795	91,795
Expense							
Capital							
53111 CAPITAL EXPENDITURES	-	-	240,600	150,000	91,795	91,795	91,795
Capital Total	-	-	240,600	150,000	91,795	91,795	91,795
Expense Total	-	-	240,600	150,000	91,795	91,795	91,795

Community Corrections



Operating Budget Summary

Community Corrections Fund (227) Sheriff (16) Community Corrections (5227)

1. Community impacts/main services provided

- To provide supervision and accountability to offenders sentenced to probation and parole.
- To enhance rehabilitation of offenders by addressing their criminogenic needs, thereby reducing criminality, substance abuse, and recidivism.
- Enhancing community safety through crime prevention.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	7	1,469,408	1,261,912	207,495	14%
15/16	7	1,252,470	1,175,854	76,616	6%
16/17	8	2,450,382	1,764,640 (Estimated)	685,742	28%
17/18	9	1,995,707			

3. Significant budget impacts or changes (include recent FTE changes):

For the past six months Community Corrections has been operating at a higher capacity than in years past. The effect is more impactful expenditures of State grant revenue for their intended purposes.

- We have been increasing subsidies for treatment. The intent is that we keep offenders engaged and in compliance, shortening their span of treatment, reducing our liability and getting offenders off supervision more quickly. My expenditures for sex offender and domestic violence treatment expenses have doubled, deliberately.
- We have tripled the number of Cognitive Program offerings and are engaging more than doubled the number of offenders in these classes. Similar to treatment, the intent is to maintain offender engagement and compliance, reducing recidivism and community risk.
- New transitional housing is now going into effect, the contract for which we will be paying a monthly bed rate for a minimum of 10 beds. This is a groundbreaking and much needed program but a new and ongoing expense, more than we've ever had in this area.
- FTE change: the promotion of one Office Assistant II position to a new Case Aide position (Pay Grade H), and eliminate the part-time Probation Officer position, which results in and overall decrease to proposed budget.

4. Opportunities to Enhance Revenue:

With the help of Youth Services, we can focus our Work Crew efforts towards funded contracts such as DEQ's abatement projects which provide income to Wasco County.

We have also made office efforts to motivate supervised offenders towards paying off fees:

- A month-long "Payment Amnesty" incentive to match fee payments for a limited time period.
- An intra-office "PO Challenge" intended to motivate POs to promote clients' accountability.

5. Capital Needs:

Community Corrections is investing in Wasco County's vehicle fleet by purchasing three fleet vehicles for the Sheriff's Office, totaling \$85,000. Community Corrections will in turn receive expedient vehicle replacements and hand-downs.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc):

The legislature could reduce funding to Community Corrections offices statewide by 5%. This level of cuts would trigger an "opt-out" ability for Counties to return Community Corrections to the State, so cuts at this level face strong political opposition.

Fund

227 - COMMUNITY CORRECTIONS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.227 BEGINNING FUND BALANCE	444,478	257,003	944,000	710,182	458,707	458,707	458,707
Beginning Balance Total	444,478	257,003	944,000	710,182	458,707	458,707	458,707
Revenues							
411.122 CLIENT FEES-COMM SERVICE	1,940	2,016	2,150	2,150	2,000	2,000	2,000
411.123 CLIENT FEES-SERVICES	8,364	7,959	7,000	7,000	8,000	8,000	8,000
411.166 CLIENT FEES - MONITORING	-	35	-	-	-	-	-
411.174 CLIENT FEES-SUPERVISION	90,613	85,306	72,000	72,000	85,000	85,000	85,000
412.610 TREATMENT GRANTS	42,317	103,223	-	-	103,000	103,000	103,000
412.630 JUSTICE REINVEST PRGM HB3194	-	186,308	186,307	186,307	155,000	155,000	155,000
412.633 DOC-GRANT IN AID - 1145 40% TO NORCOR	907,011	1,240,530	1,236,925	1,236,925	1,180,000	1,180,000	1,180,000
417.104 INTEREST EARNED	2,009	3,638	2,000	8,751	4,000	4,000	4,000
421.245 PAYROLL REIMBURSEMENT	961	18	-	31	-	-	-
Revenues Total	1,053,215	1,629,033	1,506,382	1,513,164	1,537,000	1,537,000	1,537,000
Revenue Total	1,497,693	1,886,036	2,450,382	2,223,346	1,995,707	1,995,707	1,995,707
Expense							
Personnel							
51119 COMMUNITY CORRECTIONS MANAGER	67,592	45,517	61,368	63,824	62,837	62,837	62,837
51121 PROBATION OFFICERS	169,294	184,806	252,713	255,309	267,356	267,356	267,356
51122 OFFICE SPECIALIST II	59,623	64,654	66,016	70,527	73,938	73,938	73,938
51123 PART TIME - COMMUNITY CORRECTIONS	4,432	6,159	6,601	4,594	228	228	228
51129 TREATMENT COUNSELOR	-	-	65,000	38,152	48,992	48,992	48,992
51602 OVERTIME	5,341	4,977	5,000	5,507	4,992	4,992	4,992
51622 STIPEND	5,000	6,132	5,000	5,685	4,992	4,992	4,992
51640 LONGEVITY	688	600	609	1,163	1,224	1,224	1,224
51641 CERTIFICATE	9,629	6,652	6,775	7,101	7,128	7,128	7,128
51660 LEAD PAY	-	-	-	-	1,632	1,632	1,632
51680 VACATION CASH OUT	3,813	9,334	3,000	-	3,000	3,000	3,000
51681 COMP/HOLIDAY BANK CASHOUT	317	9,764	3,000	155	6,000	6,000	6,000
51682 HOLIDAY BANK CASHOUT	-	-	-	1,259	-	-	-
51701 FICA	23,381	24,324	31,371	32,224	33,870	33,870	33,870

Fund

227 - COMMUNITY CORRECTIONS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51705 WORKERS' COMPENSATION	8,876	4,988	10,496	7,943	9,465	9,465	9,465
51721 PERS	52,571	51,776	59,237	66,619	89,592	89,592	89,592
51729 HEALTH INSURANCE	66,202	63,693	92,085	57,527	104,086	104,086	104,086
51730 DENTAL INSURANCE	4,306	4,253	5,731	3,733	6,213	6,213	6,213
51732 LONG TERM DISABILITY	1,411	1,344	1,649	1,333	2,196	2,196	2,196
51733 LIFE INSURANCE	170	166	219	140	243	243	243
Personnel Total	482,646	489,139	675,870	622,795	727,984	727,984	727,984
Materials & Services							
52113 INSURANCE & BONDS	3,100	3,302	4,500	2,107	3,000	3,000	3,000
52115 LEGAL NOTICES & PUBLISHING	-	175	500	500	100	100	100
52116 POSTAGE	1,635	12	1,800	1,800	700	700	700
52119 RENT	59,250	45,000	45,000	45,000	50,000	50,000	50,000
52122 TELEPHONE	5,519	5,482	5,400	5,400	6,000	6,000	6,000
52209 NORCOR - ADULT FACILITY	-	-	-	-	472,000	472,000	472,000
52325 LABOR/LEGAL COUNSEL	20,865	23,117	5,000	3,000	-	-	-
52337 PRE-EMPLOYMENT TESTING	-	1,748	1,000	1,000	-	-	-
52344 SEX OFFENDER TX	7,160	7,015	32,600	32,600	25,000	25,000	25,000
52351 TRANSITIONAL SERVICES	10,686	13,600	88,667	88,667	255,120	255,120	255,120
52353 DRUG TESTING	5,024	2,749	3,000	3,000	3,000	3,000	3,000
52361 BUS TICKETS	238	-	200	200	-	-	-
52365 DOMESTIC TREATMENT	12,708	8,350	12,780	12,780	16,000	16,000	16,000
52382 HOME DETENTION/SANCTION	172	-	200	200	-	-	-
52401 CONTRACTED SERVICES	15,767	8,908	18,000	18,000	4,800	4,800	4,800
52415 CONTR SRVCS - JANITORIAL	3,261	2,977	3,500	3,500	3,500	3,500	3,500
52427 CONTR SRVCS - OUTPATIENT A/D	18,980	25,212	44,144	5,000	4,000	4,000	4,000
52430 CONTR SRVCS - GRANTS	127,845	154,699	478,411	438,411	48,000	48,000	48,000
52431 CONTR SRVCS - INTERPRETER	-	-	200	-	-	-	-
52447 CONTR SRVCS - JAIL SERVICES	2,240	-	67,678	67,678	-	-	-
52448 CONTR SRVCS - VOCATIONAL	-	20	-	-	-	-	-
52601 EQUIPMENT - NON CAPITAL	7,150	7,402	21,000	21,000	10,000	10,000	10,000
52656 GAS & OIL	2,168	2,070	4,000	4,000	2,000	2,000	2,000
52657 VEHICLE - REPAIR & MAINTNEANCE	599	1,432	5,000	5,000	5,000	5,000	5,000

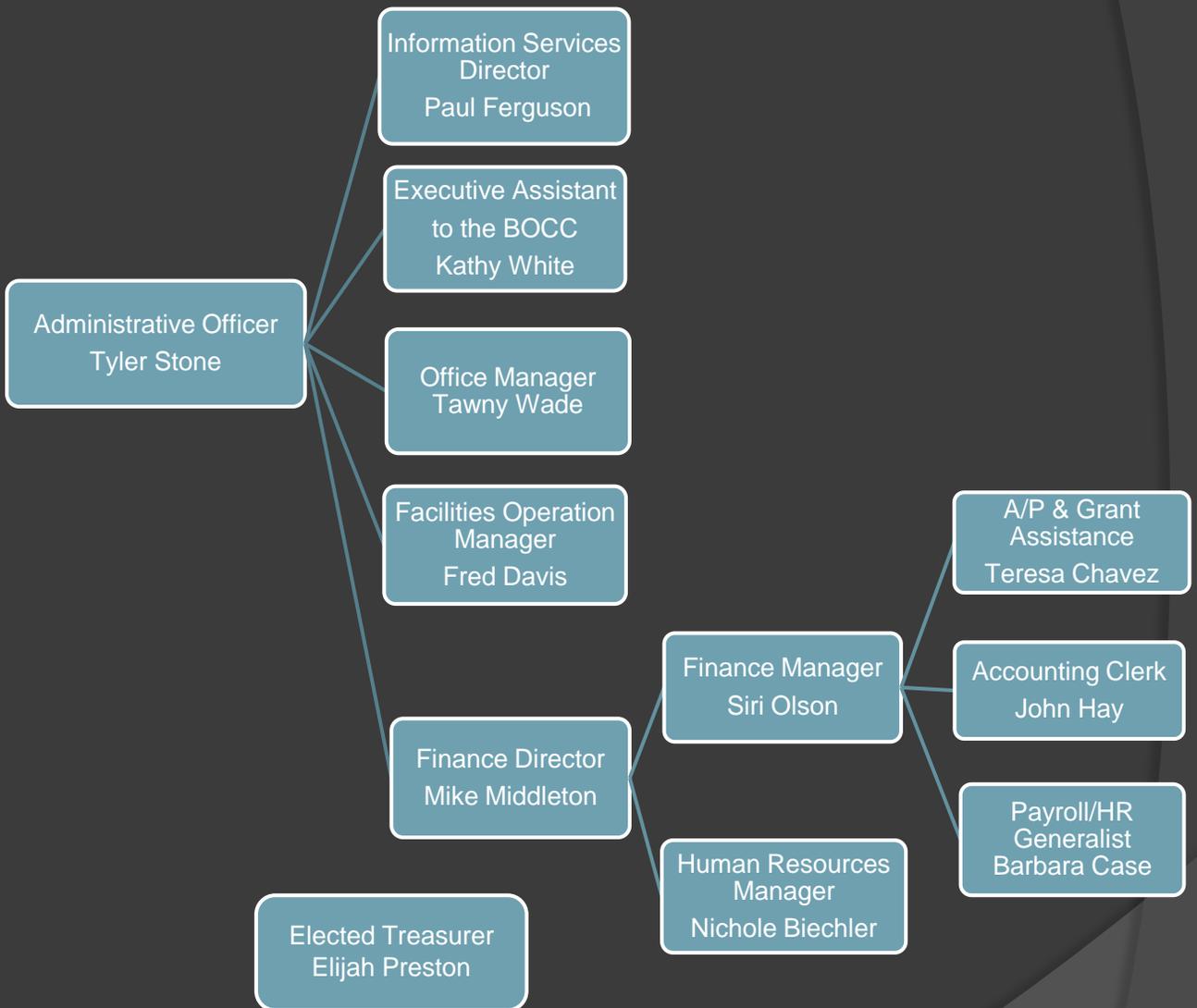
Fund

227 - COMMUNITY CORRECTIONS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52711 MEALS LODGING & REGISTRATION	3,545	4,755	3,500	4,451	10,000	10,000	10,000
52801 BLDG REPAIR & MAINT	899	560	1,000	1,000	1,000	1,000	1,000
52910 SUPPLIES - OFFICE	4,944	8,003	6,000	6,619	7,000	7,000	7,000
Materials & Services Total	313,755	326,588	853,080	770,913	926,220	926,220	926,220
Capital							
53201 VEHICLES	-	-	-	-	85,000	85,000	85,000
Capital Total	-	-	-	-	85,000	85,000	85,000
Transfer Out							
55101 TRANSFER TO GENERAL FUND	444,681	360,128	370,932	370,932	-	-	-
Transfer Out Total	444,681	360,128	370,932	370,932	-	-	-
Contingency							
57227 CONTINGENCY	-	-	160,000	-	160,000	160,000	160,000
Contingency Total	-	-	160,000	-	160,000	160,000	160,000
Unappropriated							
59227 COMM CORR - UNAPPROPRIATED	-	-	390,500	-	96,503	96,503	96,503
Unappropriated Total	-	-	390,500	-	96,503	96,503	96,503
Expense Total	1,241,082	1,175,855	2,450,382	1,764,640	1,995,707	1,995,707	1,995,707

Administrative Services

Administrative Services



Operating Budget Summary

General Fund (101) Administrative Services (17) Employee & Admin Services (5118)

1. Community impacts/main services provided

- Strong community involvement by Commissioners.
- Administrative staff strives to offer outstanding customer service and transparency while utilizing technology to ease work load.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	7.0	580,074	548,884	31,190	5%
15/16	7.0	635,655	530,576	105,079	17%
16/17	7.0	904,631	814,129 (Estimated)	90,502	10%
17/18	9.1	892,779			

3. Significant budget impacts or changes (include recent FTE changes):

- Increased personnel costs due to PERS and Insurance increases

4. Opportunities to Enhance Revenue

- Grant writing
- Work to enhance State funding
- Engage in more advocacy at the State level

5. Capital Needs

- Potential remodel of County Commission Board Room
- Old jail removal and space planning
- Possible purchase of additional office space

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

- Amory Property Development
- Administration of QLife

Fund **101 - GENERAL FUND**
 Division **17 - ADMINISTRATIVE SERVICES**
 Department **5118 - EMPLOYEE & ADMINISTRATIVE SERVICES**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.158 LE TEST FEES	45	753	500	500	500	500	500
419.439 CIS GRANT	-	-	2,000	-	2,000	2,000	2,000
421.241 MISC RECEIPTS	1,066	252	100	100	100	100	100
421.242 PHOTO/DIGITAL COPY FEES	551	6	50	50	50	50	50
421.245 PAYROLL REIMBURSEMENT	-	68	-	10	-	-	-
421.268 MISC REIMBURSEMENT	-	2,815	-	3,620	1,000	1,000	1,000
Revenues Total	1,662	3,894	2,650	4,280	3,650	3,650	3,650
Revenue Total	1,662	3,894	2,650	4,280	3,650	3,650	3,650
Expense							
Personnel							
51004 ADMIN ASSISTANT	43,468	44,555	46,395	49,522	48,771	48,771	48,771
51024 OFFICE SPECIALIST II	30,849	32,588	34,776	31,981	35,679	35,679	35,679
51050 FINANCE DIRECTOR	64,294	10,288	92,975	96,849	94,848	94,848	94,848
51051 TREASURER	47,891	10,904	6,042	6,293	6,288	6,288	6,288
51053 ACCOUNTING CLERK	-	27,166	45,246	37,482	36,922	36,922	36,922
51106 OFFICE MANAGER	40,264	17,494	44,784	36,819	38,640	38,640	38,640
51321 HUMAN RESOURCE MANAGER	-	40,926	60,614	54,275	64,026	64,026	64,026
51325 ADMINISTRATIVE OFFICER	102,299	102,524	110,365	154,333	137,292	137,292	137,292
51326 PAYROLL/HR GENERALIST	43,925	45,146	46,895	50,075	49,425	49,425	49,425
51337 FINANCE MANAGER	-	-	61,312	40,811	66,800	66,800	66,800
51602 OVERTIME	-	5,000	-	-	-	-	-
51620 VEHICLE ALLOWANCE	6,810	6,690	6,963	6,718	6,432	6,432	6,432
51621 CELL PHONE ALLOWANCE	600	600	600	625	600	600	600
51640 LONGEVITY	225	-	-	-	-	-	-
51701 FICA	29,323	25,709	43,028	44,207	33,767	33,767	33,767
51705 WORKERS' COMPENSATION	797	320	1,428	2,203	2,397	2,397	2,397
51721 PERS	38,665	23,086	55,418	51,178	59,347	59,347	59,347
51729 HEALTH INSURANCE	68,150	43,383	106,874	47,391	72,854	72,854	72,854
51730 DENTAL INSURANCE	4,668	3,466	7,337	3,251	4,131	4,131	4,131
51732 LONG TERM DISABILITY	1,701	1,362	2,550	1,580	2,105	2,105	2,105

Fund 101 - GENERAL FUND
Division 17 - ADMINISTRATIVE SERVICES
Department 5118 - EMPLOYEE & ADMINISTRATIVE SERVICES

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51733 LIFE INSURANCE	185	152	279	146	162	162	162
Personnel Total	524,114	441,359	773,881	715,739	760,486	760,486	760,486
Materials & Services							
52105 COPYING & PRINTING	-	37	-	205	50	50	50
52111 DUES & SUBSCRIPTIONS	4,630	1,357	3,000	4,003	4,198	4,198	4,198
52115 LEGAL NOTICES & PUBLISHING	1,438	9,621	10,500	10,500	10,000	10,000	10,000
52122 TELEPHONE	2,889	2,567	2,800	2,800	2,700	2,700	2,700
52307 HEALTH PROGRAMS	-	-	2,000	2,000	2,000	2,000	2,000
52329 LE TESTS	171	1,259	1,000	1,000	1,000	1,000	1,000
52337 PRE-EMPLOYMENT TESTING	47	180	1,000	1,000	600	600	600
52363 TESTING & CERTIFICATIONS	258	225	1,000	1,000	720	720	720
52401 CONTRACTED SERVICES	-	42,371	40,000	40,000	40,000	40,000	40,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	295	1,160	450	450	450	450	450
52701 TRAINING & EDUCATION	-	-	35,000	-	35,000	35,000	35,000
52704 TRAINING	150	3,238	2,100	2,100	-	-	-
52711 MEALS LODGING & REGISTRATION	6,744	19,665	24,000	24,000	24,000	24,000	24,000
52731 TRAVEL & MILEAGE	926	632	1,200	2,116	3,875	3,875	3,875
52910 SUPPLIES - OFFICE	6,003	5,891	5,500	5,894	6,500	6,500	6,500
52911 SUPPLIES - PRINTED	1,221	1,015	1,200	1,322	1,200	1,200	1,200
Materials & Services Total	24,772	89,218	130,750	98,390	132,293	132,293	132,293
Expense Total	548,886	530,577	904,631	814,129	892,779	892,779	892,779
Nondepartmental funds required:	(547,224)	(526,683)	(901,981)	(809,849)	(889,129)	(889,129)	(889,129)

Fund 101 - GENERAL FUND
 Division 18 - ADMINISTRATION
 Department 5117 - ADMINISTRATION

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
420.451 VEHICLES SOLD	12,432	19,625	4,000	-	4,000	4,000	4,000
421.240 CBNH REIMBURSEMENT	16,091	-	20,000	20,000	17,200	17,200	17,200
421.243 INSURANCE REFUNDS	62,225	939	10,000	10,000	-	-	-
421.246 POSTAGE REIMBURSEMENT	6,240	3,608	4,000	4,000	4,000	4,000	4,000
421.267 LEGAL FEE REIMBURSEMENT	-	16,166	4,000	4,000	1,000	1,000	1,000
421.268 MISC REIMBURSEMENT	5,319	157	100	100	-	-	-
Revenues Total	102,307	40,495	42,100	38,100	26,200	26,200	26,200
Revenue Total	102,307	40,495	42,100	38,100	26,200	26,200	26,200
Expense							
Personnel							
51450 COUNTY COUNSEL	6,160	-	-	-	-	-	-
51621 CELL PHONE ALLOWANCE	250	-	600	-	-	-	-
51640 LONGEVITY	375	-	-	-	-	-	-
51680 VACATION CASH OUT	-	-	10,000	-	-	-	-
51701 FICA	519	-	-	-	-	-	-
51703 UNEMPLOYMENT INSURANCE	266	927	10,000	236	-	-	-
51705 WORKERS' COMPENSATION	1,816	(4)	-	-	-	-	-
51721 PERS	160	1,061	2,000	(459)	-	-	-
Personnel Total	9,546	1,984	22,600	(223)	-	-	-
Materials & Services							
52104 BANK CHARGES	6,487	9,919	10,000	10,000	10,000	10,000	10,000
52112 INSURANCE - NURSING HOME	16,091	17,045	20,000	20,000	17,500	17,500	17,500
52113 INSURANCE & BONDS	77,919	113,191	110,000	110,692	112,000	112,000	112,000
52114 INSURANCE & BONDS - FAIR	27,344	-	-	30,027	-	-	-
52115 LEGAL NOTICES & PUBLISHING	5,169	22,293	21,000	21,000	18,000	18,000	18,000
52116 POSTAGE	19,821	24,304	23,000	23,000	23,000	23,000	23,000
52118 POSTAL PERMITS	220	-	400	400	400	400	400
52125 BUDGET WORKSHOPS	431	326	600	600	600	600	600
52325 LABOR/LEGAL COUNSEL	113,409	175,112	200,000	200,000	175,000	175,000	175,000
52338 PRE-TAX CHECK FEES	1,403	1,256	1,800	1,800	1,300	1,300	1,300

Fund **101 - GENERAL FUND**
 Division **18 - ADMINISTRATION**
 Department **5117 - ADMINISTRATION**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52348 SPECIAL PROJECTS	37,697	15,022	40,000	40,000	40,000	40,000	40,000
52350 TAXES/PERMITS/ASSESSMENTS	799	555	900	900	800	800	800
52360 BOPTA BOARD	735	727	1,000	1,000	800	800	800
52370 MISC EXPENDITURES	50	1,558	-	1,562	-	-	-
52374 SALARY PROVISIONS	-	-	200,000	-	25,000	25,000	25,000
52401 CONTRACTED SERVICES	34,139	97,005	75,000	75,000	75,000	75,000	75,000
52412 CONTR SRVCS - AUDIT CONTRACT	35,265	36,660	38,000	38,840	40,400	40,400	40,400
52422 CONTR SRVCS - SHREDDING CONTRACT	1,191	1,253	3,000	3,000	1,800	1,800	1,800
52443 CONTR SRVCS - ADD'L AUDIT SERVICES	4,742	7,924	4,000	4,000	-	-	-
52652 MAIL MACHINE - LEASE & MAINT	2,051	4,103	4,250	4,250	4,250	4,250	4,250
52664 VEHICLE TRADE-IN/OUTFITTING	9,105	6,920	7,000	7,000	7,000	7,000	7,000
52803 CO PROP-TAX/ASSMNT/EXP	6,471	3,924	7,500	7,500	7,500	7,500	7,500
52999 CASH OVER/SHORT	144	2,614	-	889	-	-	-
Materials & Services Total	400,683	541,711	767,450	601,460	560,350	560,350	560,350
Capital							
53201 VEHICLES	78,921	105,578	110,500	110,500	120,000	120,000	120,000
Capital Total	78,921	105,578	110,500	110,500	120,000	120,000	120,000
Expense Total	489,150	649,273	900,550	711,737	680,350	680,350	680,350

Nondepartmental funds required: (386,843) (608,778) (858,450) (673,637) (654,150) (654,150) (654,150)

Board of County Commissioners

Scott Hege
Commissioner

Rod Runyon
Chair
Commissioner

Steve Kramer
Vice Chair
Commissioner

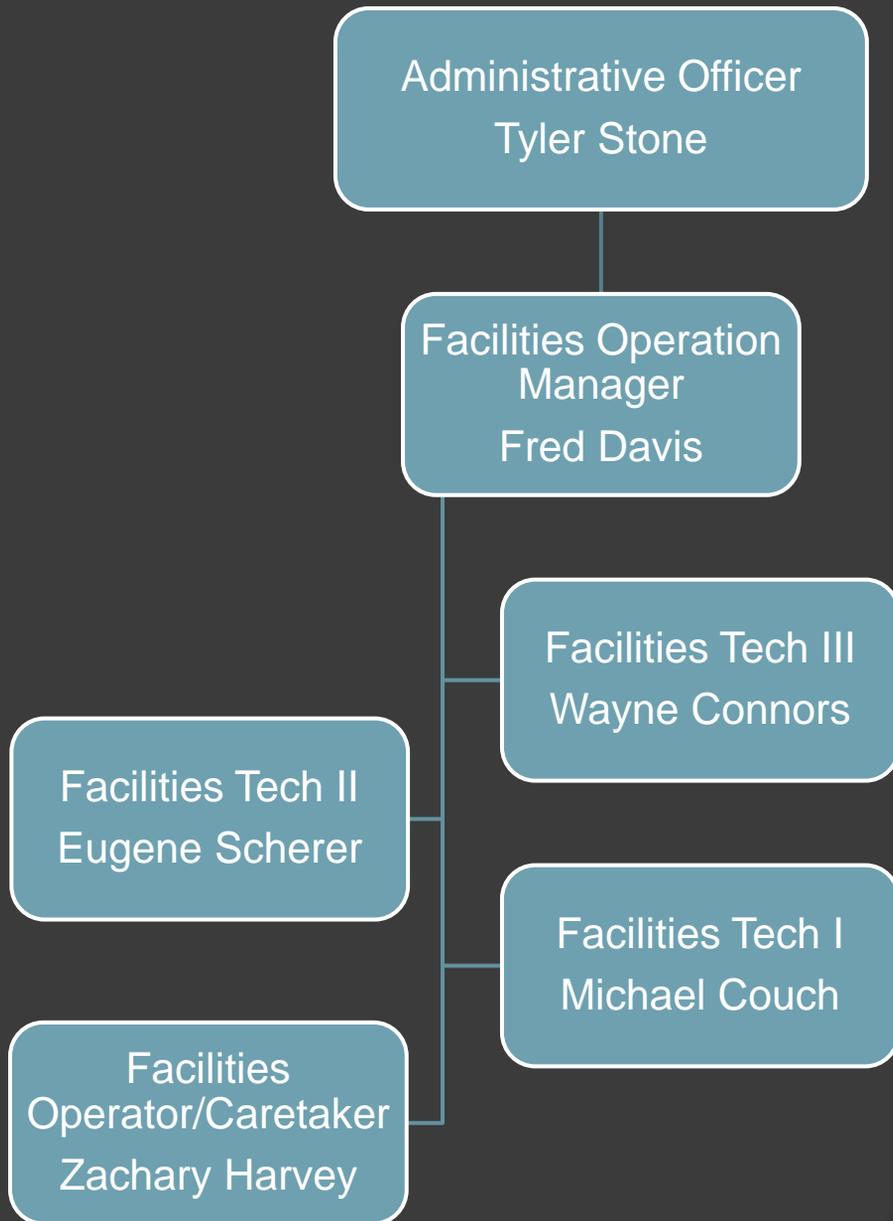
FTE= 1.5

Fund 101 - GENERAL FUND
Division 17 - ADMINISTRATIVE SERVICES
Department 5116 - COUNTY COMMISSION

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Expense							
Personnel							
51001 COMMISSIONER	38,568	39,573	40,576	42,210	42,192	42,192	42,192
51002 COMMISSIONER	38,568	39,573	40,576	42,210	42,192	42,192	42,192
51003 COMMISSIONER	38,568	39,573	40,576	42,210	42,192	42,192	42,192
51620 VEHICLE ALLOWANCE	20,430	20,070	20,888	20,153	19,296	19,296	19,296
51621 CELL PHONE ALLOWANCE	1,800	1,800	1,800	1,875	1,800	1,800	1,800
51622 STIPEND	499	-	630	484	-	-	-
51701 FICA	10,590	10,755	11,096	11,388	11,260	11,260	11,260
51705 WORKERS' COMPENSATION	245	74	263	207	254	254	254
51721 PERS	14,887	15,767	16,199	16,688	21,088	21,088	21,088
51729 HEALTH INSURANCE	21,626	21,189	22,866	14,345	23,898	23,898	23,898
51730 DENTAL INSURANCE	2,050	2,080	1,908	1,371	2,065	2,065	2,065
51732 LONG TERM DISABILITY	555	574	579	430	671	671	671
51733 LIFE INSURANCE	81	81	84	54	81	81	81
Personnel Total	188,467	191,109	198,041	193,625	206,989	206,989	206,989
Expense Total	188,467	191,109	198,041	193,625	206,989	206,989	206,989

Nondepartmental funds required: (188,467) (191,109) (198,041) (193,625) (206,989) (206,989) (206,989)

Facilities



Operating Budget Summary

General Fund (101) Administrative Services (17) Facilities (5121)

1. Community impacts/main services provided

- Facilities supports the operation of every service provider occupying County buildings
- We provide remedial and preventative upkeep of grounds, buildings and systems to the best of our ability
- We strive to create new and more effective ways to achieve best practices while developing external resources that include knowledge, funding, conservation and renewable options.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	5.0	585,924	562,645	22,649	4%
15/16	5.0	724,098	564,453	159,645	22%
16/17	4.0	952,396	741,810	210,586	22%
17/18	4.0	914,088			

3. Significant budget impacts or changes (include recent FTE changes): Fiscal year 2017 required extensive work at the Fairgrounds. It is not anticipated this will be a factor in fiscal year 2018.

4. Opportunities to Enhance Revenue:

Slight increase in lease income due to CPI increase.

5. Capital Needs:

Annex A sewer line repair, repair of Washington Street steps, repaint Annex A, Courthouse jail area demolition and space planning.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

County owned properties create a significant seasonal demand on our grounds crew as they work to keep up with trash, lawn and weed growth, and a variety of tree issues at the sites. There can also be a significant amount of snow removal from sidewalks depending on winter conditions.

The County may make a real estate purchase and this will increase costs for Facilities depending on the property condition, purpose and timeline to use.

Fund 101 - GENERAL FUND
 Division 17 - ADMINISTRATIVE SERVICES
 Department 5121 - FACILITIES

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
412.681 STATE GRANT/REIMBURSEMENT	-	87,900	70,000	70,000	-	-	-
414.325 VOIP PHONE SYST REIMB	9,900	11,700	10,000	10,000	10,800	10,800	10,800
418.400 RENT-911 COMMUNICATIONS	15,106	15,106	15,106	15,106	15,106	15,106	15,106
418.401 RENT-WALNUT ST HOUSE	4,899	-	-	-	-	-	-
418.402 RENT-LA CLINICA (50%)	-	11,768	-	-	-	-	-
418.405 RENT-FAIR HOUSE	385	420	420	420	-	-	-
418.406 RENT-OR YOUTH AUTHORITY	12,549	12,926	11,100	11,100	11,433	11,433	11,433
418.407 CELL TOWER LEASE	56,601	59,729	49,850	49,850	62,118	62,118	62,118
418.408 RENT-CENTER FOR LIVING	51,612	51,586	51,000	51,000	54,589	54,589	54,589
418.410 RENT-COMMUNITY CORRECTIONS	59,250	45,000	45,000	45,000	50,000	50,000	50,000
418.411 RENT-CFL ANNEX C	-	-	35,000	35,000	35,303	35,303	35,303
421.241 MISC RECEIPTS	610	799	-	2,254	-	-	-
421.245 PAYROLL REIMBURSEMENT	115	16	-	-	-	-	-
421.252 CIR CT LONG DIST REIMB	3,494	4,204	2,000	2,564	4,000	4,000	4,000
Revenues Total	214,521	301,154	289,476	292,294	243,349	243,349	243,349
Revenue Total	214,521	301,154	289,476	292,294	243,349	243,349	243,349
Expense							
Personnel							
51329 FACILITIES OP MGR	59,555	60,796	63,547	67,584	65,136	65,136	65,136
51330 FACILITIES TECH III	47,134	49,446	51,473	51,506	49,440	49,440	49,440
51332 JANITORS	53,513	47,648	-	-	-	-	-
51336 FACILITIES TECH II	40,779	43,031	44,795	45,253	44,520	44,520	44,520
51338 TECH I	-	-	40,342	15,852	28,670	28,670	28,670
51602 OVERTIME	-	474	658	120	312	312	312
51621 CELL PHONE ALLOWANCE	600	600	600	625	600	600	600
51640 LONGEVITY	900	-	-	-	-	-	-
51680 VACATION CASH OUT	-	3,001	-	-	-	-	-
51701 FICA	13,696	13,715	14,414	13,069	7,955	7,955	7,955
51705 WORKERS' COMPENSATION	8,299	2,371	5,868	3,998	3,576	3,576	3,576
51721 PERS	29,023	25,221	19,471	24,894	18,747	18,747	18,747

Fund 101 - GENERAL FUND
Division 17 - ADMINISTRATIVE SERVICES
Department 5121 - FACILITIES

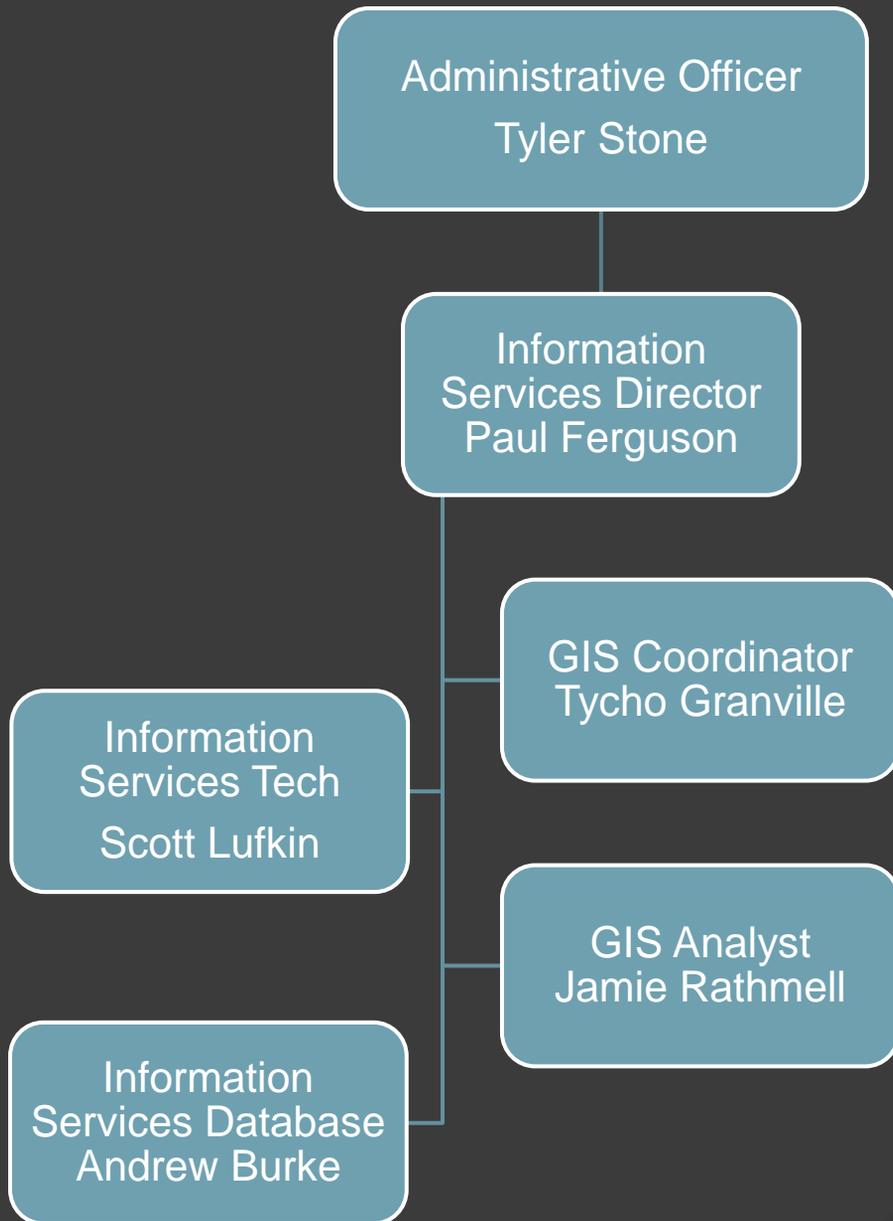
Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51729 HEALTH INSURANCE	57,585	54,975	49,987	29,072	25,344	25,344	25,344
51730 DENTAL INSURANCE	3,417	3,119	2,371	1,712	1,377	1,377	1,377
51732 LONG TERM DISABILITY	965	948	808	627	607	607	607
51733 LIFE INSURANCE	135	122	92	68	54	54	54
Personnel Total	315,601	305,467	294,426	254,380	246,338	246,338	246,338
Materials & Services							
52122 TELEPHONE	2,496	86	-	23	-	-	-
52124 UNIFORMS	435	422	800	800	700	700	700
52305 ELEVATOR EXPENSES	3,693	3,572	7,500	7,500	4,000	4,000	4,000
52330 LONG DISTANCE - CIRCUIT COURT	3,874	4,029	3,300	3,300	3,300	3,300	3,300
52348 SPECIAL PROJECTS	42,973	584	56,000	56,000	25,000	25,000	25,000
52401 CONTRACTED SERVICES	3,280	6,559	79,245	79,245	79,400	79,400	79,400
52601 EQUIPMENT - NON CAPITAL	2,567	2,625	2,500	2,500	2,500	2,500	2,500
52611 FURNITURE - NON CAPITAL	1,200	1,203	5,400	7,667	5,400	5,400	5,400
52631 SAFETY EQUIPMENT & SUPPLIES	129	341	300	300	350	350	350
52651 EQUIPMENT - REPAIR & MAINTENANCE	384	444	400	1,253	500	500	500
52656 GAS & OIL	3,452	5,243	4,200	4,200	4,300	4,300	4,300
52657 VEHICLE - REPAIR & MAINTENANCE	2,505	2,332	3,500	4,291	3,500	3,500	3,500
52711 MEALS LODGING & REGISTRATION	479	496	600	799	850	850	850
52731 TRAVEL & MILEAGE	255	249	275	275	200	200	200
52813 BLDG REPAIR & MAINT - ANNEX B	1,933	1,927	2,500	2,500	8,500	8,500	8,500
52814 BLDG REPAIR & MAINT - MUSEUM	-	145	200	200	200	200	200
52815 BLDG REPAIR & MAINT - ANNEX A	2,270	9,393	6,800	6,800	33,500	33,500	33,500
52816 BLDG REPAIR & MAINT - YOUTH SERV	513	908	1,200	1,248	1,800	1,800	1,800
52817 BLDG REPAIR & MAINT - COURTHOUSE	26,421	31,015	18,000	18,000	20,000	20,000	20,000
52819 BUILDING R&M - WALNUT ST	88	-	15,000	15,000	15,000	15,000	15,000
52820 BLDG REPAIR & MAINT - OLD SHOPS	2,259	1,159	2,200	2,200	2,200	2,200	2,200
52824 BUILDING R&M - 610 COURT ST	26	82	500	500	500	500	500
52825 BLDG REPAIR & MAINT - 606 COURT ST	120	473	500	500	500	500	500
52826 BLDG REPAIR & MAINT - AN SHELTER	70	-	-	-	-	-	-
52828 BLDG REPAIR & MAINT - ANNEX C	5,777	6,587	4,000	4,000	11,000	11,000	11,000
52834 BLDG REPAIR & MAINT - PUBLIC WORKS	8,097	7,077	13,500	13,500	14,000	14,000	14,000

Fund 101 - GENERAL FUND
 Division 17 - ADMINISTRATIVE SERVICES
 Department 5121 - FACILITIES

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52836 VETERANS CEMETERY REPAIR & MAINT	9,000	750	9,000	9,000	9,000	9,000	9,000
52840 HVAC - ANNEX A	38	-	-	-	-	-	-
52851 JANITORIAL - CARPETS	800	260	1,200	1,200	1,500	1,500	1,500
52861 MAINTENANCE - GROUNDS	157	500	2,000	2,000	1,500	1,500	1,500
52871 UTILITIES - ANNEX A & B	26,060	24,217	24,000	24,000	24,000	24,000	24,000
52872 UTILITIES - COURTHOUSE	39,465	41,602	38,500	38,500	38,500	38,500	38,500
52874 UTILITIES - ANNEX C	13,876	12,383	13,000	13,000	13,000	13,000	13,000
52875 UTILITIES - OBARR	6,553	8,147	6,250	6,250	6,250	6,250	6,250
52876 UTILITIES - OLD SHOPS	5,403	5,059	4,800	4,800	4,800	4,800	4,800
52880 UTILITIES - TELEPHONE	21,616	24,443	21,500	21,500	21,500	21,500	21,500
52881 UTILITIES - WALNUT ST	38	1,067	800	814	800	800	800
52919 SUPPLIES - EQUIPMENT	1,510	724	1,000	1,159	1,200	1,200	1,200
52925 SUPPLIES - JANITORIAL - ANNEX	3,299	3,532	3,400	3,400	3,400	3,400	3,400
52927 SUPPLIES - JANITORIAL - COURTHOUSE	2,963	2,881	2,500	2,500	3,000	3,000	3,000
52934 SUPPLIES - ADMINISTRATION	419	(140)	600	600	600	600	600
52939 SUPPLIES - SECURITY	550	300	1,000	1,000	1,500	1,500	1,500
Materials & Services Total	247,043	212,676	357,970	362,324	367,750	367,750	367,750
Capital							
53101 BUILDINGS	-	24,362	300,000	125,106	300,000	300,000	300,000
53301 EQUIPMENT - CAPITAL	-	21,951	-	-	-	-	-
Capital Total	-	46,313	300,000	125,106	300,000	300,000	300,000
Expense Total	562,644	564,456	952,396	741,810	914,088	914,088	914,088

Nondepartmental funds required: (348,123) (263,302) (662,920) (449,516) (670,739) (670,739) (670,739)

Information Services



Operating Budget Summary

General Fund (101) Administrative Services (17) Information Technology (5113)

1. Community impacts/main services provided

- Maintain county's telephone/voicemail system
- Maintain computer network infrastructure
- Provide 24x7 technical support for 911 dispatch
- All County Services and Employees rely on IT Support
- GIS provides data, services and maps to County departments, State Agencies, Federal Government, our funding partners – Sherman County, MCF&R, NWCPUD, City of The Dalles and public.
- Project Management

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	4	761,698	617,857	133,881	18%
15/16	5	822,751	698,903	123,771	15%
16/17	5	875,077	821,545	53,532	6%
			(Estimated)		
17/18	5	998,708			

3. Significant budget impacts or changes (include recent FTE changes):

- Temporary increase of 1 FTE at the IS Tech I position for succession planning.
- Computer Software support cost increase due to adding more modules to existing Eden system and ClearBallot voting software.

4. Opportunities to Enhance Revenue

- Offering Co-location services
- When fully staffed offering support to other agencies.

5. Capital Needs

- Firewall & Intrusion Protection Replacement
- Virtual Machine & Storage Network Infrastructure Replacement

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

- Increase of Information Services involvement and support for County Strategic Plans involving technology.
- Rapid expansion of web/mobile enabled apps and public demand for access to public data.
- Big Data Management.

Fund 101 - GENERAL FUND
Division 17 - ADMINISTRATIVE SERVICES
Department 5113 - INFORMATION TECHNOLOGY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.159 MAP PRODUCTION FEES	4,955	3,489	2,000	4,100	4,000	4,000	4,000
411.163 MAP PRODUCTION FEES-SHERMAN COUNTY	1,849	1,624	750	3,414	750	750	750
411.165 RECORDING FEES	51,143	49,518	50,000	50,000	56,000	56,000	56,000
411.197 RECORDING FEES - SHERMAN COUNTY	3,363	3,520	3,500	3,500	3,500	3,500	3,500
414.304 COMPUTER & DATA SERVICES	4,470	12,000	5,000	5,000	5,000	5,000	5,000
414.312 CITY OF THE DALLES	12,000	12,000	12,000	12,000	12,000	12,000	12,000
414.313 N WASCO PUD	6,000	6,000	6,000	6,000	6,000	6,000	6,000
414.315 WASCO FIRE & RESCUE	6,000	6,000	6,000	6,000	6,000	6,000	6,000
414.346 REMOTE ACCESS SERVICES	6,100	8,194	13,000	13,000	6,000	6,000	6,000
421.241 MISC RECEIPTS	1,413	-	8,000	8,000	8,000	8,000	8,000
421.245 PAYROLL REIMBURSEMENT	-	30	-	-	-	-	-
Revenues Total	97,293	102,375	106,250	111,014	107,250	107,250	107,250
Revenue Total	97,293	102,375	106,250	111,014	107,250	107,250	107,250
Expense							
Personnel							
51270 GIS COORDINATOR	57,958	59,045	63,002	65,643	63,384	63,384	63,384
51271 GIS ANALYST	42,816	45,158	47,009	47,313	45,768	45,768	45,768
51322 INFORMATION SYSTEMS DIRECTOR	61,956	75,769	81,532	82,163	80,940	80,940	80,940
51323 DATABASE ADMINISTRATOR/PROGRAMMER	-	-	54,665	35,819	55,456	55,456	55,456
51328 INFORMATION SERVICES TECH	43,071	46,178	48,072	51,327	86,736	86,736	86,736
51602 OVERTIME	312	699	970	152	312	312	312
51621 CELL PHONE ALLOWANCE	600	600	600	625	600	600	600
51640 LONGEVITY	900	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	941	12	-	-	-	-	-
51701 FICA	14,724	16,183	22,632	20,285	24,061	24,061	24,061
51705 WORKERS' COMPENSATION	1,673	438	1,946	1,654	1,982	1,982	1,982
51721 PERS	27,072	27,553	37,552	29,822	47,423	47,423	47,423
51729 HEALTH INSURANCE	45,308	44,388	65,677	31,003	66,782	66,782	66,782
51730 DENTAL INSURANCE	2,734	2,773	3,639	1,940	4,147	4,147	4,147
51732 LONG TERM DISABILITY	988	1,095	1,418	883	1,562	1,562	1,562

Fund	101 - GENERAL FUND
Division	17 - ADMINISTRATIVE SERVICES
Department	5113 - INFORMATION TECHNOLOGY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51733 LIFE INSURANCE	108	108	140	77	162	162	162
Personnel Total	301,161	319,999	428,854	368,706	479,315	479,315	479,315
Materials & Services							
52111 DUES & SUBSCRIPTIONS	650	400	600	600	600	600	600
52115 LEGAL NOTICES & PUBLISHING	-	25	-	-	-	-	-
52122 TELEPHONE	2,682	2,469	2,700	2,700	2,700	2,700	2,700
52401 CONTRACTED SERVICES	28,278	26,956	49,338	49,338	39,638	39,638	39,638
52403 CONTR SRVCS - HARDWARE SUPPORT	20,583	25,056	26,500	26,500	22,000	22,000	22,000
52501 COMPUTER REPLACEMENTS	18,473	54,404	58,600	58,600	61,000	61,000	61,000
52502 NETWORK COMPONENTS	5,957	4,265	11,000	11,000	11,000	11,000	11,000
52503 NETWORK CONNECTIVITY	34,575	33,555	31,680	31,680	33,000	33,000	33,000
52504 PC EQUIPMENT/TOOLS	115	-	250	250	250	250	250
52505 PRINTERS	3,620	4,514	1,500	1,500	1,500	1,500	1,500
52506 COMPUTER COMPONENTS	10,128	1,866	1,700	1,700	1,700	1,700	1,700
52510 COMPUTER SOFTWARE	2,415	30,500	29,800	29,800	28,400	28,400	28,400
52512 COMPUTER SOFTWARE - GIS	250	250	575	575	575	575	575
52518 COMPUTER SUPPORT	-	-	-	-	144,400	144,400	144,400
52519 COMPUTER SUPPORT - ESRI	16,420	17,200	25,500	25,500	-	-	-
52520 COMPUTER SUPPORT - CMI	2,500	2,500	2,500	2,500	-	-	-
52521 COMPUTER SUPPORT - EDEN - FINANCE	11,572	13,877	14,000	20,610	-	-	-
52522 COMPUTER SUPPORT - TAX/ASSESSMENT	39,854	41,584	45,000	45,000	-	-	-
52523 COMPUTER SUPPORT - KARPEL	-	5,100	7,600	7,600	-	-	-
52524 COMPUTER SUPPORT - AWBREY	7,200	7,200	7,500	7,500	-	-	-
52525 COMPUTER SUPPORT - HELION	8,629	9,060	9,500	9,500	-	-	-
52526 COMPUTER SOFTWARE - MAINTENANCE	9,831	11,384	12,000	12,000	-	-	-
52527 COMPUTER MAINT POOL	6,265	5,300	7,500	7,500	7,500	7,500	7,500
52541 ELECTRONIC EQUIP DISPOSAL	-	-	100	100	100	100	100
52601 EQUIPMENT - NON CAPITAL	318	1,207	3,500	3,506	11,400	11,400	11,400
52656 GAS & OIL	460	403	750	750	750	750	750
52658 COPIER - LEASE & MAINTENANCE	27,185	30,524	32,880	32,880	32,880	32,880	32,880
52701 TRAINING & EDUCATION	1,130	1,750	5,000	5,000	5,000	5,000	5,000
52711 MEALS LODGING & REGISTRATION	2,188	4,856	5,250	5,250	5,250	5,250	5,250

Fund 101 - GENERAL FUND
Division 17 - ADMINISTRATIVE SERVICES
Department 5113 - INFORMATION TECHNOLOGY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52731 TRAVEL & MILEAGE	760	1,144	1,000	1,000	1,600	1,600	1,600
52910 SUPPLIES - OFFICE	153	768	1,400	1,400	1,400	1,400	1,400
52933 SUPPLIES - OFFICE - PLOTTING	723	-	-	-	-	-	-
Materials & Services Total	262,914	338,117	395,223	401,839	412,643	412,643	412,643
Capital							
53307 EQUIPMENT - COMPUTER	53,780	40,789	51,000	51,000	106,750	106,750	106,750
Capital Total	53,780	40,789	51,000	51,000	106,750	106,750	106,750
Expense Total	617,855	698,905	875,077	821,545	998,708	998,708	998,708

Nondepartmental funds required: (520,562) (596,530) (768,827) (710,531) (891,458) (891,458) (891,458)

Administration
General Fund

Fund **101 - GENERAL FUND**
 Division **(Multiple Items)**
 Department **(All)**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.101 BEGINNING FUND BALANCE	5,458,945	6,933,413	6,791,252	7,035,970	6,509,107	6,509,107	6,509,107
Beginning Balance Total	5,458,945	6,933,413	6,791,252	7,035,970	6,509,107	6,509,107	6,509,107
Revenues							
410.102 CURRENT TAXES	7,757,923	7,853,547	8,159,810	8,159,810	8,350,000	8,350,000	8,350,000
410.103 PRIOR YEARS TAXES	407,861	503,663	436,475	436,475	510,966	510,966	510,966
410.116 PILT	-	23,285	-	23,285	30,000	30,000	30,000
411.155 LANDFILL LICENSE FEE	108,154	100,037	101,000	101,000	110,548	110,548	110,548
411.171 SOLID WASTE HOST FEE	693,944	731,741	740,000	740,000	840,000	840,000	840,000
411.194 FRANCHISE FEES	27,091	36,269	35,500	35,500	35,000	35,000	35,000
412.609 AD VAL (RR CAR) TAX	16,447	17,411	16,500	16,500	14,000	14,000	14,000
412.611 AMUSEMENT TAX	1,794	5,138	2,100	2,100	2,100	2,100	2,100
412.612 ASSESS/TAX FUNDING	128,844	197,526	181,280	181,280	224,520	224,520	224,520
412.616 BLM IN LIEU OF TAX	81,037	7,520	70,000	70,000	-	-	-
412.622 CIGARETTE TAX	22,053	22,205	23,500	23,500	24,576	24,576	24,576
412.623 FR CO-OPS IN LIEU OF TAX	104,206	87,935	105,000	113,903	110,000	110,000	110,000
412.646 LIQUOR TAX	119,397	130,652	130,000	130,000	141,504	141,504	141,504
412.659 SCENIC ACT IN LIEU OF TAX	1,540	-	-	-	-	-	-
412.667 TIMBER SEVERANCE OFFSET	56	171	100	207	150	150	150
413.885 TAYLOR GRAZING FUNDS - #15.227	3,277	3,268	3,200	3,200	3,200	3,200	3,200
417.104 INTEREST EARNED	24,375	39,799	32,000	54,346	40,000	40,000	40,000
417.105 UNSEG TAX INTEREST EARNED	110	68	200	7,163	200	200	200
418.404 RENT - OFFICE	-	-	-	-	8,800	8,800	8,800
418.409 BN RR LEASE	1,335	1,314	1,335	1,344	1,335	1,335	1,335
421.241 MISC RECEIPTS	6,264	36,860	-	3,683	-	-	-
421.244 RETURNED CHECK CHARGE	650	330	300	300	300	300	300
421.263 MISC REVENUE	43,988	759	-	40	-	-	-
421.273 COLUMBIA BASIN NURSING HOME PAYMENTS	40,000	57,045	40,000	40,000	40,000	40,000	40,000
421.276 ADMINISTRATIVE SERVICES	102,019	98,237	93,977	108,483	101,201	101,201	101,201
Revenues Total	9,692,365	9,954,780	10,172,277	10,252,119	10,588,400	10,588,400	10,588,400

Fund **101 - GENERAL FUND**
 Division **(Multiple Items)**
 Department **(All)**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Transfer In							
450.205 TRANSFER FROM LAND CORNER FUND	2,704	2,500	2,500	2,500	2,500	2,500	2,500
450.206 TRANSFER FROM FOREST HEALTH FUND	18,140	-	75,000	75,000	75,000	75,000	75,000
450.208 TRANSFER FROM ECONOMIC DEVELOPMENT FUND	154,464	280,000	999,650	999,650	587,500	587,500	585,000
450.209 TRANSFER FROM LAW LIBRARY FUND	8,000	8,000	8,000	8,000	-	-	-
450.210 TRANSFER FROM DISTRICT ATTORNEY FUND	5,000	5,000	1,800	1,800	1,800	1,800	1,800
450.227 TRANSFER FROM COMMUNITY CORRECTIONS FUND	444,681	360,128	370,932	370,932	-	-	-
450.326 TR FROM FACILITY CAPITAL RESERVE	-	-	25,000	25,000	-	-	-
Transfer In Total	632,989	655,628	1,482,882	1,482,882	666,800	666,800	664,300
Revenue Total	15,784,299	17,543,821	18,446,411	18,770,971	17,764,307	17,764,307	17,761,807
Expense							
Transfer Out							
55203 TRANSFER TO COUNTY FAIR FUND	-	-	29,000	29,000	29,000	29,000	29,000
55211 TRANSFER TO MUSEUM FUND	15,000	17,500	17,500	17,500	17,500	17,500	17,500
55220 TRANSFER TO 911 COMMUNICATIONS FUND	216,707	219,238	261,000	261,000	183,987	183,987	183,987
55322 TRANSFER TO CAP ACQUISITION FUND	133,000	700,000	900,000	900,000	700,000	700,000	700,000
55326 TRANSFER TO FACILITIES CAPITAL REPLACEME	133,000	699,223	900,000	900,000	700,000	700,000	700,000
55327 TRANSFER TO OPERATING RESERVE	133,000	600,000	800,000	800,000	700,000	700,000	700,000
Transfer Out Total	630,707	2,235,961	2,907,500	2,907,500	2,330,487	2,330,487	2,330,487
Contingency							
57101 CONTINGENCY	-	-	425,043	-	1,281,000	1,281,000	1,281,000
Contingency Total	-	-	425,043	-	1,281,000	1,281,000	1,281,000
Unappropriated							
59101 UNAPPROPRIATED	-	-	4,803,253	-	4,173,771	4,297,070	4,294,568
Unappropriated Total	-	-	4,803,253	-	4,173,771	4,297,070	4,294,568
Expense Total	630,707	2,235,961	8,135,796	2,907,500	7,785,258	7,908,557	7,906,055

Fund	101 - GENERAL FUND
Division	(Multiple Items)
Department	(All)

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Nondepartmental funds required:	15,153,592	15,307,860	10,310,615	15,863,471	9,979,049	9,855,750	9,855,752

Fund 101 - GENERAL FUND
Division 18 - ADMINISTRATION
Department 5159 - SPECIAL PAYMENTS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Expense							
Materials & Services							
52106 DUES - ASSOC OREGON COUNTIES	13,334	19,481	15,000	15,000	19,000	19,000	19,000
52107 DUES - CHAMBER	775	216	775	775	775	775	775
52108 DUES - EDD & COG	14,689	14,749	15,000	19,836	20,000	20,000	20,000
52110 DUES - NACO	504	504	550	550	550	550	550
52201 CENTER FOR LIVING	26,105	26,370	26,200	26,553	27,000	27,000	27,000
52207 CITY - COUNTY LIBRARY	-	25	-	-	-	-	-
52214 SIX RIVERS MEDIATION	5,000	5,000	5,000	5,000	5,000	5,000	5,000
52215 WILDLIFE CONTROL	5,000	5,010	5,000	5,000	-	5,000	5,000
52229 NORTH CENTRAL PUBLIC HEALTH DEPARTMENT	376,014	314,000	340,000	340,000	349,180	356,360	356,360
Materials & Services Total	441,421	385,355	407,525	412,714	421,505	433,685	433,685
Expense Total	441,421	385,355	407,525	412,714	421,505	433,685	433,685

Nondepartmental funds required: (441,421) (385,355) (407,525) (412,714) (421,505) (433,685) (433,685)

Operating Budget Summary

General Fund (101) Administration (18) Pass-Through Grants (5128)

1. Community impacts/main services provided

- County serves a fiscal agent for some pass-through-grants. This allows other agencies to provide additional services such as, Link and Dial-A-Ride. Pass-through-grants are transferred to MCCOG.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0	199,700	174,645	6,682	3%
15/16	0	191,742	195,490	-3,748	-2%
16/17	0	186,092	186,092 (Estimated)	0	0%
17/18	0	171,885			

3. Significant budget impacts or changes (include recent FTE changes):

Depends upon grants MCCOG applies for and is awarded

4. Opportunities to Enhance Revenue: N/A

5. Capital Needs: N/A

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc): N/A

Fund 101 - GENERAL FUND
 Division 18 - ADMINISTRATION
 Department 5128 - PASS-THROUGH GRANTS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
412.619 CFL ALCOHOL/DRUG	19,153	16,030	25,000	25,000	25,000	25,000	25,000
412.645 LINK - ODOT	15,000	-	15,000	15,000	15,000	15,000	15,000
412.656 PINE HOLLOW RR GR (O&M)	-	-	3,000	3,000	-	-	-
412.663 SPEC TRANSP TAX(COG)	77,244	80,000	70,000	70,000	67,000	67,000	67,000
413.927 ODOT-PUBLIC TRANSIT DIV. GRANT - #20.513	60,527	76,804	81,000	81,000	78,385	78,385	78,385
Revenues Total	171,924	172,834	194,000	194,000	185,385	185,385	185,385
Revenue Total	171,924	172,834	194,000	194,000	185,385	185,385	185,385
Expense							
Materials & Services							
52201 CENTER FOR LIVING	21,124	16,030	25,000	25,000	25,000	25,000	25,000
52208 MCCOG - LINK	60,527	99,460	81,092	81,092	79,885	79,885	79,885
52216 COG SPEC TRANSP TAX	77,244	80,000	80,000	80,000	67,000	67,000	67,000
52371 ODOT GRANT FOR LINK	15,000	-	-	-	-	-	-
52455 CONTR SRVCS - PINE HOLLOW VAULT TOIL	750	-	-	-	-	-	-
Materials & Services Total	174,645	195,490	186,092	186,092	171,885	171,885	171,885
Expense Total	174,645	195,490	186,092	186,092	171,885	171,885	171,885
Nondepartmental funds required:	(2,721)	(22,656)	7,908	7,908	13,500	13,500	13,500

Fund

330 - CDBG GRANT FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.322 BEGINNING FUND BALANCE	-	-	30,000	-	121,450	121,450	121,450
Beginning Balance Total	-	-	30,000	-	121,450	121,450	121,450
Loan Proceeds							
490.490 LOAN PROCEEDS	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000
Loan Proceeds Total	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000
Revenues							
413.931 CDBG GRANT	-	24,603	1,970,000	1,970,000	1,807,450	1,807,450	1,807,450
417.104 INTEREST EARNED	-	-	200	430	200	200	200
419.454 CENTER FOR LIVING CONTRIBUTION	-	24,603	2,008,470	2,008,470	1,936,022	1,936,022	1,936,022
Revenues Total	-	49,206	3,978,670	3,978,900	3,743,672	3,743,672	3,743,672
Revenue Total	-	49,206	5,508,670	3,978,900	5,365,122	5,365,122	5,365,122
Expense							
Capital							
53111 CAPITAL EXPENDITURES	-	44,550	5,508,670	5,508,670	5,365,122	5,365,122	5,365,122
Capital Total	-	44,550	5,508,670	5,508,670	5,365,122	5,365,122	5,365,122
Expense Total	-	44,550	5,508,670	5,508,670	5,365,122	5,365,122	5,365,122

Operating Budget Summary

General Fund (101) Administration (18) NORCOR (5135)

1. Community impacts/main services provided
 - Regional jail for Wasco, Hood River, Sherman, Gilliam Counties
2. Maximum Capacity: adult inmates – 212 beds, juvenile detention beds – 32.
3. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0	2,312,740	2,289,399	23,341	1%
15/16	0	2,077,658	2,071,010	6,648	0.5%
16/17	0	1,943,848	1,943,848 (Estimated)	0	0%
17/18	0	1,548,816			

4. Significant budget impacts or changes (include recent FTE changes):
With the 17/18 yr. budget we will be adding 6 control room technicians, 2 deputy positions, 1 Registered Nurse position, and a half-time maintenance position and increasing our half-time account specialist to full time. In addition, there have been significant increases in health insurance, PERS contributions, CIS insurance costs as well as a 1.5% employee COLA
5. Opportunities to Enhance Revenue:
Increased ICE utilization and an additional 3-year guaranteed contract for 22 beds.
6. Capital Needs:
Purchase new locking system for the facility (non-inmate doors), Intercom system (internal and external), purchase new security scanner (Cells Sense), kitchen carts, security key boxes and replacement of maintenance vehicle. Juvenile Dept. will be replacing a commercial grade clothes washer
7. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc): N/A

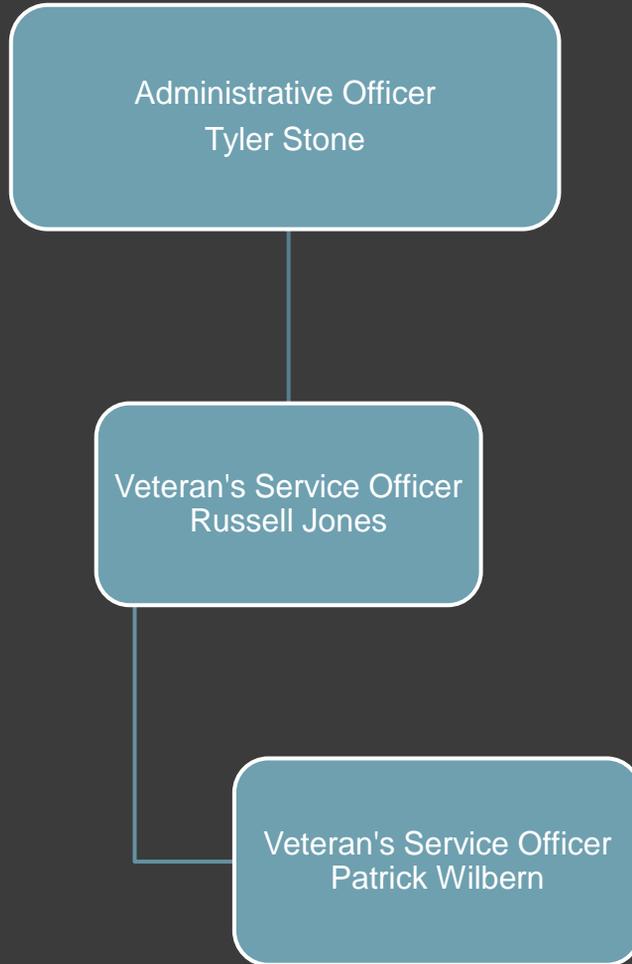
Fund 101 - GENERAL FUND
 Division 18 - ADMINISTRATION
 Department 5135 - NORCOR

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
413.867 BULLETPROOF VEST PARTNERSHIP - #16.607	-	-	2,100	2,100	-	-	-
413.874 JAI BLOCK GRANT - #16.523	1,099	-	-	-	-	-	-
413.876 JUVENILE CRIME PREV - #16.540	32,079	32,942	24,000	24,000	24,500	24,500	24,500
413.883 SCAAP GRANT - #16.606	-	2,641	-	-	-	-	-
Revenues Total	33,178	35,583	26,100	26,100	24,500	24,500	24,500
Revenue Total	33,178	35,583	26,100	26,100	24,500	24,500	24,500
Expense							
Materials & Services							
52129 VESTS	-	-	2,100	2,100	-	-	-
52209 NORCOR - ADULT FACILITY	1,965,647	1,697,762	1,493,676	1,493,676	1,100,744	1,021,676	1,021,676
52210 NORCOR - JUVENILE DETENTION	313,493	352,796	423,072	423,072	423,072	423,072	423,072
52211 MEDICAL CARE - NORCOR	10,259	17,811	25,000	25,000	25,000	25,000	25,000
52372 SCAAP GRANT PMT	-	2,641	-	-	-	-	-
Materials & Services Total	2,289,399	2,071,010	1,943,848	1,943,848	1,548,816	1,469,748	1,469,748
Expense Total	2,289,399	2,071,010	1,943,848	1,943,848	1,548,816	1,469,748	1,469,748

Nondepartmental funds required: (2,256,221) (2,035,427) (1,917,748) (1,917,748) (1,524,316) (1,445,248) (1,445,248)

Veterans Services

Veteran's Services



Operating Budget Summary

General Fund (101) Administration (18) Veterans (5153)

1. Community impacts/main services provided

- Assist the county's 3,031 veterans and their dependents with filing claims with the U.S. Dept. of Veterans Affairs, obtain benefits, interpret and reply to correspondence from VA, assist with aid and emergency grants, education programs, death and burial assistance, and to obtain health care from the U.S. DVA.
- US Department of Veterans Affairs sent over \$18 million in Federal VA benefits for Wasco County residents in FY 2015; primarily in compensation and pension benefits, education benefits, and medical care. Though non-taxable, \$8.8 million was paid directly to veterans and survivors, these payments allow disabled and indigent veterans and surviving spouses to be financially stable and remain out of local public assistance programs.
- Coordinate with local veterans groups to provide limited emergency assistance to indigent veterans and dependents of veterans, and those in temporary need of assistance.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	2.0	134,863	126,633	8,230	6%
15/16	2.0	131,272	130,833	439	<1%
16/17	2.0	145,251	144,734	517	<1%
17/18	2.0	201,514	(Estimated)		

3. Significant budget impacts or changes (include recent FTE changes):

4. Opportunities to Enhance Revenue: There is an expected increase in revenue due to Ballot Measure 96 passing. 1.5% of Oregon Lottery revenues will now be dedicated to statewide veterans services; the final amounts and the method of distribution have not been finalized by the state.

5. Capital Needs: none

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc): Increased numbers of appeals to the Board of Veterans Appeals will take us out of the office more often to represent our clients before federal judges. Increased numbers of death and burial claims as WWII and Korean War veterans die at increased rates.

Fund **101 - GENERAL FUND**
 Division **18 - ADMINISTRATION**
 Department **5153 - VETERANS**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
412.653 ODVA - BASE	7,830	10,440	10,440	10,440	10,291	10,291	10,291
412.678 ODVA - SB 5629 (EXPANSION)	17,807	31,385	21,580	25,450	33,474	33,474	33,474
Revenues Total	25,637	41,825	32,020	35,890	43,765	43,765	43,765
Revenue Total	25,637	41,825	32,020	35,890	43,765	43,765	43,765
Expense							
Personnel							
51022 INTAKE COORDINATOR	37,931	39,282	48,543	50,199	49,444	-	-
51570 VETERANS SERVICE OFFICER	46,293	46,583	48,543	51,455	99,200	99,200	99,200
51701 FICA	6,444	6,569	7,427	7,777	7,589	7,589	7,589
51705 WORKERS' COMPENSATION	198	40	215	152	188	188	188
51721 PERS	8,254	7,576	8,015	9,007	11,428	11,428	11,428
51729 HEALTH INSURANCE	13,813	14,126	15,093	9,563	15,932	15,932	15,932
51730 DENTAL INSURANCE	1,311	1,387	1,434	914	1,377	1,377	1,377
51732 LONG TERM DISABILITY	391	415	430	335	526	526	526
51733 LIFE INSURANCE	50	54	50	36	54	54	54
Personnel Total	114,685	116,032	129,750	129,438	185,738	136,294	136,294
Materials & Services							
52111 DUES & SUBSCRIPTIONS	1,197	1,197	1,500	1,546	1,500	1,500	1,500
52122 TELEPHONE	804	600	800	800	800	800	800
52126 RENT - VETERANS SERVICES	-	-	-	-	1	1	1
52415 CONTR SRVCS - JANITORIAL	2,378	3,108	2,800	2,800	3,075	3,075	3,075
52601 EQUIPMENT - NON CAPITAL	-	807	500	500	500	500	500
52701 TRAINING & EDUCATION	-	-	250	-	250	250	250
52711 MEALS LODGING & REGISTRATION	1,744	1,511	2,800	2,800	2,800	2,800	2,800
52731 TRAVEL & MILEAGE	5	-	100	100	100	100	100
52801 BLDG REPAIR & MAINT	139	1,934	750	750	750	750	750
52870 UTILITIES	3,678	3,836	4,000	4,000	3,500	3,500	3,500
52910 SUPPLIES - OFFICE	2,003	1,809	2,000	2,000	2,500	2,500	2,500
Materials & Services Total	11,948	14,802	15,500	15,296	15,776	15,776	15,776
Expense Total	126,633	130,834	145,250	144,734	201,514	152,070	152,070

Museum Fund

Operating Budget Summary

Fort Dalles Museum Fund (211) Administration (18) Museum (5211)

1. Community impacts/main services provided
 - Fort Dalles Museum and Anderson Homestead
 - Grounds rental for events, concerts, community events
2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.60	246,948.00	55,967	190,980.77	77%
15/16	1.0	271,864.25	92,537.98	179,326.27	76%
16/17	0.80	296,475	89,688	206,787	70%
17/18	0.80	288,540	(Estimated)		

3. Significant budget impacts or changes (include recent FTE changes):

The rates for admission have been increased.

4. Opportunities to Enhance Revenue

The rates were not raised for the cruise ship visitors as this is part of a contract with the cruise line. This will be renegotiated at the next renewal of the contract.

5. Capital Needs

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

As the Museum is working with the layout and presentation, this is taking additional time from the Museum Director. This creates difficulty in finding time to perform fund raising events. At a point in the future, it may be prudent to increase the Museum Director to full time and add a part-time staff member. This would assist with serving visitors while providing the Director with additional time to plan exhibit layouts and fund raise in the community.

The difficulty is more staff time is needed to increase revenue streams, but more revenue needs to be realized before more staff time can be approved. This is a tight cycle and will take effort to grow through.

Fund

211 - MUSEUM

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.211 BEGINNING FUND BALANCE	195,135	202,032	184,000	187,379	58,065	58,065	58,065
400.900 RESERVED BEGINNING FUND BALANCE	-	-	-	-	142,775	142,775	142,775
Beginning Balance Total	195,135	202,032	184,000	187,379	200,840	200,840	200,840
Revenues							
411.129 ADMISSIONS	13,946	15,858	16,000	16,000	20,000	20,000	20,000
411.136 MERCHANDISE SALES	2,730	2,264	2,500	2,500	3,000	3,000	3,000
411.191 MEMBERSHIPS	6,742	5,142	6,000	6,000	8,000	8,000	8,000
412.676 DALLES CITY-MUSEUMS	15,000	16,042	17,500	17,500	20,000	20,000	22,500
412.681 STATE GRANT/REIMBURSEMENT	-	-	35,000	-	-	-	-
414.313 N WASCO PUD	-	9,871	-	-	-	-	-
417.104 INTEREST EARNED	753	1,037	975	1,650	1,200	1,200	1,200
419.436 DONATIONS	8,529	10,170	7,000	7,000	14,000	14,000	14,000
421.241 MISC RECEIPTS	-	-	10,000	35,000	1,500	1,500	1,500
Revenues Total	47,700	60,384	94,975	85,650	67,700	67,700	70,200
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	15,000	17,500	17,500	17,500	17,500	17,500	17,500
450.208 TRANSFER FROM ECONOMIC DEVELOPMENT FUND	-	-	-	-	2,500	2,500	5,000
Transfer In Total	15,000	17,500	17,500	17,500	20,000	20,000	22,500
Revenue Total	257,835	279,916	296,475	290,529	288,540	288,540	293,540
Expense							
Contingency							
57211 CONTINGENCY	-	-	10,000	-	120,000	120,000	120,000
Contingency Total	-	-	10,000	-	120,000	120,000	120,000
Personnel							
51571 MUSEUM STAFF	28,984	22,117	31,980	18,036	18,720	18,720	23,720
51574 PART TIME - GROUNDS	4,038	-	-	-	-	-	-
51602 OVERTIME	555	453	500	252	408	408	408
51701 FICA	2,569	1,727	2,485	1,399	1,463	1,463	1,463
51703 UNEMPLOYMENT INSURANCE	38	1,378	-	-	-	-	-
51705 WORKERS' COMPENSATION	260	(3)	800	46	30	30	30

Fund

211 - MUSEUM

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51721 PERS	-	970	1,874	1,620	47	47	47
51729 HEALTH INSURANCE	-	6,465	6,289	4,782	7,966	7,966	7,966
51730 DENTAL INSURANCE	-	636	601	457	688	688	688
51732 LONG TERM DISABILITY	-	68	111	66	79	79	79
51733 LIFE INSURANCE	-	20	29	18	27	27	27
Personnel Total	36,444	33,831	44,669	26,676	29,428	29,428	34,428
Materials & Services							
52101 ADVERTISING & PROMOTIONS	1,578	4,461	3,500	3,500	4,500	4,500	4,500
52111 DUES & SUBSCRIPTIONS	-	-	1,000	-	800	800	800
52116 POSTAGE	168	603	600	600	600	600	600
52122 TELEPHONE	1,354	1,203	1,500	1,500	1,200	1,200	1,200
52141 SPECIAL EVENTS	1,251	870	1,500	1,500	1,500	1,500	1,500
52333 MUSEUM EXPENSES	-	-	5,000	5,000	3,000	3,000	3,000
52401 CONTRACTED SERVICES	1,151	13,429	22,500	22,500	18,400	18,400	18,400
52651 EQUIPMENT - REPAIR & MAINTENANCE	453	92	-	-	500	500	500
52658 COPIER - LEASE & MAINTENANCE	378	443	800	800	800	800	800
52701 TRAINING & EDUCATION	-	-	1,000	1,000	1,500	1,500	1,500
52801 BLDG REPAIR & MAINT	421	594	2,000	2,476	20,000	20,000	20,000
52808 RENTALS	-	-	500	500	500	500	500
52861 MAINTENANCE - GROUNDS	1,299	7,301	7,500	7,500	7,500	7,500	7,500
52870 UTILITIES	6,931	11,002	11,700	11,700	7,700	7,700	7,700
52942 SUPPLIES - MERCHANDISE	-	100	-	-	-	-	-
52952 SUPPLIES - MUSEUM	3,503	6,459	3,000	3,000	3,000	3,000	3,000
52971 BOOKS	1,037	1,274	600	1,436	300	300	300
Materials & Services Total	19,524	47,831	62,700	63,012	71,800	71,800	71,800
Capital							
53111 CAPITAL EXPENDITURES	-	-	54,000	-	1	1	1
53521 WAGON BUILDING	-	-	113,780	-	1	1	1
53523 OTHER	-	10,876	-	-	-	-	-
Capital Total	-	10,876	167,780	-	2	2	2
Unappropriated							
59211 UNAPPROPRIATED	-	-	11,326	-	67,310	67,310	67,310

Fund

211 - MUSEUM

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Unappropriated Total	-	-	11,326	-	67,310	67,310	67,310
Expense Total	55,968	92,538	296,475	89,688	288,540	288,540	293,540

Fair & Park Fund

Operating Budget Summary

County Fair Fund (203) Administration (18) County Fair (5260)

1. Community impacts/main services provided

- Facility for large group gatherings
- Wasco County Fair

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.60	162,250	143,184	19,065	12%
15/16	0.60	202,434	192,556	9,878	5%
16/17	0.60	223,653	208,411 (Estimated)	15,242	7%
17/18	0.45	256,349			

3. Significant budget impacts or changes (include recent FTE changes):

Facilities Operator position is distributed between Fund 203 – County Fair Fund and Fund 223 Hunt Park at a 45/55 split.

4. Opportunities to Enhance Revenue

The Fair Board is exploring selling tickets in advance online.

The Fair dates were moved in order to schedule in a carnival for the fair as the prior dates did not work with the different available carnival operators' schedules.

5. Capital Needs

Work needs to be done on the water system and the electrical system. There may be a broken water pipe. Several plugin don't work or circuits get blown under common loads.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

Internet service is not sufficient. The Facilities Operator and Board are exploring options to improve service.

Fund

203 - COUNTY FAIR FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.203 BEGINNING FUND BALANCE	104,904	125,213	109,291	79,742	54,199	54,199	54,199
Beginning Balance Total	104,904	125,213	109,291	79,742	54,199	54,199	54,199
Revenues							
411.129 ADMISSIONS	23,827	25,443	21,000	21,271	22,000	22,000	22,000
411.131 FAIR-CAMPING FEES	22,445	16,047	17,000	6,900	36,000	36,000	36,000
411.132 FAIR REVENUE	23,177	33,668	28,200	43,544	36,368	36,368	36,368
411.133 FAIR-COMMERCIAL BOOTHS	15,508	-	5,000	7,537	5,000	5,000	5,000
411.137 FAIR-STALL RENTALS	-	1,080	1,112	499	1,112	1,112	1,112
411.144 GROUNDS-SHOWERS	5,427	354	368	368	-	-	-
412.647 LOTTERY DISTRIBUTION	50,964	53,667	54,000	53,667	50,500	50,500	50,500
417.104 INTEREST EARNED	401	504	470	489	470	470	470
418.405 RENT-FAIR HOUSE	-	-	-	-	7,200	7,200	7,200
419.436 DONATIONS	13,403	9,817	10,900	16,984	12,000	12,000	12,000
419.437 DONATIONS-FAIR FRIENDS	-	1,000	-	-	-	-	-
419.440 COMMUNITY/PARTNER GRANT	8,000	-	-	-	-	-	-
419.451 QUEEN'S FUND	2,458	2,471	2,500	2,500	2,500	2,500	2,500
421.259 FAIR-MISC	808	3	-	111	-	-	-
Revenues Total	166,418	144,054	140,550	153,870	173,150	173,150	173,150
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	-	-	29,000	29,000	29,000	29,000	29,000
Transfer In Total	-	-	29,000	29,000	29,000	29,000	29,000
Revenue Total	271,322	269,267	278,841	262,612	256,349	256,349	256,349
Expense							
Contingency							
57203 CONTINGENCY	-	-	25,000	-	20,000	20,000	20,000
Contingency Total	-	-	25,000	-	20,000	20,000	20,000
Personnel							
51573 FACILITIES OPERATOR	13,561	13,831	31,165	14,177	14,288	14,288	14,288
51602 OVERTIME	-	-	-	28	-	-	-
51640 LONGEVITY	270	-	-	-	-	-	-

Fund

203 - COUNTY FAIR FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51680 VACATION CASH OUT	-	-	-	1,011			
51701 FICA	890	894	2,384	1,125	1,093	1,093	1,093
51705 WORKERS' COMPENSATION	394	250	446	296	352	352	352
51721 PERS	1,748	2,214	2,286	1,064	1,646	1,646	1,646
51729 HEALTH INSURANCE	6,882	6,741	7,301	3,163	3,585	3,585	3,585
51730 DENTAL INSURANCE	410	416	435	238	310	310	310
51732 LONG TERM DISABILITY	65	67	69	50	76	76	76
51733 LIFE INSURANCE	16	16	17	9	12	12	12
Personnel Total	24,236	24,429	44,103	21,161	21,362	21,362	21,362
Materials & Services							
52101 ADVERTISING & PROMOTIONS	6,807	7,208	10,000	10,000	8,000	8,000	8,000
52111 DUES & SUBSCRIPTIONS	923	1,619	2,100	2,100	1,600	1,600	1,600
52114 INSURANCE & BONDS - FAIR	145	28,543	30,000	30,000	30,000	30,000	30,000
52122 TELEPHONE	1,105	1,646	2,100	2,100	-	-	-
52135 QUEEN SCHOLARSHIPS	-	-	500	500	500	500	500
52147 QUEEN'S FUND	1,854	1,253	2,500	2,500	2,500	2,500	2,500
52316 GROUNDS	3,842	3,919	8,000	6,000	4,000	4,000	4,000
52386 FAIR	69,949	68,276	72,000	78,817	68,000	68,000	68,000
52401 CONTRACTED SERVICES	225	2,338	-	4,000	4,000	4,000	4,000
52601 EQUIPMENT - NON CAPITAL	1,160	15,225	10,500	10,500	6,000	6,000	6,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	1,161	2,614	3,000	3,000	4,500	4,500	4,500
52656 GAS & OIL	736	639	850	850	850	850	850
52711 MEALS LODGING & REGISTRATION	2,363	4,299	4,500	4,566	5,500	5,500	5,500
52731 TRAVEL & MILEAGE	2,115	1,685	2,000	2,817	2,000	2,000	2,000
52801 BLDG REPAIR & MAINT	7,119	4,405	8,000	8,000	8,000	8,000	8,000
52870 UTILITIES	15,870	16,769	20,000	18,000	17,000	17,000	17,000
52909 SUPPLIES	3,574	7,691	3,500	3,500	3,500	3,500	3,500
Materials & Services Total	118,948	168,129	179,550	187,250	165,950	165,950	165,950
Capital							
53111 CAPITAL EXPENDITURES	-	-	-	-	1	1	1
Capital Total	-	-	-	-	1	1	1
Unappropriated							

Fund

203 - COUNTY FAIR FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
59203 UNAPPROPRIATED	-	-	30,188	-	49,036	49,036	49,036
Unappropriated Total	-	-	30,188	-	49,036	49,036	49,036
Expense Total	143,184	192,558	278,841	208,411	256,349	256,349	256,349

Operating Budget Summary

Hunt Park (223) Administration (18) Parks (5223)

1. Community impacts/main services provided
 - Facility for large group gatherings & events

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.40	91,100	37,844	53,256	58%
15/16	0.40	147,300	52,189	95,111	65%
16/17	0.40	205,960	64,134 (Estimated)	141,826	69%
17/18	0.55	262,694			

3. Significant budget impacts or changes (include recent FTE changes):

Facilities Operator position is distributed between Fund 203 – County Fair Fund and Fund 223 Hunt Park at a 45/55 split beginning FY18.

4. Opportunities to Enhance Revenue
5. Capital Needs

Work needs to be done on the water system and the electrical system. There may be a broken water pipe. Several plugin don't work or circuits get blown under common loads.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

Internet service is not sufficient. The Facilities Operator and Board are exploring options to improve service.

Fund

223 - PARKS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.223 BEGINNING FUND BALANCE	57,769	123,409	135,600	172,934	180,119	180,119	180,119
Beginning Balance Total	57,769	123,409	135,600	172,934	180,119	180,119	180,119
Revenues							
411.141 GROUNDS-CAMPING FEES	41,598	35,081	25,000	25,000	25,000	25,000	25,000
411.144 GROUNDS-SHOWERS	6,550	2,599	2,000	2,000	2,000	2,000	2,000
412.658 STATE RV ALLOCATION	55,012	57,412	42,785	42,785	55,000	55,000	55,000
412.681 STATE GRANT/REIMBURSEMENT	-	6,575	-	-	-	-	-
417.104 INTEREST EARNED	303	765	575	1,535	575	575	575
Revenues Total	103,463	102,432	70,360	71,320	82,575	82,575	82,575
Revenue Total	161,232	225,841	205,960	244,254	262,694	262,694	262,694
Expense							
Personnel							
51573 HUNT PARK MANAGER (5MO)	9,041	9,221	26,364	10,446	17,464	17,464	17,464
51602 OVERTIME	-	-	-	18	-	-	-
51640 LONGEVITY	180	-	-	-	-	-	-
51680 VACATION CASH OUT	-	-	-	674	-	-	-
51701 FICA	594	596	2,017	750	1,336	1,336	1,336
51705 WORKERS' COMPENSATION	262	166	364	197	431	431	431
51721 PERS	1,165	1,476	2,281	750	2,012	2,012	2,012
51729 HEALTH INSURANCE	4,588	4,494	4,972	2,109	4,381	4,381	4,381
51730 DENTAL INSURANCE	273	277	287	159	379	379	379
51732 LONG TERM DISABILITY	43	45	46	33	93	93	93
51733 LIFE INSURANCE	11	11	12	6	15	15	15
Personnel Total	16,157	16,286	36,343	15,142	26,111	26,111	26,111
Materials & Services							
52122 TELEPHONE	1,024	832	570	642	1,100	1,100	1,100
52316 GROUNDS	372	171	5,000	5,000	5,000	5,000	5,000
52401 CONTRACTED SERVICES	225	7,168	8,500	8,500	9,500	9,500	9,500
52456 CONTR SRVCS - PINE HOLLOW PARK MAINT	-	3,000	4,000	4,000	-	-	-
52601 EQUIPMENT - NON CAPITAL	9	4,762	6,000	6,000	8,000	8,000	8,000

Fund

223 - PARKS FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52651 EQUIPMENT - REPAIR & MAINTENANCE	259	2,234	2,500	2,500	2,500	2,500	2,500
52656 GAS & OIL	156	639	850	850	850	850	850
52731 TRAVEL & MILEAGE	825	-	1,000	1,000	1,000	1,000	1,000
52801 BLDG REPAIR & MAINT	1,057	2,303	5,000	5,000	5,000	5,000	5,000
52870 UTILITIES	15,586	13,167	10,500	10,500	10,500	10,500	10,500
52909 SUPPLIES	2,173	1,629	5,000	5,000	5,000	5,000	5,000
Materials & Services Total	21,686	35,905	48,920	48,992	48,450	48,450	48,450
Capital							
53111 CAPITAL EXPENDITURES	-	-	-	-	1	1	1
Capital Total	-	-	-	-	1	1	1
Contingency							
57223 CONTINGENCY	-	-	10,000	-	20,000	20,000	20,000
Contingency Total	-	-	10,000	-	20,000	20,000	20,000
Unappropriated							
59223 UNAPPROPRIATED	-	-	110,697	-	168,132	168,132	168,132
Unappropriated Total	-	-	110,697	-	168,132	168,132	168,132
Expense Total	37,843	52,191	205,960	64,134	262,694	262,694	262,694

**Administrative
All Other
Funds**

Administration - Funds other than General Fund

Row Labels	Amounts FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
204 - COUNTY SCHOOL FUND							
Revenue							
Beginning Balance							
400.204 BEGINNING FUND BALANCE	25,142	62,167	9,800	(12,692)	25,350	25,350	25,350
Beginning Balance Total	25,142	62,167	9,800	(12,692)	25,350	25,350	25,350
Revenues							
412.609 AD VAL RR CAR TAX	9,554	9,813	-	7,262	7,000	7,000	7,000
412.634 ELECTRIC CO-OP TAX	52,025	87,935	75,000	56,866	75,000	75,000	75,000
413.868 FEDERAL FOREST RECEIPTS - #10.665	230,457	192,314	205,000	37,953	205,000	205,000	205,000
413.905 FLOOD CONTROL LEASES - #12.112	-	-	-	175	-	-	-
417.104 INTEREST EARNED	358	865	200	273	200	200	200
Revenues Total	292,394	290,927	280,200	102,529	287,200	287,200	287,200
Revenue Total	317,536	353,094	290,000	89,837	312,550	312,550	312,550
Expense							
Materials & Services							
52203 DISTRIBUTE TO SCHOOLS	255,425	364,296	290,000	64,487	312,550	312,550	312,550
Materials & Services Total	255,425	364,296	290,000	64,487	312,550	312,550	312,550
Expense Total	255,425	364,296	290,000	64,487	312,550	312,550	312,550
206 - FOREST HEALTH PROGRAM FUND							
Revenue							
Beginning Balance							
400.206 BEGINNING FUND BALANCE	193,346	176,079	76,839	128,002	128,831	128,831	128,831
Beginning Balance Total	193,346	176,079	76,839	128,002	128,831	128,831	128,831
Revenues							
413.866 FEDERAL TITLE III INCOME - #10.665	-	45,243	-	-	-	-	-
417.104 INTEREST EARNED	723	721	380	829	380	380	380
Revenues Total	723	45,964	380	829	380	380	380
Revenue Total	194,069	222,043	77,219	128,831	129,211	129,211	129,211
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	18,140	-	75,000	-	75,000	75,000	75,000

Administration - Funds other than General Fund

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Transfer Out Total	18,140	-	75,000	-	75,000	75,000	75,000
Materials & Services							
52401 CONTRACTED SERVICES	-	-	2,219	-	-	-	-
Materials & Services Total	-	-	2,219	-	-	-	-
Contingency							
57206 CONTINGENCY	-	-	-	-	54,211	54,211	54,211
Contingency Total	-	-	-	-	54,211	54,211	54,211
Expense Total	18,140	-	77,219	-	129,211	129,211	129,211
208 - SPECIAL ECON DEV PAYMENTS FUND							
Revenue							
Beginning Balance							
400.208 BEGINNING FUND BALANCE	513,532	96,804	888,800	949,236	64,083	64,083	64,083
Beginning Balance Total	513,532	96,804	888,800	949,236	64,083	64,083	64,083
Revenues							
412.672 VIDEO POKER-ECONOMIC DEV	170,175	190,153	190,000	190,000	190,000	190,000	190,000
417.104 INTEREST EARNED	1,403	2,279	2,000	5,647	2,200	2,200	2,200
419.441 DESIGN LLC TAX ABATEMENT	250,000	1,700,000	1,050,000	1,050,000	-	-	-
419.455 2005 TAX ABATEMENT DEC 2007 - 2022	-	-	-	-	250,000	250,000	250,000
419.456 2013 TAX ABATEMENT DEC 2016 - 2031	-	-	-	-	800,000	800,000	800,000
Revenues Total	421,578	1,892,432	1,242,000	1,245,647	1,242,200	1,242,200	1,242,200
Revenue Total	935,110	1,989,236	2,130,800	2,194,883	1,306,283	1,306,283	1,306,283
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	154,464	280,000	999,650	999,650	587,500	587,500	585,000
55211 TRANSFERS TO MUSEUM FUND	-	-	-	-	2,500	2,500	5,000
Transfer Out Total	154,464	280,000	999,650	999,650	590,000	590,000	590,000
Materials & Services							
52223 CGCC EDUCATION PROGRAMS	75,000	-	-	-	-	-	-
52225 CITY OF THE DALLES	87,500	725,000	405,000	405,000	405,000	405,000	405,000
52230 SCHOOL DISTRICT	-	-	240,000	240,000	240,000	240,000	240,000
52348 SPECIAL PROJECTS	521,557	35,000	486,150	486,150	71,283	71,283	71,283

Administration - Funds other than General Fund

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Materials & Services Total	684,057	760,000	1,131,150	1,131,150	716,283	716,283	716,283
Expense Total	838,521	1,040,000	2,130,800	2,130,800	1,306,283	1,306,283	1,306,283
229 - COURT FACILITIES SECURITY FUND							
Revenue							
Beginning Balance							
400.229 BEGINNING FUND BALANCE	53,623	61,910	87,252	96,721	114,471	114,471	114,471
Beginning Balance Total	53,623	61,910	87,252	96,721	114,471	114,471	114,471
Revenues							
416.375 COURT SECURITY FINES - OR JUDICIAL	27,009	27,816	3,500	16,226	26,000	26,000	26,000
416.377 COURT SECURITY FINES - CITY THE DALLES	6,661	6,606	-	682	1,200	1,200	1,200
417.104 INTEREST EARNED	243	408	355	841	400	400	400
Revenues Total	33,913	34,830	3,855	17,749	27,600	27,600	27,600
Revenue Total	87,536	96,740	91,107	114,470	142,071	142,071	142,071
Expense							
Materials & Services							
52401 CONTRACTED SERVICES	10,679	-	18,000	-	25,000	25,000	25,000
52601 EQUIPMENT - NON CAPITAL	15,000	3,678	18,000	-	18,000	18,000	18,000
Materials & Services Total	25,679	3,678	36,000	-	43,000	43,000	43,000
Contingency							
57229 CONTINGENCY	-	-	80,107	-	99,071	99,071	99,071
Contingency Total	-	-	80,107	-	99,071	99,071	99,071
Expense Total	25,679	3,678	116,107	-	142,071	142,071	142,071
233 - KRAMER FIELD FUND							
Revenue							
Beginning Balance							
400.233 BEGINNING FUND BALANCE	32,671	32,822	32,980	32,994	33,269	33,269	33,269
Beginning Balance Total	32,671	32,822	32,980	32,994	33,269	33,269	33,269
Revenues							
417.104 INTEREST EARNED	124	172	165	275	165	165	165
Revenues Total	124	172	165	275	165	165	165

Administration - Funds other than General Fund

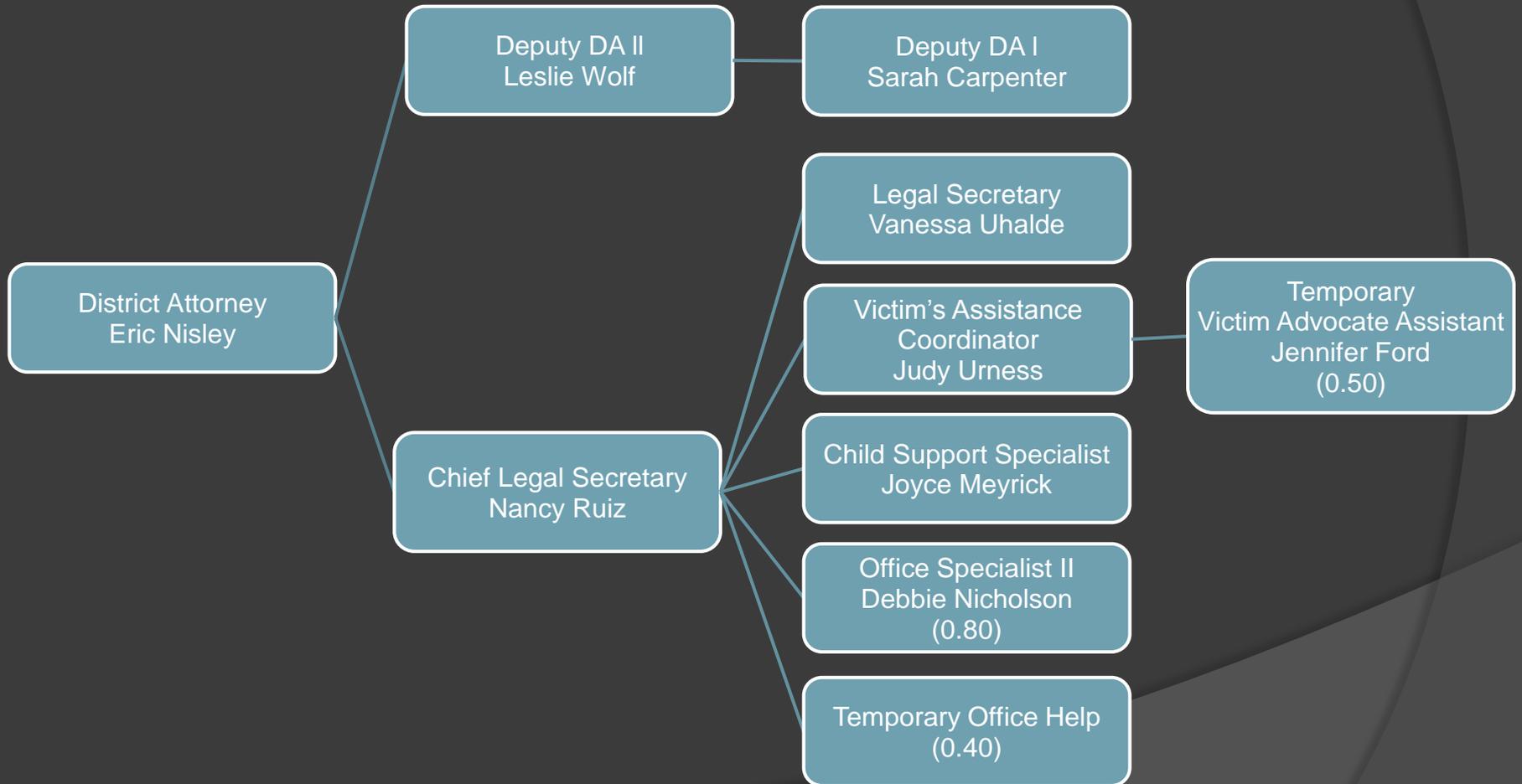
Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue Total	32,795	32,994	33,145	33,269	33,434	33,434	33,434
Expense							
Materials & Services							
52401 CONTRACTED SERVICES	-	-	33,145	-	33,434	33,434	33,434
Materials & Services Total	-	-	33,145	-	33,434	33,434	33,434
Expense Total	-	-	33,145	-	33,434	33,434	33,434
322 - CAPITAL ACQUISITIONS FUND							
Revenue							
Beginning Balance							
400.322 BEGINNING FUND BALANCE	1,228,258	1,370,495	1,890,000	1,367,495	2,994,600	2,994,600	2,994,600
Beginning Balance Total	1,228,258	1,370,495	1,890,000	1,367,495	2,994,600	2,994,600	2,994,600
Revenues							
412.681 STATE GRANT/REIMBURSEMENT	10,910	-	-	-	-	-	-
417.104 INTEREST EARNED	4,882	8,577	12,650	18,528	15,000	15,000	15,000
Revenues Total	15,792	8,577	12,650	18,528	15,000	15,000	15,000
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	133,000	700,000	900,000	900,000	700,000	700,000	700,000
Transfer In Total	133,000	700,000	900,000	900,000	700,000	700,000	700,000
Revenue Total	1,377,050	2,079,072	2,802,650	2,286,023	3,709,600	3,709,600	3,709,600
Expense							
Capital							
53301 EQUIPMENT - CAPITAL	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600
Capital Total	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600
Expense Total	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600

District Attorney

Appropriation Request

Type	Fund	Department	Proposed	Approved	Adopted
Revenue	General Fund	District Attorney	193,944	193,944	-
Expense	General Fund	District Attorney	661,877	661,877	-
Revenue	Law Library	Beginning Balances	128,406	128,406	-
Revenue	Law Library	Law Library	30,700	30,700	-
Expense	Law Library	Law Library	46,984	46,984	-
Expense	Law Library	Transfer Out	-	-	-
Expense	Law Library	Contingency	110,300	110,300	-
Expense	Law Library	Unappropriated	1,822	1,822	-
Revenue	District Attorney	Beginning Balances	14,300	14,300	-
Revenue	District Attorney	District Attorney	4,100	4,100	-
Expense	District Attorney	District Attorney	15,600	15,600	-
Expense	District Attorney	Transfer Out	1,800	1,800	-
Expense	District Attorney	Contingency	1,000	1,000	-

District Attorney



Operating Budget Summary

General Fund (101) District Attorney (19) District Attorney (5133)

1. Community impacts/main services provided

- Prosecute all crimes in Wasco County. Approximately 1,100 filings per year which includes criminal cases, probation violations, dependency cases, and other miscellaneous matters.
- Represent the State of Oregon and Wasco County in Juvenile Dependency matters and delinquency cases.
- Establish, modify, and enforce child support obligations.
- Assist State Police, Wasco County Sheriff, City of The Dalles Police, Intertribe, and Federal Law Enforcement Offices with investigation of crimes in Wasco County.
- Provide assistance to the public regarding their child support cases.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	7.2	528,139	510,070	15,069	3%
15/16	7.2	539,782	554,890	-15,108	-3%
16/17	7.4	576,865	569,482 (Estimated)	7,383	1%
17/18	7.7	513,930			

3. Significant budget impacts or changes (include recent FTE changes):

Received grant funding for part-time temporary Victim Advocate. Opportunity to partner with local organization to hire local person to digitize files and make room in vault for other paper files.

4. Opportunities to Enhance:

5. Capital Needs. None currently.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)
Currently have 5 pending homicides.

Fund 101 - GENERAL FUND
 Division 19 - DISTRICT ATTORNEY
 Department 5133 - DISTRICT ATTORNEY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
412.102 VICTIM'S/WITNESS ASSISTANCE PROGRAM	24,557	18,787	24,557	24,557	24,557	24,557	24,557
412.617 CAMI GRANT-WASCO	46,660	47,755	50,000	50,000	45,000	45,000	45,000
412.621 CHILD SUPPORT ENFORCEMENT	8,521	10,338	6,000	6,000	6,000	6,000	6,000
412.640 DOJ - DEPENDENCY	3,529	2,882	-	-	-	-	-
413.892 VOCA BASIC - #16.575	25,227	44,777	24,769	27,461	49,387	49,387	49,387
413.908 FEDERAL TITLE IV INCOME - #93.658	2,507	-	-	-	-	-	-
413.916 CHILD SUPPORT ENFORCEMENT #93.563	63,070	60,476	49,000	49,000	49,000	49,000	49,000
421.241 MISC RECEIPTS	275	181	-	16	-	-	-
421.242 PHOTO/DIGITAL COPY FEES	23,647	21,822	20,000	20,000	20,000	20,000	20,000
Revenues Total	197,993	207,018	174,326	177,034	193,944	193,944	193,944
Revenue Total	197,993	207,018	174,326	177,034	193,944	193,944	193,944
Expense							
Personnel							
51451 DEPUTY DA I	59,793	61,983	64,256	68,607	67,722	67,722	67,722
51452 CHIEF LEGAL SECRETARY	42,881	43,239	45,104	44,329	44,550	44,550	44,550
51453 CHILD SUPPORT SPECIALIST	37,206	38,746	40,351	41,661	42,487	42,487	42,487
51454 LEGAL SECRETARY	34,521	36,614	38,155	37,964	36,884	36,884	36,884
51455 OFFICE SPECIALIST II	19,940	21,970	23,078	25,124	29,280	29,280	29,280
51456 VICTIM ASSISTANCE	29,889	37,427	39,312	42,491	40,800	40,800	40,800
51457 OFFICE SPECIALIST I	26,319	30,935	31,528	28,681	31,536	31,536	31,536
51458 DEPUTY DA II	72,743	73,652	75,725	80,852	78,588	78,588	78,588
51459 VICTIM ADVOCATE GRANT POSITION	-	3,645	2,798	12,473	25,212	25,212	25,212
51640 LONGEVITY	730	-	-	-	-	-	-
51680 VACATION CASH OUT	178	-	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	1,450	731	-	605	700	700	700
51701 FICA	23,738	25,325	27,563	27,852	28,227	28,227	28,227
51705 WORKERS' COMPENSATION	652	168	778	598	812	812	812
51721 PERS	40,829	42,835	44,213	43,786	58,664	58,664	58,664
51729 HEALTH INSURANCE	68,199	72,639	78,390	46,267	81,972	81,972	81,972
51730 DENTAL INSURANCE	5,298	5,546	5,087	3,367	5,507	5,507	5,507

Fund 101 - GENERAL FUND
 Division 19 - DISTRICT ATTORNEY
 Department 5133 - DISTRICT ATTORNEY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51732 LONG TERM DISABILITY	1,524	1,655	1,701	1,194	1,936	1,936	1,936
51733 LIFE INSURANCE	209	216	225	133	216	216	216
Personnel Total	466,099	497,326	518,264	505,984	575,093	575,093	575,093
Materials & Services							
52111 DUES & SUBSCRIPTIONS	5,344	5,581	6,500	6,500	5,500	5,500	5,500
52122 TELEPHONE	855	904	1,600	1,600	1,200	1,200	1,200
52302 DA LAW LIBRARY	3,257	4,012	3,500	3,500	3,684	3,684	3,684
52303 DA WITNESS FEES	-	-	300	-	300	300	300
52331 MEDICAL CARE/ASSESSMENT	1,500	481	2,200	2,200	2,200	2,200	2,200
52332 MEDICAL EXAMINER	8,582	22,912	18,000	18,000	12,000	12,000	12,000
52347 SPECIAL INVESTIGATIONS	4,584	3,960	8,000	11,550	8,000	8,000	8,000
52349 ELECTRONIC DISCOVERY FEE	432	2,532	2,500	2,500	2,400	2,400	2,400
52446 CONTR SRVCS - CAMI	-	-	-	215	35,000	35,000	35,000
52604 EQUIPMENT - OFFICE	1,914	943	500	500	500	500	500
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	26	500	500	500	500	500
52703 TRAINING & EDUCATION - CAMI	4,632	4,814	5,000	5,000	4,500	4,500	4,500
52711 MEALS LODGING & REGISTRATION	5,292	5,018	4,000	5,433	5,500	5,500	5,500
52731 TRAVEL & MILEAGE	1,966	1,035	1,500	1,500	1,500	1,500	1,500
52910 SUPPLIES - OFFICE	4,649	4,297	4,000	4,000	4,000	4,000	4,000
52912 SUPPLIES - CAMI	964	-	500	500	-	-	-
Materials & Services Total	43,971	56,515	58,600	63,498	86,784	86,784	86,784
Expense Total	510,070	553,841	576,864	569,482	661,877	661,877	661,877

Nondepartmental funds required: (312,077) (346,823) (402,538) (392,448) (467,933) (467,933) (467,933)

Fund

209 - LAW LIBRARY FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.209 BEGINNING FUND BALANCE	123,874	125,428	132,585	129,645	128,406	128,406	128,406
Beginning Balance Total	123,874	125,428	132,585	129,645	128,406	128,406	128,406
Revenues							
411.157 LIBRARY FEES	22,026	25,531	25,000	25,531	30,000	30,000	30,000
417.104 INTEREST EARNED	477	727	700	1,229	700	700	700
Revenues Total	22,503	26,258	25,700	26,760	30,700	30,700	30,700
Revenue Total	146,377	151,686	158,285	156,405	159,106	159,106	159,106
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	8,000	8,000	8,000	8,000	-	-	-
Transfer Out Total	8,000	8,000	8,000	8,000	-	-	-
Contingency							
57209 CONTINGENCY	-	-	110,285	-	110,300	110,300	110,300
Contingency Total	-	-	110,285	-	110,300	110,300	110,300
Materials & Services							
52111 DUES & SUBSCRIPTIONS	-	-	-	-	8,184	8,184	8,184
52119 RENT	-	-	-	-	8,800	8,800	8,800
52601 EQUIPMENT - NON CAPITAL	-	-	10,000	5,000	-	-	-
52971 BOOKS	13,051	14,041	30,000	15,000	30,000	30,000	30,000
Materials & Services Total	13,051	14,041	40,000	20,000	46,984	46,984	46,984
Unappropriated							
59209 UNAPPROPRIATED	-	-	-	-	1,822	1,822	1,822
Unappropriated Total	-	-	-	-	1,822	1,822	1,822
Expense Total	21,051	22,041	158,285	28,000	159,106	159,106	159,106

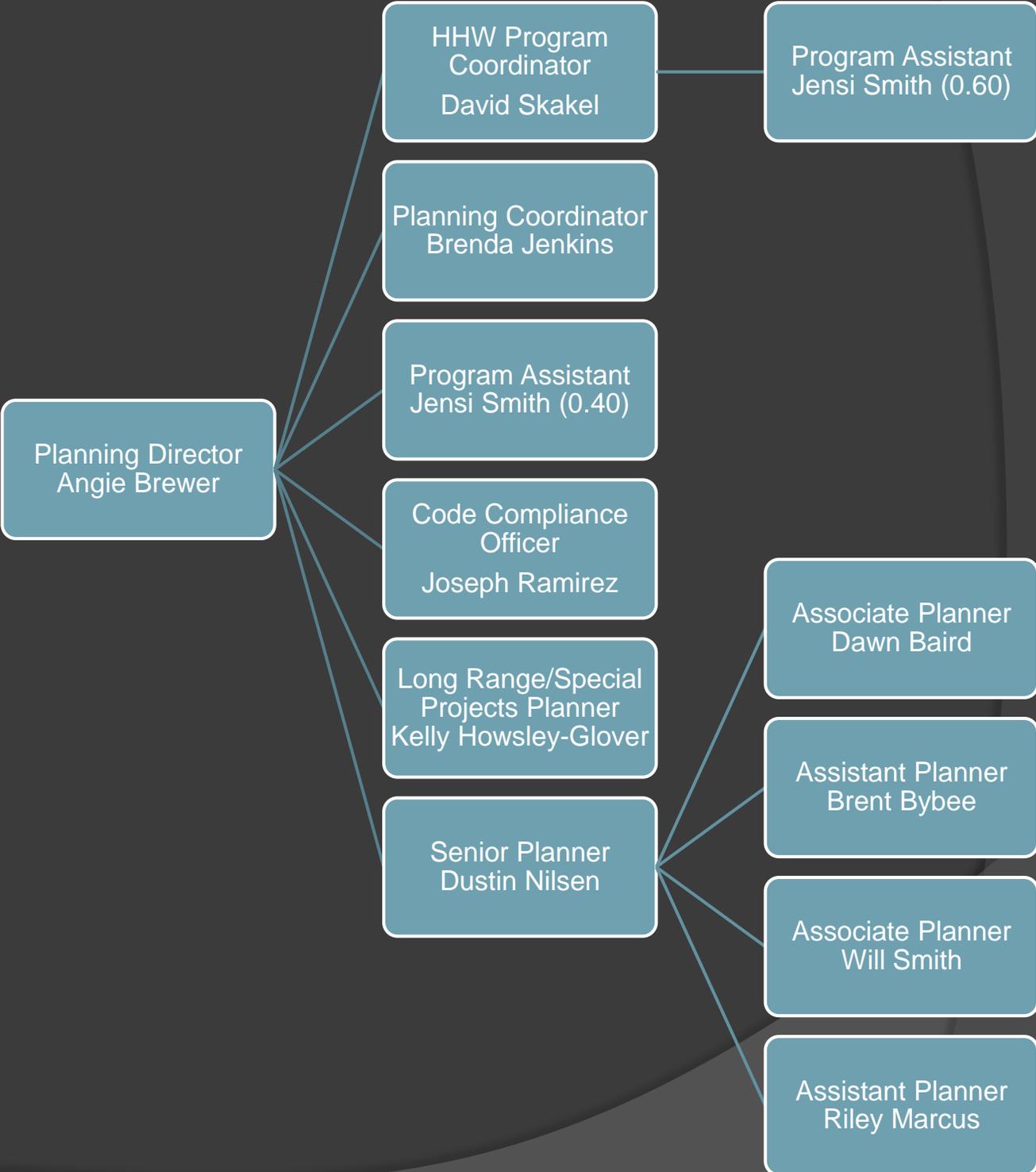
Fund

210 - DISTRICT ATTORNEY

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.210 BEGINNING FUND BALANCE	37,493	29,347	18,735	19,721	14,300	14,300	14,300
Beginning Balance Total	37,493	29,347	18,735	19,721	14,300	14,300	14,300
Revenues							
417.104 INTEREST EARNED	133	137	100	160	100	100	100
419.431 VICTIM DONATION	2,058	1,454	1,500	1,500	3,000	3,000	3,000
419.432 DRUG COURT DONATIONS	2,618	933	1,000	1,217	1,000	1,000	1,000
Revenues Total	4,809	2,524	2,600	2,877	4,100	4,100	4,100
Revenue Total	42,302	31,871	21,335	22,598	18,400	18,400	18,400
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	5,000	5,000	1,800	1,800	1,800	1,800	1,800
Transfer Out Total	5,000	5,000	1,800	1,800	1,800	1,800	1,800
Contingency							
57210 CONTINGENCY	-	-	10	-	1,000	1,000	1,000
Contingency Total	-	-	10	-	1,000	1,000	1,000
Materials & Services							
52353 DRUG TESTING	2,838	1,533	2,965	1,000	2,000	2,000	2,000
52356 VICTIM DONATION EXPENDITURE	3,140	3,622	12,500	1,000	10,000	10,000	10,000
52370 MISC EXPENDITURES	206	-	-	-	-	-	-
52390 TREATMENT	1,800	1,350	1,000	500	1,000	1,000	1,000
52391 INCENTIVES	-	416	1,700	700	500	500	500
52711 MEALS LODGING & REGISTRATION	-	90	900	1,604	2,000	2,000	2,000
52731 TRAVEL & MILEAGE	-	139	460	200	100	100	100
Materials & Services Total	7,984	7,150	19,525	5,004	15,600	15,600	15,600
Expense Total	12,984	12,150	21,335	6,804	18,400	18,400	18,400

Planning

Planning Department



Operating Budget Summary

General Fund (101) Planning (21) Planning & Development (5124)

1. Community Impacts / Main Services Provided:

- **Customer Service** – for landowners, realtors, applicants, partner agencies, and others
- **Development Review** – land use compatibility verification, permits, and land use decisions
- **Long-Range Planning** – balancing of economic needs and resource protection through voluntary and required comprehensive plan amendments and ordinance updates
- **Special Project Planning** – program level projects for improved public support and services
- **Code Compliance** – enhance the beauty, livability, economy, health and safety of Wasco County
- **Inter-Jurisdictional Coordination** – ensure efficiencies and opportunities where possible
- **Household Hazardous Waste & Recycling Program** – Oversight and management of the program; hazardous waste disposal and recycling education and outreach to residents
- **Addressing** – ensuring citizens can receive mail, and can be found in the event of an emergency

2. Fund Balance/Fiscal Health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	6.0	485,620	396,304	89,316	18%
15/16	9.4	680,247	542,812	137,435	20%
16/17	9.4	759,017	679,015 (Estimated)	80,002	11%
17/18	9.4	716,178			

3. Significant budget impacts or changes (include recent FTE changes):

- No changes in FTE – must maintain for projects we are committed to;
- DEQ grant awarded for \$46,122 (abatement program);
- Governor’s budget proposes loss of National Scenic Area grant for \$45,000 ;
- Invoice to UPRR for \$138,253.50 remains outstanding;
- Materials and Services budget amended to address the following:
 - Increases of:
 - \$3,600 in Office Supplies budget to reflect 5% increase in cost of materials and a \$3,000 increase to address additional Planning Commission meetings and community advisory group meetings needed for the comprehensive plan update and public involvement process;
 - \$250 in Dues and Subscriptions to address certification needs of new staff;

- \$4,000 in recording fees to balance companion item in revenue line item;
- \$505.78 in UGB services provided by City of The Dalles;
- \$700 in Contracted Services to reflect more accurate legal service needs;
- \$530 in Training and Education to reflect AOC conference needs not previously budgeted for;
- \$6,000 in Meals and Lodging to more accurately inform needs for up to 20 events for entire staff and up to 18 AOC events for director (includes up to 12 Planning Director meetings and up to 6 Legislative Subcommittee meetings).
- Decreases of:
 - -\$1,670 Copying and Printing as we move to more electronic materials management;
 - -\$1,000 Gas and Oil to better reflect actual costs
 - -\$150 Vehicle Repair and Maintenance to better reflect actual need

4. Opportunities to Enhance Revenue:

- Revise fee schedule to evaluate actual costs and services rendered (last update in 2014);
- Revise code compliance program approach to use fees and ticket options available;
- Convert planning database to online system provided by the state to increase system and staff efficiencies, enable applicants to view their information online, and provide future decreases in program management costs (Eden vs. Accela);
- Implement a more rigid customer service tracking tool to start charging for services beyond one hour – when no application has been filed.

5. Capital Needs:

- Requested that IS budget include updates to conference room for improved capabilities.
- Safety improvements have been discussed with Facilities Operations.
- Future capital needs discussion to confirm potential remodel to the Public Works and Planning Building.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc.):

- Succession planning for long-time Associate Planner who has provided and approximate 1-year timeline.
- Opportunities and risks to budget as public partnership conversations continue. Expansion of services and staff will likely result in the need to restructure existing staff, adjust salary scales as appropriate, add software/adjust programs, and relocate or remodel existing office space(s).
- Two additional vehicles are being cycled down from the Sheriff's Office to Planning.
- Several legislative bills currently being discussed that require land use changes. Examples include accessory dwellings, RV guidelines, changes to marijuana rules, mining provisions, agri-tourism, a shift from statewide planning to regional planning programs, and others. We will know more in the coming weeks whether there will be any required changes or unfunded mandates.
- The possible loss of NSA grant funds – depends on the outcome of the Oregon budget. If this occurs, there may need to be a discussion as to whether Wasco County will continue to implement NSA regulations with no support or rescind the ordinance back to the Columbia River Gorge Commission. The loss of the grant would affect staff funding, resulting in an unfunded mandate. As well, the rescinding process to rid our staff of that obligation could be costly of staff time and public messaging.

Fund 101 - GENERAL FUND
 Division 21 - PLANNING
 Department 5124 - PLANNING & DEVELOPMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.154 LAND USE PERMITS	107,074	86,372	95,000	95,000	95,000	95,000	95,000
411.165 RECORDING FEES	4,455	8,357	4,000	6,260	4,000	4,000	4,000
411.198 CODE COMPLIANCE	92	-	50	50	50	50	50
412.681 STATE GRANT/REIMBURSEMENT	-	-	2,000	2,000	2,000	2,000	2,000
413.851 NATL SCENIC AREA GRANT - #10.670	45,000	45,000	45,000	45,000	45,000	45,000	45,000
414.359 PROJECT SERVICES	-	-	50	50	50	50	50
421.241 MISC RECEIPTS	55	-	50	50	50	50	50
421.242 PHOTO/DIGITAL COPY FEES	34	46	-	110	-	-	-
Revenues Total	156,710	139,775	146,150	148,520	146,150	146,150	146,150
Revenue Total	156,710	139,775	146,150	148,520	146,150	146,150	146,150
Expense							
Personnel							
51550 PLANNING DIR	51,184	62,690	74,602	70,177	68,819	68,819	68,819
51551 ASSOC PLANNERS	99,477	148,036	209,415	170,208	204,520	204,520	204,520
51552 PLANNING COORDINATOR	42,607	42,607	44,347	45,253	43,440	43,440	43,440
51553 PLANNING ASSISTANT	-	24,911	56,564	80,018	63,882	63,882	63,882
51554 SENIOR PLANNER	40,673	53,688	68,224	71,006	69,936	69,936	69,936
51555 CODE ENFORCEMENT OFFICER	34,829	42,994	47,493	48,425	47,941	47,941	47,941
51602 OVERTIME	779	1,911	-	-	-	-	-
51621 CELL PHONE ALLOWANCE	250	-	-	-	-	-	-
51640 LONGEVITY	1,075	-	-	-	-	-	-
51680 VACATION CASH OUT	-	1,484	-	-	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	4	259	-	-	-	-	-
51701 FICA	20,204	29,347	38,299	37,093	37,285	37,285	37,285
51705 WORKERS' COMPENSATION	3,497	1,404	7,007	4,825	6,325	6,325	6,325
51721 PERS	28,722	33,827	52,337	46,885	57,050	57,050	57,050
51729 HEALTH INSURANCE	38,898	48,102	105,094	44,352	74,116	74,116	74,116
51730 DENTAL INSURANCE	3,359	4,622	5,378	3,838	5,714	5,714	5,714
51732 LONG TERM DISABILITY	1,179	1,722	1,996	1,600	2,214	2,214	2,214
51733 LIFE INSURANCE	133	182	235	151	224	224	224

Fund 101 - GENERAL FUND
 Division 21 - PLANNING
 Department 5124 - PLANNING & DEVELOPMENT

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Personnel Total	366,870	497,786	710,991	623,831	681,466	681,466	681,466
Materials & Services							
52105 COPYING & PRINTING	1,210	417	3,170	3,170	1,500	1,500	1,500
52111 DUES & SUBSCRIPTIONS	1,599	1,999	3,256	3,256	3,831	3,831	3,831
52115 LEGAL NOTICES & PUBLISHING	1,269	1,721	2,850	2,850	2,850	2,850	2,850
52116 POSTAGE	143	306	2,000	2,000	2,500	2,500	2,500
52122 TELEPHONE	509	553	1,800	1,800	1,800	1,800	1,800
52339 RECORDING FEES	-	5,947	500	5,199	4,000	4,000	4,000
52340 REFUNDS	1,930	8,340	2,500	4,142	2,500	2,500	2,500
52387 CODE ENFORCEMENT PROJECTS & LIENS	-	-	1,000	1,000	1,000	1,000	1,000
52401 CONTRACTED SERVICES	665	-	1,800	1,800	2,500	2,500	2,500
52411 CONTR SRVCS - CITY UGB	10,403	11,193	11,585	11,585	11,698	11,698	11,698
52656 GAS & OIL	1,360	1,811	3,500	3,500	2,500	2,500	2,500
52657 VEHICLE - REPAIR & MAINTENANCE	775	511	2,750	2,750	2,600	2,600	2,600
52701 TRAINING & EDUCATION	2,045	40	3,145	3,145	3,675	3,675	3,675
52711 MEALS LODGING & REGISTRATION	3,648	3,067	1,600	2,417	7,600	7,600	7,600
52731 TRAVEL & MILEAGE	268	-	50	50	50	50	50
52910 SUPPLIES - OFFICE	3,466	9,124	6,520	6,520	9,620	9,620	9,620
52911 SUPPLIES - PRINTED	143	-	-	-	-	-	-
Materials & Services Total	29,433	45,029	48,026	55,184	60,224	60,224	60,224
Expense Total	396,303	542,815	759,017	679,015	741,690	741,690	741,690

Nondepartmental funds required: (239,593) (403,040) (612,867) (530,495) (595,540) (595,540) (595,540)

Operating Budget Summary

Household Hazardous Waste Fund (207) Public Health (23)

Household Hazardous Waste (7207)

1. Community Impacts / Main Services Provided:

The Tri-County Hazardous Waste & Recycling Program provides hazardous waste disposal and recycling education & outreach to residents of Wasco, Sherman and Hood River counties.

The Tri-County Program is a partnership between Wasco, Sherman and Hood River counties and the local governments of The Dalles, Hood River, Dufur, Maupin, Mosier and Cascade Locks. The program was previously housed under the North Central Public Health District in The Dalles, Oregon and was transferred to the Wasco County Planning Department July 1, 2015.

Hazardous Waste is an issue that is hard to address as individual communities, particularly in rural areas. By working together, these community partners are able to pool resources and expertise to provide services to all our citizens in a cost-effective way.

The Program Coordinator and Program Assistant (1.6 FTE) coordinate this program, staff a multi-jurisdiction steering committee, host several special events and collection events for the public throughout the region and provide high levels of customer service to our community.

2. Fund Balance/Fiscal Health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	1.0	452,450	159,407	293,043	65%
15/16	1.0	542,663	314,890	227,773	42%
16/17	1.6	583,064	323,372 (Estimated)	259,692	45%
17/18	1.6	514,910			

3. Significant Budget Impacts or Changes (include recent FTE changes):

- No changes in FTE
- Fund balance is projected to be \$39,000 less
- \$80,000 discrepancy waiting to be confirmed by Finance
- Increase of \$5,000 requested from Sherman County to facilitate additional event
- Minor increases to expand and reorganize advertising and promotion budget
- \$10,000 decrease in general grants fund
- \$10,000 increase in contracted services due to more materials collected at events
- \$2,000 decrease in meals and lodging (one less conference this year)

- \$6,500 increase in capital improvements to add safety lighting at HHW facilities.

4. Opportunities to Enhance Revenue

- Sale of compost bins
- Adjustment of CPI
- Updating and revisions of existing agreements

5. Capital Needs

- As noted above, addition of lighting to improve safety at HHW facilities in The Dalles and Hood River (\$6,500).

6. Extraordinary Issues/Opportunities

- SB 199 – Establishing an extended producer responsibility program for HHW materials
- HB 2645-5 Establishing a drug take-back program
- Expanding collection events to take additional materials (e.g. e-waste)
- Update ordinance language

Fund

207 - HOUSEHOLD HAZARDOUS WASTE FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.207 BEGINNING FUND BALANCE	-	145,909	251,814	184,072	192,610	192,610	192,610
Beginning Balance Total	-	145,909	251,814	184,072	192,610	192,610	192,610
Revenues							
411.148 HHW SURCHARGE	304,965	330,313	315,000	315,000	300,000	300,000	300,000
414.323 SHERMAN COUNTY	-	7,200	7,200	7,200	12,200	12,200	12,200
417.104 INTEREST EARNED	140	1,009	450	1,911	1,500	1,500	1,500
420.453 EQUIPMENT SOLD	200	-	2,000	1,150	-	-	-
421.241 MISC RECEIPTS	-	3,703	-	50	2,000	2,000	2,000
421.246 POSTAGE REIMBURSEMENT	-	3,329	6,600	6,600	6,600	6,600	6,600
Revenues Total	305,305	345,554	331,250	331,911	322,300	322,300	322,300
Revenue Total	305,305	491,463	583,064	515,983	514,910	514,910	514,910
Expense							
Contingency							
57207 CONTINGENCY	-	-	75,000	-	75,000	75,000	75,000
Contingency Total	-	-	75,000	-	75,000	75,000	75,000
Personnel							
51189 SOLID WASTE COORDINATOR	-	46,960	48,885	45,003	46,968	46,968	46,968
51201 SOLID WASTE SPECIALIST	-	12,268	21,653	23,506	23,352	23,352	23,352
51550 PLANNING DIR	-	8,900	8,900	8,900	7,647	7,647	7,647
51555 CODE ENFORCEMENT OFFICER	-	1,470	1,000	1,000	730	730	730
51621 CELL PHONE ALLOWANCE	-	600	600	625	600	600	600
51681 COMP/HOLIDAY BANK CASHOUT	-	841	-	-	-	-	-
51701 FICA	-	4,021	6,235	5,384	4,276	4,276	4,276
51705 WORKERS' COMPENSATION	-	744	780	514	793	793	793
51721 PERS	-	5,301	8,298	6,472	6,445	6,445	6,445
51729 HEALTH INSURANCE	-	18,158	19,062	9,100	963	963	963
51730 DENTAL INSURANCE	-	924	1,513	563	79	79	79
51732 LONG TERM DISABILITY	-	290	616	246	293	293	293
51733 LIFE INSURANCE	-	36	42	29	30	30	30
Personnel Total	-	100,513	117,584	101,342	92,176	92,176	92,176

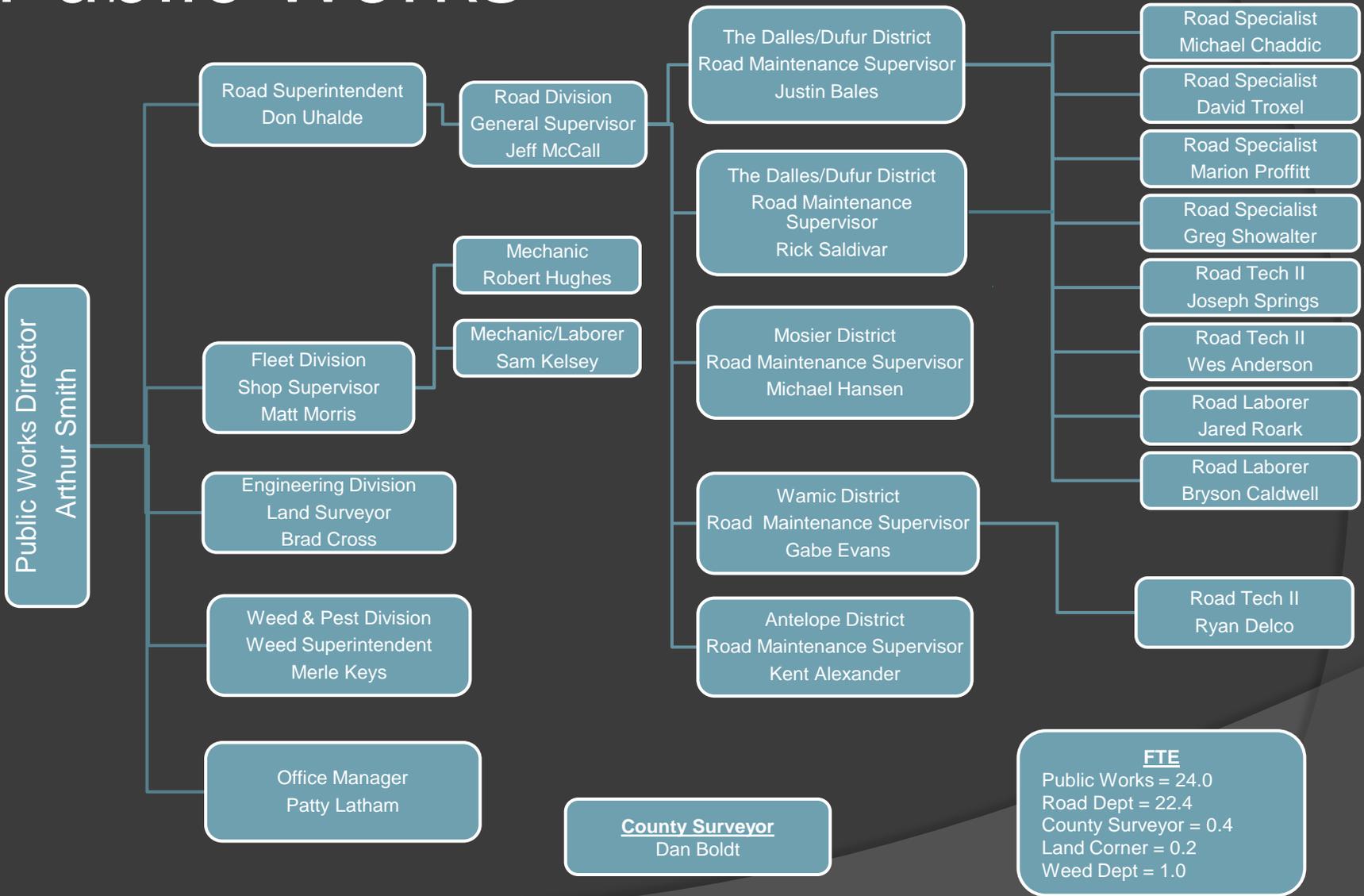
Fund

207 - HOUSEHOLD HAZARDOUS WASTE FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Materials & Services							
52101 ADVERTISING & PROMOTIONS	-	17,683	25,000	25,000	28,000	28,000	28,000
52103 AGENCY LICENSES/ASSESS/PERMITS	-	1,178	4,000	4,493	4,000	4,000	4,000
52113 INSURANCE & BONDS	-	283	-	520	600	600	600
52116 POSTAGE	-	8,662	9,000	9,000	9,000	9,000	9,000
52148 GENERAL GRANTS	-	-	25,000	-	15,000	15,000	15,000
52149 MINI GRANTS	-	9,348	15,000	15,000	15,000	15,000	15,000
52229 NORTH CENTRAL PUBLIC HEALTH DEPARTMENT	159,407	-	-	-	-	-	-
52327 LAND LEASE	-	33,243	10,000	10,000	10,000	10,000	10,000
52398 ADMINISTRATIVE COST	-	13,029	13,029	13,029	13,425	13,425	13,425
52401 CONTRACTED SERVICES	-	111,221	130,000	130,000	140,000	140,000	140,000
52604 EQUIPMENT - OFFICE	-	-	1,200	-	-	-	-
52656 GAS & OIL	-	109	600	600	900	900	900
52657 VEHICLE - REPAIR & MAINTENANCE	-	126	500	788	700	700	700
52711 MEALS LODGING & REGISTRATION	-	3,093	6,000	6,000	4,000	4,000	4,000
52731 TRAVEL & MILEAGE	-	103	500	200	500	500	500
52801 BLDG REPAIR & MAINT	-	4,834	6,000	4,000	6,000	6,000	6,000
52910 SUPPLIES - OFFICE	-	384	1,000	400	6,000	6,000	6,000
52919 SUPPLIES - EQUIPMENT	-	6,914	-	-	-	-	-
52929 SUPPLIES - MEDICAL	-	1,320	2,000	1,000	-	-	-
52936 SUPPLIES - PROGRAM/ED	-	2,848	3,000	2,000	-	-	-
Materials & Services Total	159,407	214,378	251,829	222,030	253,125	253,125	253,125
Capital							
53111 CAPITAL EXPENDITURES	-	-	-	-	6,500	6,500	6,500
53201 VEHICLES	-	-	28,093	-	-	-	-
Capital Total	-	-	28,093	-	6,500	6,500	6,500
Unappropriated							
59207 UNAPPROPRIATED	-	-	110,558	-	88,109	88,109	88,109
Unappropriated Total	-	-	110,558	-	88,109	88,109	88,109
Expense Total	159,407	314,891	583,064	323,372	514,910	514,910	514,910

Public Works

Public Works



FTE
 Public Works = 24.0
 Road Dept = 22.4
 County Surveyor = 0.4
 Land Corner = 0.2
 Weed Dept = 1.0

Operating Budget Summary

General Fund (101) Public Works (22) Surveyor (5122)

1. Community impacts/main services provided

- Review private surveyors' surveys and plats for accuracy and controlling deed elements
- File, scan, and index surveys and plats
- Archive and maintain library of surveys
- Provide research for citizens, private land surveyors, county departments, and other entities (both public and private)

2. Fund (expenditures) balance/fiscal health;

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.45	70,964	63,567	7,397	10%
15/16	0.50	62,487	55,934	6,552	10%
16/17	0.60	65,199	62,014	3,185	5%
			(Estimated)		
17/18	0.40	47,827			

Note: (60% Surveyor, 40% LCPF for FY 2017)

3. Significant budget impacts or changes (include recent FTE changes):

County Surveyor is retiring. A new County Surveyor will be appointed. The current Road Surveyor position will be changed to a Survey/Engineering Tech position, which will be split between General Fund, Public Works Fund, and Land Corner Fund.

4. Opportunities to Enhance Revenue

- None

5. Capital Needs

- None

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

- Surveyor plans to retire within 3 years.
- Must continue to microfilm survey records to meet archival requirements.

Fund **101 - GENERAL FUND**
 Division **22 - PUBLIC WORKS**
 Department **5122 - SURVEYOR**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.175 SURVEY FILING FEES	2,100	3,150	3,000	3,000	4,500	4,500	4,500
411.176 SURVEYOR PLAT CHECK	6,000	9,675	11,000	11,000	7,500	7,500	7,500
412.681 STATE GRANT/REIMBURSEMENT	-	-	-	12,020	-	-	-
421.241 MISC RECEIPTS	-	-	100	100	100	100	100
421.242 PHOTO/DIGITAL COPY FEES	-	-	100	-	100	100	100
Revenues Total	8,100	12,825	14,200	26,120	12,200	12,200	12,200
Revenue Total	8,100	12,825	14,200	26,120	12,200	12,200	12,200
Expense							
Personnel							
51251 SURVEYOR	41,715	37,638	39,493	39,206	23,836	23,836	23,836
51260 SURVEY & ENGINEERING TECH	-	-	-	-	4,639	4,639	4,639
51621 CELL PHONE ALLOWANCE	333	300	300	313	195	195	195
51701 FICA	2,945	2,669	3,021	2,787	2,182	2,182	2,182
51705 WORKERS' COMPENSATION	275	42	267	(39)	377	377	377
51721 PERS	5,315	6,072	6,267	6,272	3,460	3,460	3,460
51729 HEALTH INSURANCE	7,238	6,741	6,854	4,605	3,234	3,234	3,234
51730 DENTAL INSURANCE	379	347	318	228	277	277	277
51732 LONG TERM DISABILITY	200	182	166	133	116	116	116
51733 LIFE INSURANCE	15	13	13	9	11	11	11
Personnel Total	58,415	54,004	56,699	53,514	38,327	38,327	38,327
Materials & Services							
52111 DUES & SUBSCRIPTIONS	803	340	600	600	600	600	600
52122 TELEPHONE	844	837	900	900	900	900	900
52401 CONTRACTED SERVICES	1,461	-	3,000	3,000	3,000	3,000	3,000
52603 EQUIPMENT - FIELD	716	-	500	500	500	500	500
52604 EQUIPMENT - OFFICE	217	-	300	300	300	300	300
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	47	500	500	500	500	500
52656 GAS & OIL	202	282	300	300	300	300	300
52701 TRAINING & EDUCATION	-	245	300	300	1,000	1,000	1,000
52711 MEALS LODGING & REGISTRATION	226	170	500	500	1,000	1,000	1,000

Fund 101 - GENERAL FUND
Division 22 - PUBLIC WORKS
Department 5122 - SURVEYOR

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52731 TRAVEL & MILEAGE	-	-	100	100	100	100	100
52910 SUPPLIES - OFFICE	306	9	500	500	300	300	300
52921 SUPPLIES - FIELD	378	-	1,000	1,000	1,000	1,000	1,000
Materials & Services Total	5,153	1,930	8,500	8,500	9,500	9,500	9,500
Expense Total	63,568	55,934	65,199	62,014	47,827	47,827	47,827

Nondepartmental funds required: (55,468) (43,109) (50,999) (35,894) (35,627) (35,627) (35,627)

Operating Budget Summary

Land Corner Preservation Fund (205) Public Works (22) Land Corner Preservation (5222)

1. Community impacts/main services provided
 - Restore and preserve public land survey corners

2. Fund (expenditures) balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0.45	159,000	49,767	109,233	69%
15/16	0.50	127,600	67,421	60,179	48%
16/17	0.40	67,039	62,335 (Estimated)	4,704	7%
17/18	0.20	75,318			

Note: (60% Surveyor, 50% LCPF for FY 2017)

3. Significant budget impacts or changes (include recent FTE changes):

County Surveyor is retiring. A new County Surveyor will be appointed (0.1 FTE). The current Road Surveyor position will be changed to a Survey/Engineering Tech position (0.1 FTE), which will be split between General Fund, Public Works Fund, and Land Corner Fund.

4. Opportunities to Enhance Revenue
5. Capital Needs
6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

Fund **205 - LAND CORNER PRESERVATION FUND**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.205 BEGINNING FUND BALANCE	127,001	106,497	68,941	70,991	41,238	41,238	41,238
Beginning Balance Total	127,001	106,497	68,941	70,991	41,238	41,238	41,238
Revenues							
411.177 SURVEYOR FEES	28,712	31,424	32,000	32,000	34,000	34,000	34,000
417.104 INTEREST EARNED	453	491	470	581	500	500	500
Revenues Total	29,165	31,915	32,470	32,581	34,500	34,500	34,500
Revenue Total	156,166	138,412	101,411	103,572	75,738	75,738	75,738
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	2,704	2,500	2,500	2,500	2,500	2,500	2,500
Transfer Out Total	2,704	2,500	2,500	2,500	2,500	2,500	2,500
Contingency							
57205 CONTINGENCY	-	-	10,000	-	20,000	20,000	20,000
Contingency Total	-	-	10,000	-	20,000	20,000	20,000
Personnel							
51251 SURVEYOR	33,560	37,638	39,181	39,206	8,573	8,573	8,573
51260 SURVEY & ENGINEERING TECH	-	-	-	-	4,639	4,639	4,639
51269 SEASONAL/TEMPORARY	-	1,760	-	2,880	-	-	-
51602 OVERTIME	-	24	-	-	-	-	-
51621 CELL PHONE ALLOWANCE	268	300	300	313	70	70	70
51701 FICA	2,366	2,806	3,020	3,008	1,009	1,009	1,009
51705 WORKERS' COMPENSATION	218	182	173	180	170	170	170
51721 PERS	4,276	6,072	6,335	6,272	1,635	1,635	1,635
51729 HEALTH INSURANCE	5,898	6,741	6,492	4,605	1,641	1,641	1,641
51730 DENTAL INSURANCE	304	347	346	229	139	139	139
51732 LONG TERM DISABILITY	161	182	178	133	39	39	39
51733 LIFE INSURANCE	12	14	14	9	5	5	5
Personnel Total	47,063	56,066	56,039	56,835	17,920	17,920	17,920
Materials & Services							
52401 CONTRACTED SERVICES	-	2,700	3,000	3,000	3,000	3,000	3,000

Fund

205 - LAND CORNER PRESERVATION FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Materials & Services Total	-	2,700	3,000	3,000	3,000	3,000	3,000
Capital							
53306 EQUIPMENT - ENGINEERING	-	6,157	8,000	-	1	1	1
Capital Total	-	6,157	8,000	-	1	1	1
Unappropriated							
59205 UNAPPROPRIATED	-	-	-	-	32,317	32,317	32,317
Unappropriated Total	-	-	-	-	32,317	32,317	32,317
Expense Total	49,767	67,423	79,539	62,335	75,738	75,738	75,738

Operating Budget Summary

General Fund (101) Public Works (22) Watermaster (5123)

1. Community impacts/main services provided

- Regulation of water use so that senior water rights get the amount they are entitled to under Oregon Law. Respond to water use complaints from the public. Conduct dam safety inspections to prevent the loss of life and property from dam failure.
- Maintain accurate water right and well records. Research water rights for new and prospective land owners, realtors, etc. Provide copies of water rights and well logs, maps showing diversion locations, place of use, etc.
- Collect stream flow and well water level data which is used to more effectively manage the water resource.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	0	3,730	3,290	440	12%
15/16	0	3,730	3,494	236	6%
16/17	0	2,415	3,180	-765	-31%
17/18	0	2,415			

3. Significant budget impacts or changes (include recent FTE changes):

4. Opportunities to Enhance Revenue:

5. Capital Needs

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

Fund 101 - GENERAL FUND
Division 22 - PUBLIC WORKS
Department 5123 - WATERMASTER

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
414.339 HOOD RIVER COUNTY - WATERMASTER	1,865	1,865	1,865	1,865	1,865	1,865	1,865
Revenues Total	1,865	1,865	1,865	1,865	1,865	1,865	1,865
Revenue Total	1,865	1,865	1,865	1,865	1,865	1,865	1,865
Expense							
Materials & Services							
52119 RENT	2,915	3,180	1,865	3,180	1,865	1,865	1,865
52122 TELEPHONE	141	140	150	150	150	150	150
52910 SUPPLIES - OFFICE	234	174	400	400	400	400	400
Materials & Services Total	3,290	3,494	2,415	3,730	2,415	2,415	2,415
Expense Total	3,290	3,494	2,415	3,730	2,415	2,415	2,415

Nondepartmental funds required: (1,425) (1,629) (550) (1,865) (550) (550) (550)

Operating Budget Summary

Public Works Fund (202) Public Works (22) Public Works (5281)

1. Community impacts/main services provided.

- Provide maintenance and safety improvements for 660 miles of county roads, 125 bridges, hundreds of culverts, and many other road features other such as ditches, guardrails, signs and traffic paint.
- Manage and preserve the county road system in compliance with ORS 386.
- Provide 24 hour snow and emergency response.

2. Fund balance/fiscal health:

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	21.5	3,255,632	2,825,395	187,963	6%
15/16	19.5	2,547,535	2,263,145	284,340	12%
16/17	22.5	3,187,339	2,999,450 (Estimated)	187,889	6%
17/18	24.0	2,798,969			

3. Significant budget impacts or changes (include recent FTE changes):

Weed & Pest budget is no longer in a separate fund, rather it has been consolidated into the Public Works Fund 202

- 2014/15 – Received an unexpected SRS payment of \$691,371.
- 2015/16 – Anticipate to receive a SRS payment of \$520,207.
- 2016/17 - In place of SRS funding, we anticipate a timber receipt payment of approximately \$100,000. Invested a portion of the unexpected SRS payments – chip seal on 30 miles of road, purchased large quantity of crushed rock for gravel roads, budgeted for replacing oldest pickups and one dump truck, and added 3 FTE (Road Laborers) as part of succession plan.
- 2017/18 – SRS is effectively gone. Actual timber receipts estimated to be around \$122,000. Budget ask is to invest the remaining portion of the unexpected SRS payments – chip seal 30 miles of road, replace one dump truck and add 2 FTE (one Road Laborer and one Road Tech – in Wamic) as continued succession plan. Additional ask of adding a Survey Tech position that would be partially funded by the ORMAP program – reorganization of Road Surveyor / Land Surveyor position and responsibilities.

- Succession planning includes addition of 1 Road Laborer position to be located at The Dalles location; includes promotions of current employees; and the creation of a Road Tech position to be located at Wamic, which will bring the count to 3 employees located at Wamic and no employees located at Antelope.
- County Surveyor is retiring. A new County Surveyor will be appointed (0.60 FTE). The current Road Surveyor position will be changed to a Survey/Engineering Tech position (0.80 FTE), which will be split between General Fund, Public Works Fund, and Land Corner Fund.

4. Opportunities to Enhance Revenue

- Continue to contract with other government agencies to perform road work and provide engineering / surveying services.
- Continue to seek out and apply for grant funding opportunities.
- Continue to work with state-wide committees and other groups to promote the implementation of a new road funding package in 2017.

5. Capital Needs

- Capital equipment is needed and is being requested for this fiscal year.
- FLAP project – Tygh Valley / Wamic safety improvements was approved. Currently no signed agreement in place. Hopeful that construction could occur sometime in this fiscal year. Matching funds up to \$30,000 are budgeted.
- FLAP project – Ramsey Creek overlay project was approved. Currently no signed agreement in place. Hopeful that construction could occur sometime in this fiscal year. Matching funds up to \$30,000 are budgeted.
- Purchase of new Dump Truck

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

- To continue to maintain the county system with depleting road funding. Very hopeful that some kind of road funding legislation will be approved sometime during the 2017 legislative session.
- The department has approximately eight (8) employees that are eligible to retire over the next two years. With 17/18 FTE ask, the succession plan for Public Works is complete, barring some totally unforeseen events – PERS collapse, insurance changes, etc.

Fund 202 - PUBLIC WORKS FUND
 Division 22 - PUBLIC WORKS
 Department 5281 - PUBLIC WORKS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.185 PERMITS & FEES	2,000	-	10,000	10,000	8,500	8,500	8,500
412.648 MOTOR VEHICLE FUNDS	1,791,214	1,860,378	2,101,200	2,101,200	1,975,000	1,975,000	1,975,000
412.665 STP FUND EXCHANGE	246,704	169,725	240,000	338,081	266,519	266,519	266,519
412.681 STATE GRANT/REIMBURSEMENT	-	4,458	30,000	30,000	50,000	50,000	50,000
413.865 FEDERAL FOREST RECEIPTS - #10.665	691,371	576,941	100,000	100,000	122,568	122,568	122,568
413.878 MINERAL LEASES - #15.214	338	-	100	375	100	100	100
413.905 FLOOD CONTROL LEASES - #12.112	374	-	100	175	100	100	100
414.321 PETROLEUM PRODUCTS SOLD	132,696	136,473	165,000	165,000	100,000	100,000	100,000
414.342 CONT WORK-OTHER GOVT	44,024	62,732	25,000	45,766	50,000	50,000	50,000
414.358 PETROLEUM PRODUCTS - 21 CENTS	5,290	18,919	6,000	8,295	10,000	10,000	10,000
420.453 EQUIPMENT SOLD	36,661	23,931	10,000	-	10,000	10,000	10,000
421.241 MISC RECEIPTS	14,224	16,390	500	2,817	500	500	500
421.245 PAYROLL REIMBURSEMENT	-	10	-	255	-	-	-
421.256 MISC SUPPLIES AND EQUIP SOLD	4,500	-	500	500	250	250	250
421.257 MISCELLANEOUS REFUNDS	-	105	-	102	100	100	100
421.258 TOOLEY TERRACE PRINCIPAL REPAYMENT	27	-	-	16,594	-	-	-
421.265 DAMAGE PAYMENTS	200	1,046	-	1,646	150	150	150
Revenues Total	2,969,623	2,871,108	2,688,400	2,820,806	2,593,787	2,593,787	2,593,787
Revenue Total	2,969,623	2,871,108	2,688,400	2,820,806	2,593,787	2,593,787	2,593,787
Expense							
Personnel							
51249 ROADMASTER	54,524	71,590	74,662	79,077	76,465	76,465	76,465
51251 SURVEYOR	-	-	-	-	43,907	43,907	43,907
51254 ROAD SUPERINTENDENT	67,381	68,364	70,974	74,893	71,904	71,904	71,904
51255 GENERAL SUPERVISOR	61,725	62,754	66,272	69,773	67,512	67,512	67,512
51256 SHOP SUPERVISOR	51,037	48,114	53,476	54,978	54,136	54,136	54,136
51258 ROAD MAINT SUPERVISOR	198,922	245,919	250,370	270,967	266,471	266,471	266,471
51259 SIGN SPECIALIST	14,037	-	-	-	-	-	-
51260 SURVEY & ENGINEERING TECH	-	-	-	-	37,114	37,114	37,114
51261 OFFICE MANAGER	46,570	46,570	48,479	48,511	46,560	46,560	46,560

Fund 202 - PUBLIC WORKS FUND
 Division 22 - PUBLIC WORKS
 Department 5281 - PUBLIC WORKS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51262 ROAD SURVEYOR	78,281	66,833	72,427	74,381	73,179	73,179	73,179
51263 ROAD SPECIALIST	175,711	174,686	183,606	191,138	216,236	216,236	216,236
51264 ROAD TECH II	97,614	87,112	107,703	122,967	120,360	120,360	120,360
51265 MECHANICS	38,256	42,725	45,867	47,145	46,379	46,379	46,379
51266 PROJECT MANAGER	47,395	-	-	-	-	-	-
51267 SECRETARY II	17,981	19,071	19,887	9,792	-	-	-
51269 SEASONAL/TEMPORARY	-	2,142	30,000	5,568	30,000	30,000	30,000
51339 ROAD LABORERS	-	-	93,035	56,427	126,208	126,208	126,208
51602 OVERTIME	6,591	9,930	30,000	75,182	30,408	30,408	30,408
51621 CELL PHONE ALLOWANCE	1,025	1,800	1,800	1,875	1,560	1,560	1,560
51640 LONGEVITY	7,125	-	-	-	-	-	-
51660 LEAD PAY	-	-	-	-	30,408	30,408	30,408
51680 VACATION CASH OUT	13,607	-	-	194	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	-	2,814	-	1,000	1,000	1,000	1,000
51701 FICA	72,015	70,584	87,727	90,026	92,591	92,591	92,591
51703 UNEMPLOYMENT INSURANCE	12,096	-	-	-	-	-	-
51705 WORKERS' COMPENSATION	42,548	35,099	38,617	51,590	68,088	68,088	68,088
51721 PERS	128,664	125,530	138,476	149,351	180,305	180,305	180,305
51729 HEALTH INSURANCE	184,396	166,799	189,316	127,432	171,658	171,658	171,658
51730 DENTAL INSURANCE	13,768	13,403	16,720	10,051	15,466	15,466	15,466
51732 LONG TERM DISABILITY	4,282	4,378	4,896	3,693	5,355	5,355	5,355
51733 LIFE INSURANCE	555	495	629	383	659	659	659
Personnel Total	1,436,106	1,366,712	1,624,939	1,616,394	1,873,929	1,873,929	1,873,929
Materials & Services							
52111 DUES & SUBSCRIPTIONS	1,210	1,370	2,500	2,500	2,640	2,640	2,640
52113 INSURANCE & BONDS	47,603	47,899	54,000	52,000	52,500	52,500	52,500
52115 LEGAL NOTICES & PUBLISHING	226	-	500	500	500	500	500
52116 POSTAGE	191	293	500	500	500	500	500
52122 TELEPHONE	9,443	8,913	9,000	8,600	9,000	9,000	9,000
52142 FUEL SYSTEM R&M (FUNDED BY 16 CENTS)	3,765	2,209	6,000	6,000	5,000	5,000	5,000
52350 TAXES/PERMITS/ASSESSMENTS	2,352	2,740	2,900	2,900	3,000	3,000	3,000
52363 TESTING & CERTIFICATIONS	1,485	1,944	2,500	2,000	2,500	2,500	2,500

Fund 202 - PUBLIC WORKS FUND
 Division 22 - PUBLIC WORKS
 Department 5281 - PUBLIC WORKS

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52426 CONTR SRVCS - WORK	131,609	12,299	175,000	175,000	145,000	145,000	145,000
52605 EQUIPMENT - OFFICE/ENG/RADIO	9,813	6,357	13,500	12,000	10,500	10,500	10,500
52631 SAFETY EQUIPMENT & SUPPLIES	6,585	9,721	10,000	10,000	10,000	10,000	10,000
52651 EQUIPMENT - REPAIR & MAINTENANCE	156,910	182,554	175,000	175,000	190,000	190,000	190,000
52701 TRAINING & EDUCATION	1,041	1,504	3,000	3,000	3,000	3,000	3,000
52711 MEALS LODGING & REGISTRATION	4,192	4,277	5,000	5,000	5,000	5,000	5,000
52731 TRAVEL & MILEAGE	-	56	-	56	100	100	100
52834 BLDG REPAIR & MAINT - PUBLIC WORKS	1,793	4,704	5,000	5,000	5,000	5,000	5,000
52835 SHOP & YARD - MAINT & REPAIR	687	6,311	5,000	5,000	8,000	8,000	8,000
52877 UTILITIES - PW & POP	31,843	33,569	35,000	35,000	35,000	35,000	35,000
52878 UTILITIES - RENTALS	18,108	18,118	18,000	18,000	18,000	18,000	18,000
52909 SUPPLIES	29,295	22,426	50,000	45,000	40,000	40,000	40,000
52948 SUPPLIES - SIGNS	4,664	9,979	10,000	10,000	7,500	7,500	7,500
52949 SUPPLIES - HOT MIX	32,779	45,920	75,000	75,000	60,000	60,000	60,000
52950 SUPPLIES - PAINT & BEADS	69,203	48,842	75,000	75,000	75,000	75,000	75,000
52972 CHEMICALS & MATERIALS	39,978	49,198	50,000	50,000	50,000	50,000	50,000
52973 PETROLEUM PRODUCTS	254,633	181,850	270,000	270,000	250,000	250,000	250,000
52974 EMULSIFIED ASPHALT	229,140	133,762	280,000	280,000	260,000	260,000	260,000
Materials & Services Total	1,088,548	836,815	1,332,400	1,323,056	1,247,740	1,247,740	1,247,740
Capital							
53302 EQUIPMENT - ROAD	-	49,625	200,000	50,000	175,000	175,000	175,000
53306 EQUIPMENT - ENGINEERING	24,145	10,000	-	-	-	-	-
53406 PRESERVATION PROJECT	276,597	-	30,000	10,000	60,000	60,000	60,000
Capital Total	300,742	59,625	230,000	60,000	235,000	235,000	235,000
Expense Total	2,825,396	2,263,152	3,187,339	2,999,450	3,356,669	3,356,669	3,356,669

Fund

202 - PUBLIC WORKS FUND

Division

(Multiple Items)

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.202 BEGINNING FUND BALANCE	4,534,741	5,114,198	5,254,000	5,334,985	5,194,621	5,194,621	5,194,621
Beginning Balance Total	4,534,741	5,114,198	5,254,000	5,334,985	5,194,621	5,194,621	5,194,621
Revenues							
415.356 RENT-E 2ND ST	2,915	3,180	3,180	3,180	3,180	3,180	3,180
417.104 INTEREST EARNED	15,058	25,813	23,500	35,000	35,000	35,000	35,000
417.106 LID INTEREST	-	100	100	100	-	-	-
Revenues Total	17,973	29,093	26,780	38,280	38,180	38,180	38,180
Transfer In							
450.219 TRANSFER FROM WEED FUND	-	-	-	-	220,495	220,495	220,495
Transfer In Total	-	-	-	-	220,495	220,495	220,495
Revenue Total	4,552,714	5,143,291	5,280,780	5,373,265	5,453,296	5,453,296	5,453,296
Expense							
Transfer Out							
55321 TRANSFER TO ROAD RESERVE FUND	-	-	-	-	2,000,000	2,000,000	2,000,000
Transfer Out Total	-	-	-	-	2,000,000	2,000,000	2,000,000
Contingency							
57202 CONTINGENCY	-	-	420,000	-	420,000	420,000	420,000
Contingency Total	-	-	420,000	-	420,000	420,000	420,000
Unappropriated							
59202 UNAPPROPRIATED	-	-	4,361,841	-	2,208,778	2,208,778	2,208,778
Unappropriated Total	-	-	4,361,841	-	2,208,778	2,208,778	2,208,778
Expense Total	-	-	4,781,841	-	4,628,778	4,628,778	4,628,778

Operating Budget Summary

Public Works Fund (202) Public Works (22) Weed & Pest (5182)

1. Community impacts/main services provided

- Comprehensive information on weed control issues, as well as enforcement, as mandated by County Board of Commissioners and ORS Statutes.
- Meet State and Federal mandates – ORS Rules
- Public safety on road shoulders for site distance, water distribution and pavement wear.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	1.0	253,936	222,364	31,572	12%
15/16	1.0	250,821	232,270	18,551	7%
16/17	1.0	384,100	257,054 (Estimated)	127,046	33%
17/18	1.0	281,636			

3. Significant budget impacts or changes (include recent FTE changes):

Weed & Pest budget is no longer in a separate fund (219), rather it has been consolidated into the Public Works Fund 202.

4. Opportunities to Enhance Revenue:

5. Capital Needs:

Replace current spray system and purchase a removable spray system. Cost is estimated to be \$25,000. The purchase of the new spray system will reduce the current cost of continuing maintenance of aging equipment.

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

Fund 202 - PUBLIC WORKS FUND
 Division 22 - PUBLIC WORKS
 Department 5182 - WEED & PEST

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
414.327 B P A CONTRACT	-	-	-	-	34,000	34,000	34,000
414.332 FROM CITIES/AGENCIES	-	-	-	-	12,000	12,000	12,000
414.335 STATE HWY CONTRACT	-	-	-	-	80,000	80,000	80,000
414.336 STATE SUB CONTRACT	-	-	-	-	65,000	65,000	65,000
414.338 WARM SPRINGS CONTRACT	-	-	-	-	20,000	20,000	20,000
414.345 ODOT LANDSCAPE CONTRACT	-	-	-	-	4,000	4,000	4,000
414.352 W&P - OTHER GOVERNMENTS	-	-	-	-	5,000	5,000	5,000
Revenues Total	-	-	-	-	220,000	220,000	220,000
Revenue Total	-	-	-	-	220,000	220,000	220,000
Expense							
Personnel							
51273 WEED SUPERINTENDENT	-	-	-	-	59,520	59,520	59,520
51602 OVERTIME	-	-	-	-	3,504	3,504	3,504
51701 FICA	-	-	-	-	4,186	4,186	4,186
51705 WORKERS' COMPENSATION	-	-	-	-	2,981	2,981	2,981
51721 PERS	-	-	-	-	12,189	12,189	12,189
51729 HEALTH INSURANCE	-	-	-	-	14,825	14,825	14,825
51730 DENTAL INSURANCE	-	-	-	-	688	688	688
51732 LONG TERM DISABILITY	-	-	-	-	316	316	316
51733 LIFE INSURANCE	-	-	-	-	27	27	27
Personnel Total	-	-	-	-	98,236	98,236	98,236
Materials & Services							
52113 INSURANCE & BONDS	-	-	-	-	1,200	1,200	1,200
52122 TELEPHONE	-	-	-	-	2,100	2,100	2,100
52601 EQUIPMENT - NON CAPITAL	-	-	-	-	1,000	1,000	1,000
52631 SAFETY EQUIPMENT & SUPPLIES	-	-	-	-	800	800	800
52651 EQUIPMENT - REPAIR & MAINTENANCE	-	-	-	-	5,000	5,000	5,000
52656 GAS & OIL	-	-	-	-	10,000	10,000	10,000
52657 VEHICLE - REPAIR & MAINTENANCE	-	-	-	-	5,000	5,000	5,000
52701 TRAINING & EDUCATION	-	-	-	-	1,000	1,000	1,000

Fund 202 - PUBLIC WORKS FUND
Division 22 - PUBLIC WORKS
Department 5182 - WEED & PEST

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52731 TRAVEL & MILEAGE	-	-	-	-	100	100	100
52870 UTILITIES	-	-	-	-	700	700	700
52910 SUPPLIES - OFFICE	-	-	-	-	1,500	1,500	1,500
52972 CHEMICALS & MATERIALS	-	-	-	-	130,000	130,000	130,000
Materials & Services Total	-	-	-	-	158,400	158,400	158,400
Capital							
53301 EQUIPMENT - CAPITAL	-	-	-	-	25,000	25,000	25,000
Capital Total	-	-	-	-	25,000	25,000	25,000
Expense Total	-	-	-	-	281,636	281,636	281,636

Fund

219 - WEED & PEST CONTROL FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.219 BEGINNING FUND BALANCE	190,231	201,118	170,000	210,495	220,495	220,495	220,495
Beginning Balance Total	190,231	201,118	170,000	210,495	220,495	220,495	220,495
Revenues							
414.327 B P A CONTRACT	33,543	54,869	34,000	34,000	-	-	-
414.332 FROM CITIES/AGENCIES	13,414	7,565	7,500	7,500	-	-	-
414.335 STATE HWY CONTRACT	101,252	112,965	80,000	60,000	-	-	-
414.336 STATE SUB CONTRACT	60,385	60,896	65,000	117,700	-	-	-
414.338 WARM SPRINGS CONTRACT	7,985	-	14,000	14,000	-	-	-
414.345 ODOT LANDSCAPE CONTRACT	-	-	4,000	4,000	-	-	-
414.352 W&P - OTHER GOVERNMENTS	5,515	4,340	5,000	5,000	-	-	-
414.691 VECTOR CONTROL	3,103	-	4,000	4,000	-	-	-
417.104 INTEREST EARNED	682	1,011	600	1,811	-	-	-
421.241 MISC RECEIPTS	7,219	-	-	-	-	-	-
Revenues Total	233,098	241,646	214,100	248,011	-	-	-
Revenue Total	423,329	442,764	384,100	458,506	220,495	220,495	220,495
Expense							
Transfer Out							
55202 TRANSFER TO PUBLIC WORKS FUND	-	-	-	-	220,495	220,495	220,495
Transfer Out Total	-	-	-	-	220,495	220,495	220,495
Contingency							
57219 CONTINGENCY	-	-	37,500	-	-	-	-
Contingency Total	-	-	37,500	-	-	-	-
Personnel							
51273 WEED SUPERINTENDENT	55,781	56,130	58,145	62,000	-	-	-
51602 OVERTIME	-	4,635	3,500	7,534	-	-	-
51681 COMP/HOLIDAY BANK CASHOUT	-	172	-	-	-	-	-
51701 FICA	3,666	4,048	4,716	4,669	-	-	-
51703 UNEMPLOYMENT INSURANCE	504	-	-	-	-	-	-
51705 WORKERS' COMPENSATION	2,993	2,085	3,236	3,321	-	-	-
51721 PERS	7,507	9,746	9,837	11,035	-	-	-

Fund

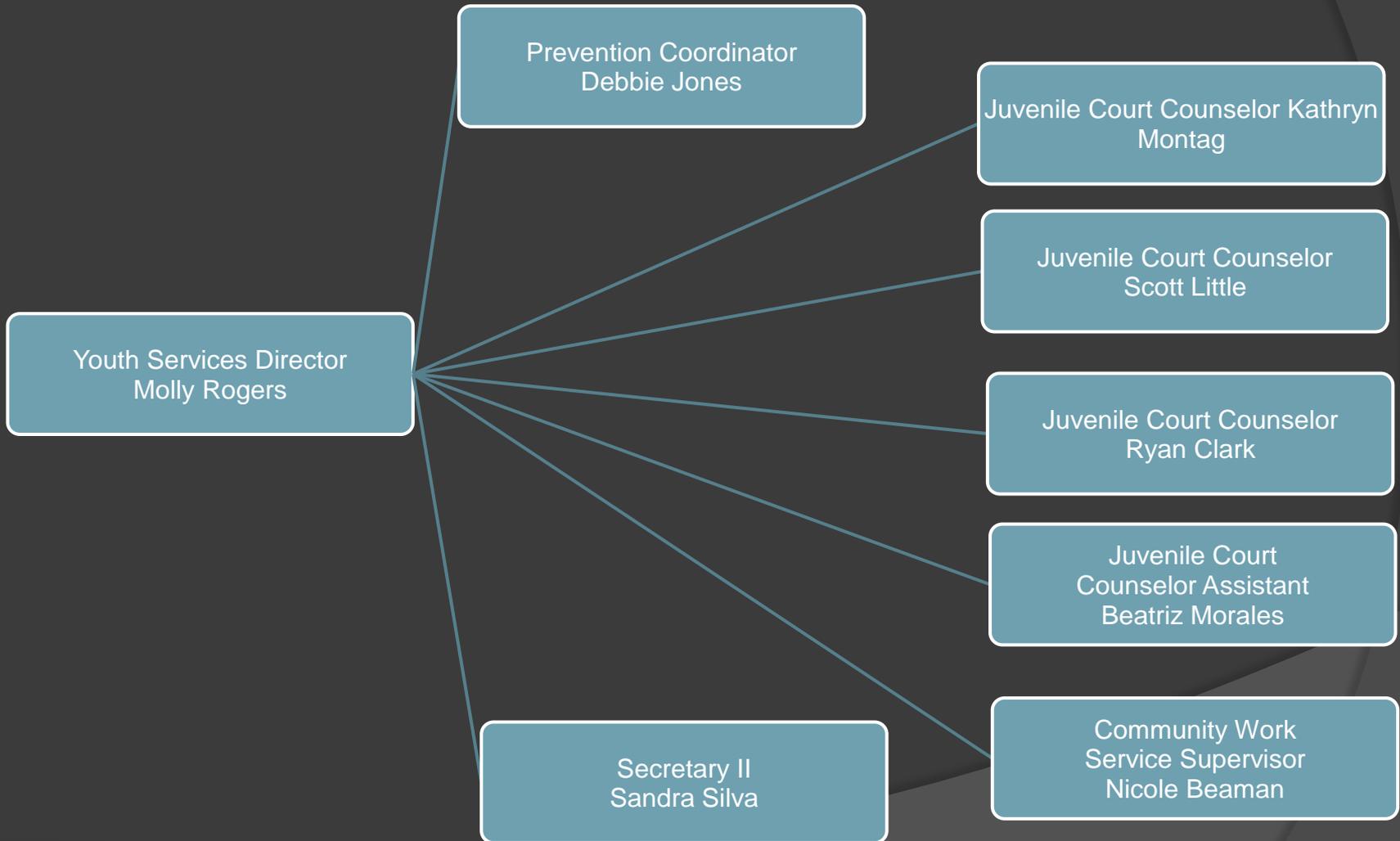
219 - WEED & PEST CONTROL FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51729 HEALTH INSURANCE	12,904	13,143	13,187	8,898	-	-	-
51730 DENTAL INSURANCE	683	693	676	457	-	-	-
51732 LONG TERM DISABILITY	268	272	264	210	-	-	-
51733 LIFE INSURANCE	27	27	27	18	-	-	-
Personnel Total	84,333	90,951	93,588	98,142	-	-	-
Materials & Services							
52113 INSURANCE & BONDS	1,071	1,158	1,200	1,200	-	-	-
52122 TELEPHONE	1,882	2,075	1,850	1,850	-	-	-
52601 EQUIPMENT - NON CAPITAL	-	169	1,000	1,000	-	-	-
52631 SAFETY EQUIPMENT & SUPPLIES	284	63	400	562	-	-	-
52651 EQUIPMENT - REPAIR & MAINTENANCE	286	665	5,000	5,000	-	-	-
52656 GAS & OIL	5,398	6,117	11,000	11,000	-	-	-
52657 VEHICLE - REPAIR & MAINTENANCE	4,896	3,526	5,000	5,000	-	-	-
52701 TRAINING & EDUCATION	220	168	1,000	1,000	-	-	-
52731 TRAVEL & MILEAGE	218	-	200	200	-	-	-
52801 BLDG REPAIR & MAINT	575	-	-	-	-	-	-
52870 UTILITIES	579	711	600	600	-	-	-
52910 SUPPLIES - OFFICE	1,258	1,010	1,500	1,500	-	-	-
52972 CHEMICALS & MATERIALS	121,363	125,656	130,000	130,000	-	-	-
Materials & Services Total	138,030	141,318	158,750	158,912	-	-	-
Unappropriated							
59219 UNAPPROPRIATED	-	-	94,262	-	-	-	-
Unappropriated Total	-	-	94,262	-	-	-	-
Expense Total	222,363	232,269	384,100	257,054	220,495	220,495	220,495

Appropriation Request

Type	Fund	Department	Proposed	Approved	Adopted
Revenue	General Fund	Youth Services	42,300	42,300	-
Expense	General Fund	Youth Services	541,223	541,223	-
Revenue	Youth Think	Beginning Balances	53,472	53,472	-
Revenue	Youth Think	Youth Think	160,963	160,963	-
Expense	Youth Think	Youth Think	163,659	163,659	-
Expense	Youth Think	Contingency	30,000	30,000	-
Expense	Youth Think	Unappropriated	20,776	20,776	-

Youth Services



Operating Budget Summary

General Fund (101) Youth (24) Youth Services (5134)

1. Community impacts/main services provided –

The Mission of the Wasco County Department of Youth Services is *“Enhancing community safety and reducing recidivism of youthful offenders*

The Department of Youth Services works within Wasco County to provide supervision of youth who are referred by law enforcement agencies for behaviors if committed by and adult would be considered criminal. While this is a core element The Department also participates with multiple community partners to work with youth and families in crisis or at risk of entering into the juvenile justice system. In 2016 the department interacted with 207 individual youth cases were including criminal, non-criminal, and juvenile dependency referrals.

Wasco County has continues to maximize resources and skills by partnering with the Central and Eastern Oregon Juvenile Justice Consortium, Oregon Youth Authority and the Northern Oregon Regional Juvenile detention facility. In 2016 the Department implemented a pilot program with the Oregon Youth Authority to utilize objective to aid in case planning and case management. This pilot includes a community partnership team model that is designed to increase feedback with youth on supervision and family members.

A key initiative for the department has been in implementation of Positive Youth Development for working with youth on supervision. This model embraces the trauma-informed practice elements with a focus on adolescent brain development. Youth Services continues to work with the Core Management Team (education, child welfare, healthcare, and mental health) to expand the Sanctuary Model and trauma-informed practices to the community and regional level.

One key component of youth accountability is the giving back to the community in the practice of community work service. During this fiscal year Youth Services has reinstated the community work service program with a partnership with the Wasco County Community Corrections. This position is full time employee split between supervising an adult work crew three days a week and a juvenile crew two days. Within the first quarter of 2017 this position supervised over 1000 hours of work including snow removal, grounds maintenance, graffiti removal, community projects, and camp clean ups. Moving forward this program will start contracting with local entities on designated trail clearing and hazard abatement.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	6.0	504,796	488,103	16,693	3%
15/16	6.0	494,154	478,470	15,684	4%
16/17	6.4	534,020	521,791 (Estimated)	12,229	2%
17/18	7.0	541,223			

3. Significant budget impacts or changes (include recent FTE changes):

The change for Wasco County Youth Services was the reinstatement of the Community Work Service Supervisor in FY2017. This was the result of the closure of the residential treatment program at the NORCOR facility.

4. Opportunities to Enhance Revenue:

Wasco County Youth Services actively works with partners to increase funding that can reduce the expenditure requirements for Wasco County general fund. Currently we are working with the Oregon legislature for a payment to NORCOR juvenile detention.

The Community Work program with the department has created opportunities for revenue through selling of firewood, contracting with the City of The Dalles for hazard abatement, Wasco County Parks and Recreation for maintenance of Riverfront Trail, Wasco County Code Enforcement for hazard abatement, and a non-profit organization for additional trail clearing and maintenance along the Mill Creek Trail.

5. Capital Needs

None at this time

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

None at this time.

Fund **101 - GENERAL FUND**
 Division **24 - YOUTH SERVICES**
 Department **5134 - YOUTH SERVICES**

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Revenues							
411.152 JUVENILE DRUG SCREEN	308	10	100	100	100	100	100
411.169 SKILL GROUP FEES	3,834	3,964	3,500	3,500	1,500	1,500	1,500
411.174 CLIENT FEES-SUPERVISION	375	420	900	900	900	900	900
412.601 1065 CORRECTIONS ASSESS	29,979	39,228	25,000	32,245	25,000	25,000	25,000
412.696 COMM WORK SERVICE - CITY OF TD	13,650	-	13,500	13,500	13,500	13,500	13,500
416.376 CIRCUIT COURT FINES	459	94	-	-	-	-	-
421.241 MISC RECEIPTS	-	-	-	940	-	-	-
421.242 PHOTO/DIGITAL COPY FEES	2,477	1,086	300	517	300	300	300
421.245 PAYROLL REIMBURSEMENT	-	130	-	30	-	-	-
421.264 CEOJJC TRAVEL REMIBURSEMENT	78	876	-	-	1,000	1,000	1,000
Revenues Total	51,160	45,808	43,300	51,732	42,300	42,300	42,300
Revenue Total	51,160	45,808	43,300	51,732	42,300	42,300	42,300
Expense							
Personnel							
51500 YOUTH SERVICES DIRECTOR	74,076	74,076	77,113	81,514	80,448	80,448	80,448
51503 SECRETARY II	36,793	36,793	38,301	38,301	38,904	38,904	38,904
51505 JUV COURT COUNSELOR ASSISTANT	40,264	40,683	43,455	42,963	43,455	43,455	43,455
51506 TITLE III COUNSELOR	-	5,630	22,363	32,043	42,504	42,504	42,504
51507 JUV COURT COUNSELORS	167,046	169,843	176,327	179,679	179,688	179,688	179,688
51602 OVERTIME	-	47	65	33	48	48	48
51621 CELL PHONE ALLOWANCE	600	600	600	625	600	600	600
51681 COMP/HOLIDAY BANK CASHOUT	-	21	-	-	-	-	-
51701 FICA	23,863	24,317	27,371	28,652	19,455	19,455	19,455
51705 WORKERS' COMPENSATION	5,339	1,254	5,005	4,660	4,746	4,746	4,746
51721 PERS	38,105	46,433	49,768	51,728	51,631	51,631	51,631
51729 HEALTH INSURANCE	49,694	51,478	55,637	34,692	38,723	38,723	38,723
51730 DENTAL INSURANCE	4,100	4,160	4,471	2,742	2,754	2,754	2,754
51732 LONG TERM DISABILITY	1,527	1,556	1,603	1,201	1,379	1,379	1,379
51733 LIFE INSURANCE	162	162	169	108	108	108	108
Personnel Total	441,569	457,053	502,248	498,941	504,443	504,443	504,443

Fund 101 - GENERAL FUND
 Division 24 - YOUTH SERVICES
 Department 5134 - YOUTH SERVICES

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Materials & Services							
52111 DUES & SUBSCRIPTIONS	1,889	1,694	1,697	1,697	1,697	1,697	1,697
52122 TELEPHONE	1,155	1,031	1,250	1,250	1,250	1,250	1,250
52304 ELECTRONIC MONITORING	4,063	3,324	2,125	2,559	3,103	3,103	3,103
52321 INTERPRETER SERVICES	150	-	-	-	-	-	-
52323 JUVENILE AID	2,400	2,890	5,000	2,000	3,000	3,000	3,000
52324 JUVENILE DETENTION	-	-	550	550	550	550	550
52345 SHELTER CARE	-	-	2,500	2,580	4,000	4,000	4,000
52358 WITNESS FEES	-	-	150	-	2,500	2,500	2,500
52368 DRUG SCREENS	987	670	2,000	800	500	500	500
52401 CONTRACTED SERVICES	-	-	6,500	-	6,500	6,500	6,500
52651 EQUIPMENT - REPAIR & MAINTENANCE	70	-	-	-	-	-	-
52656 GAS & OIL	1,430	2,117	1,800	1,800	2,400	2,400	2,400
52657 VEHICLE - REPAIR & MAINTENANCE	749	1,214	1,500	1,000	1,500	1,500	1,500
52701 TRAINING & EDUCATION	1,459	989	1,500	1,000	2,580	2,580	2,580
52711 MEALS LODGING & REGISTRATION	855	2,382	2,000	2,000	2,000	2,000	2,000
52731 TRAVEL & MILEAGE	266	1,090	500	200	1,500	1,500	1,500
52734 TRAVEL - CEOJJC	508	199	-	-	1,000	1,000	1,000
52910 SUPPLIES - OFFICE	4,551	3,309	2,000	3,821	2,000	2,000	2,000
52940 TITLE III WORK CREW	26,000	507	-	1,293	-	-	-
52946 SUPPLIES - SKILL GROUP	-	-	700	300	700	2,200	2,200
Materials & Services Total	46,532	21,416	31,772	22,850	36,780	38,280	38,280
Expense Total	488,101	478,469	534,020	521,791	541,223	542,723	542,723

Nondepartmental funds required: (436,941) (432,661) (490,720) (470,059) (498,923) (500,423) (500,423)

Operating Budget Summary

YouthThink (232) Prevention Division (24) YouthThink Services (5232)

1. Community impacts/main services provided

- YOUTHTHINK is a community based prevention coalition that focuses on raising awareness as to the “WHY” behind risky and destructive behavior such as the underage use and abuse of alcohol, tobacco, and other drugs. We believe it is important to educate and inform our youth and adults regarding the potential dangerous consequences of harmful substances, especially to the developing teen brain, but to also discover the real reasons why people, young and old turn to self-destructive behaviors.
- YouthThink has fostered strong partnerships with groups such as Pacific Source, Columbia Gorge Health Council, Oregon Department of Education, University of Oregon and Oregon Health Authority, to provide transformation initiatives through the CCO region. The focus of these efforts have been to share what we are learning as the key pilot site for the ground breaking Pocket Full of Feelings Tool Kit which educates parents and care providers on the importance of increasing social-emotional learning through increasing emotional literacy. Through these efforts we are beginning to receive national attention through our innovative Pocket Full of Feelings Parent Boot-Camps.
- YouthThink plays a key role in assisting school districts county-wide with in-class presentations and information dissemination on current behavioral health related issues and trends. This includes outreach to parents and other key stake holders to always ask the question “What about the children?” when making important decisions and paying attention to our role modeling behaviors. YouthThink believes that through education and promotion of positive behavioral health we can prevent many of the harmful outcomes that are plaguing our county. Through behavioral health promotion we play a key financial role in initiating a cost avoidance strategy for our communities and county as a whole.
- YouthThink continues to play a key leadership role across the state of Oregon. The coalition coordinator, Debby Jones, serves on the Executive Committee of the State of Oregon’s Addiction, Mental Health and Prevention Advisory Committee and is the Co-chair of the state’s Behavioral Health Promotion and Prevention Committee. Debby also serves on the state’s Early Learning Council’s Measuring Success Committee. These state held leadership positions provide a strong voice for Wasco County.

2. Fund balance/fiscal health

YEAR	FTE	BUDGET	ACTUAL	DIFFERENCE	PERCENT +/- BGT
14/15	1	272,298	253,714	18,584	7%
15/16	1	171,651	155,830	15,821	9%
16/17	1	209,846	166,227 (Estimated)	43,619	21%
17/18	1	214,435			

3. Significant budget impacts or changes (include recent FTE changes):

4. Opportunities to Enhance Revenue:

- YouthThink actively seeks grant funding from state agencies such as Oregon Health Authority and the Oregon Department of Education, Youth Development Council.
- YouthThink partners with other social service entities for contracted portions of the grant funding; an example is 4 Rivers Early Learning Hub. YouthThink embraces the trauma-informed practices and will continue to lead with the Toddlers to Teens initiative, creating opportunities for training and technical assistance.
- State and local marijuana tax revenues directed at promotion and prevention of youth involvement. YouthThink will be informing governing entities within Wasco County about the opportunities for investing a portion of the tax to promotion and prevention of youth starting or continuing the use of marijuana and edible products during the adolescent brain development years.

5. Capital Needs:

None

6. Extraordinary issues to deal with in the near future (retirements, laws/mandates, etc)

YouthThink continues to be a grant driven fund, and changes with Oregon Health Authority and the Affordable Care Act may have impacts that are not currently known.

Fund

232 - YOUTH THINK

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.232 BEGINNING FUND BALANCE	125,199	103,267	112,125	111,441	53,472	53,472	53,472
Beginning Balance Total	125,199	103,267	112,125	111,441	53,472	53,472	53,472
Revenues							
412.608 STATE AD70 GRANT	18,768	58,042	61,500	61,500	61,500	61,500	61,500
412.639 OREGON HEALTH AUTHORITY	-	275	-	-	-	-	-
412.641 STATE-HEALTHY START	70,367	47,532	-	-	-	-	-
412.642 JCP - PREVENTION	59,960	16,853	22,500	22,500	-	-	-
412.660 STATE TRANSFORMATION	8,000	-	-	-	-	-	-
412.674 STATE GRANT	-	-	-	-	78,463	78,463	78,463
412.675 STATE-YOUTH INVEST-GF	54,626	6,600	-	5,625	-	-	-
413.858 YOUTH SUICIDE PREVENTION - #93.243	-	17,600	-	3,875	-	-	-
413.918 FPS - #93.556	6,221	-	-	-	-	-	-
413.930 STOP GRANT - 93.243	-	-	50,000	-	-	-	-
414.312 CITY OF THE DALLES	13,000	6,500	13,000	13,000	20,000	20,000	20,000
417.104 INTEREST EARNED	412	629	600	829	-	-	-
419.436 DONATIONS	337	500	-	928	-	-	-
419.447 HEALTHY LIVING FOUNDATION	-	9,350	-	-	-	-	-
419.450 DONATIONS - COMMISSION	-	-	-	-	1,000	1,000	1,000
421.268 MISC REIMBURSEMENT	-	123	-	-	-	-	-
Revenues Total	231,691	164,004	147,600	108,257	160,963	160,963	160,963
Revenue Total	356,890	267,271	259,725	219,698	214,435	214,435	214,435
Expense							
Contingency							
57232 CONTINGENCY	-	-	30,000	-	30,000	30,000	30,000
Contingency Total	-	-	30,000	-	30,000	30,000	30,000
Personnel							
51513 PREVENTION COORDINATOR	50,535	50,746	52,607	51,676	53,928	53,928	53,928
51621 CELL PHONE ALLOWANCE	600	600	600	600	600	600	600
51681 COMP/HOLIDAY BANK CASHOUT	538	-	-	-	-	-	-
51701 FICA	3,955	3,935	4,070	4,000	4,171	4,171	4,171

Fund

232 - YOUTH THINK

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
51705 WORKERS' COMPENSATION	156	110	105	125	153	153	153
51721 PERS	6,531	8,235	8,561	9,300	10,797	10,797	10,797
51729 HEALTH INSURANCE	7,209	7,063	7,086	6,655	7,966	7,966	7,966
51730 DENTAL INSURANCE	683	693	676	457	688	688	688
51732 LONG TERM DISABILITY	243	246	239	191	286	286	286
51733 LIFE INSURANCE	27	27	27	18	27	27	27
Personnel Total	70,477	71,655	73,971	73,022	78,616	78,616	78,616
Materials & Services							
52101 ADVERTISING & PROMOTIONS	-	204	10,275	5,000	7,500	7,500	7,500
52111 DUES & SUBSCRIPTIONS	-	-	500	300	243	243	243
52113 INSURANCE & BONDS	603	639	-	635	650	650	650
52116 POSTAGE	728	-	500	500	500	500	500
52122 TELEPHONE	954	751	700	700	700	700	700
52336 PASS-THRU DONATIONS	22,421	7,101	25,000	25,000	-	-	-
52362 CCF GRANTS	824	-	-	256	-	-	-
52402 CONTR SRVCS - DRUG FREE	3,668	-	-	2,832	-	-	-
52409 CONTR SRVCS - OTHER	9,768	14,844	-	18,082	34,800	34,800	34,800
52416 CONTR SRVCS - CYF GRANT	3,171	-	-	-	-	-	-
52418 CONTR SRVCS - JCP PREVENTION	30,336	11,209	22,500	22,500	-	-	-
52423 CONTR SRVCS - AD70	5,386	11,288	-	235	-	-	-
52424 CONTR SRVCS - OR COMM GRANT	2,569	458	-	-	-	-	-
52435 CONTR SRVCS - YOUTH INVESTMENT	40	1,271	-	4,595	-	-	-
52436 CONTR SRVCS - HEALTHY START	93,396	29,163	-	-	-	-	-
52440 CONTR SRVCS - GREAT START	-	1,264	-	-	-	-	-
52450 CONTR SRVCS - SUICIDE PREVENTION	-	1,000	-	719	-	-	-
52454 CONTR SRVCS - FAMILY PRESERVATION GRANT	6,221	-	-	-	-	-	-
52458 CONTR SRVCS - JCP BASIC GRANT	887	-	-	-	-	-	-
52467 CONTR SRVCS - CCF MINI GRANTS	-	-	-	335	-	-	-
52468 A & D MINI GRANTS	-	-	-	116	-	-	-
52475 CONTRACTED SVCS - STOP UNDERAGE DRINKING	-	-	50,000	-	-	-	-
52711 MEALS LODGING & REGISTRATION	-	1,724	6,150	6,150	2,500	2,500	2,500
52731 TRAVEL & MILEAGE	-	325	-	-	1,500	1,500	1,500

Fund

232 - YOUTH THINK

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
52910 SUPPLIES - OFFICE	2,266	1,165	250	250	4,200	4,200	4,200
52935 SUPPLIES - PROGRAM ACTIVITY	-	1,770	20,000	5,000	32,450	32,450	32,450
Materials & Services Total	183,238	84,176	135,875	93,205	85,043	85,043	85,043
Unappropriated							
59232 UNAPPROPRIATED	-	-	19,879	-	20,776	20,776	20,776
Unappropriated Total	-	-	19,879	-	20,776	20,776	20,776
Expense Total	253,715	155,831	259,725	166,227	214,435	214,435	214,435

RESERVES

Fund

321 - ROAD RESERVE FUND

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue							
Beginning Balance							
400.321 BEGINNING FUND BALANCE	2,782,550	2,795,410	2,800,000	2,810,043	2,833,437	2,833,437	2,833,437
Beginning Balance Total	2,782,550	2,795,410	2,800,000	2,810,043	2,833,437	2,833,437	2,833,437
Revenues							
417.104 INTEREST EARNED	10,601	14,633	15,000	23,394	17,000	17,000	17,000
Revenues Total	10,601	14,633	15,000	23,394	17,000	17,000	17,000
Transfer In							
450.202 TRANSFER FROM PUBLIC WORKS FUND	-	-	-	-	2,000,000	2,000,000	2,000,000
Transfer In Total	-	-	-	-	2,000,000	2,000,000	2,000,000
Revenue Total	2,793,151	2,810,043	2,815,000	2,833,437	4,850,437	4,850,437	4,850,437
Expense							
Capital							
53108 OPERATING RESERVE	-	-	2,815,000	-	2,850,437	2,850,437	2,850,437
53302 EQUIPMENT - ROAD	-	-	-	-	2,000,000	2,000,000	2,000,000
Capital Total	-	-	2,815,000	-	4,850,437	4,850,437	4,850,437
Expense Total	-	-	2,815,000	-	4,850,437	4,850,437	4,850,437

Reserve Funds

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
322 - CAPITAL ACQUISITIONS FUND							
Revenue							
Beginning Balance							
400.322 BEGINNING FUND BALANCE	1,228,258	1,370,495	1,890,000	1,367,495	2,994,600	2,994,600	2,994,600
Beginning Balance Total	1,228,258	1,370,495	1,890,000	1,367,495	2,994,600	2,994,600	2,994,600
Revenues							
412.681 STATE GRANT/REIMBURSEMENT	10,910	-	-	-	-	-	-
417.104 INTEREST EARNED	4,882	8,577	12,650	18,528	15,000	15,000	15,000
Revenues Total	15,792	8,577	12,650	18,528	15,000	15,000	15,000
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	133,000	700,000	900,000	900,000	700,000	700,000	700,000
Transfer In Total	133,000	700,000	900,000	900,000	700,000	700,000	700,000
Revenue Total	1,377,050	2,079,072	2,802,650	2,286,023	3,709,600	3,709,600	3,709,600
Expense							
Capital							
53301 EQUIPMENT - CAPITAL	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600
Capital Total	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600
Expense Total	10,593	-	2,802,650	-	3,709,600	3,709,600	3,709,600
322 - CAPITAL ACQUISITIONS FUND Total	1,387,643	2,079,072	5,605,300	2,286,023	7,419,200	7,419,200	7,419,200
326 - FACILITY CAPITAL RESERVE							
Revenue							
Beginning Balance							
400.326 BEGINNING FUND BALANCE	1,026,111	1,117,148	1,822,000	1,117,148	2,715,005	2,715,005	2,715,005
Beginning Balance Total	1,026,111	1,117,148	1,822,000	1,117,148	2,715,005	2,715,005	2,715,005
Revenues							
417.104 INTEREST EARNED	4,049	7,249	12,000	16,385	14,000	14,000	14,000
421.243 INSURANCE REFUNDS	31,065	-	-	-	-	-	-
Revenues Total	35,114	7,249	12,000	16,385	14,000	14,000	14,000
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	133,000	699,223	900,000	900,000	700,000	700,000	700,000
Transfer In Total	133,000	699,223	900,000	900,000	700,000	700,000	700,000

Reserve Funds

Row Labels	Amounts						
	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Estimated Actual	FY18 - Proposed	FY18 - Approved	FY18 - Adopted
Revenue Total	1,194,225	1,823,620	2,734,000	2,033,533	3,429,005	3,429,005	3,429,005
Expense							
Transfer Out							
55101 TRANSFER TO GENERAL FUND	-	-	25,000	25,000	-	-	-
Transfer Out Total	-	-	25,000	25,000	-	-	-
Capital							
53111 CAPITAL EXPENDITURES	77,930	-	2,709,000	-	3,429,005	3,429,005	3,429,005
Capital Total	77,930	-	2,709,000	-	3,429,005	3,429,005	3,429,005
Expense Total	77,930	-	2,734,000	25,000	3,429,005	3,429,005	3,429,005
326 - FACILITY CAPITAL RESERVE Total	1,272,155	1,823,620	5,468,000	2,058,533	6,858,010	6,858,010	6,858,010
327 - GENERAL OPERATING RESERVE							
Revenue							
Beginning Balance							
400.327 BEGINNING FUND BALANCE	1,326,935	1,466,298	2,000,000	4,180,043	2,893,552	2,893,552	2,893,552
Beginning Balance Total	1,326,935	1,466,298	2,000,000	4,180,043	2,893,552	2,893,552	2,893,552
Revenues							
417.104 INTEREST EARNED	5,248	8,878	12,000	18,377	14,000	14,000	14,000
Revenues Total	5,248	8,878	12,000	18,377	14,000	14,000	14,000
Transfer In							
450.101 TRANSFER FROM GENERAL FUND	133,000	600,000	800,000	800,000	700,000	700,000	700,000
Transfer In Total	133,000	600,000	800,000	800,000	700,000	700,000	700,000
Revenue Total	1,465,183	2,075,176	2,812,000	4,998,420	3,607,552	3,607,552	3,607,552
Expense							
Capital							
53108 OPERATING RESERVE	-	-	2,812,000	-	3,607,552	3,607,552	3,607,552
Capital Total	-	-	2,812,000	-	3,607,552	3,607,552	3,607,552
Expense Total	-	-	2,812,000	-	3,607,552	3,607,552	3,607,552
327 - GENERAL OPERATING RESERVE Total	1,465,183	2,075,176	5,624,000	4,998,420	7,215,104	7,215,104	7,215,104